



KIRBY MEADOWS WORKING PARTY TERMS OF REFERENCE

Kirby Meadows Working Party will be responsible to the Council and has the following remit:

Membership	Kirby Meadows Working Party will consist of members of Kirby Muxloe Parish Council, members of specified Groups and any interested individuals
Quorum	The Quorum shall be a minimum of three members
Voting	None – An overall consensus of opinion will be gauged
Meetings	Meeting's shall be held at least every six weeks Additional meetings will be convened should workload dictate
Function	<p>To create a program of proposed maintenance for the Wildlife Site Open Space</p> <ul style="list-style-type: none">• To maintain the Wildlife Site Open Space in accordance with the Wildlife Site Open Space Scheme, ensuring the Wildlife Site Open Space is not used for anything other than public open space with no buildings or structures being permitted• To ensure the Wildlife Site Open Space Contribution is only used for the purpose set out in the Agreement• To verify and monitor the Wildlife Site Open Space Contribution received, spend and commitment each year for maintaining the Wildlife Site Open Space and to establish an end date for the use of funds• To provide any requested evidence to Blaby District Council and/or the Developer

- To return any part of the Wildlife Site Open Space Contribution which remains unused or unallocated for use following the 5th anniversary of the payment of the Wildlife Site Open Space Contribution being received by Council

Delegated Powers The Working Party has no delegated powers

Reporting to Council A verbal report from each meeting will be presented to Council

Revision A review of the membership and duties will be taken annually in May