

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING

Held at 7.00 pm on

Thursday 19th December 2019

At Kirby Muxloe Parish Council Office, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors: C Ball M Fox C Frost J John
 S Michaels F Quilliam W Wernick

In Attendance: Parish Clerk
 Assistant Clerk
 Members of public – 0

- Cou/135/19-20** **Chairman's Welcome**
The Chairman welcomed all to the meeting.
- Cou/136/19-20** **To receive apologies for absence**
Apologies for absence were received from Cllrs. N Beck, R Ford, M Mulholland and J Stafford.
- Cou/137/19-20** **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**
Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor
- Cou/138/19-20** **To confirm the minutes of the meeting held on 21st November 2019 are a true and accurate record**
- PROPOSED by Cllr F Quilliam and SECONDED by Cllr C Ball
- It was **RESOLVED** that the minutes of the meeting held on 21st November 2019 be confirmed as a true and accurate record.
- Cou/139/19-20** **To receive a Report from the Police Beat Officer**
(15 minutes are set aside)
A Police Beat Officer was not present but the latest Beat Newsletter was circulated to all members and was noted.

- Cou/140/19-20** **To receive a Report from Leicestershire County Council**
(15 minutes are set aside)
There was no Report from Leicestershire County Council.
- Cou/141/19-20** **To receive a Report from Blaby District Council**
(15 minutes are set aside)
A report from Blaby District Council was received, which detailed an initiative to promote tourism within the local area. Kirby Muxloe Castle, Tithe Barn in Cosby and Fosse Park Shopping Centre are to be included.
- Cou/142/19-20** **Public Participation**
(15 minutes are set aside for members of the public to raise issues and ask questions)

There were no issues raised.
- Cou/143/19-20** **Clerks Report**
- i. To verify all payments made since the previous meeting**
Net payments totalling £30,392.43 made since the previous meeting were verified by members.
 - ii. To verify and authorise the Payments Schedule**
A Payment Schedule detailing net payments of £13,660.23 was circulated to all members.

PROPOSED by Cllr C Frost and SECONDED by Cllr S Michaels

It was **RESOLVED** that the Payments Schedule detailing net payments of £13,660.23 be APPROVED
 - iii. To verify Income and Expenditure to date and budget revisions**
Income and Expenditure to date and budget revisions were verified by members.
 - iv. To verify Bank Reconciliations**
No bank reconciliations were presented
 - v. To note s.106 monies**
It was noted that s.106 monies are spent.
 - vi. Bungalow Renovations / associated costs to date**
Bungalow renovations / associated costs to date of £23,742.06 were presented and verified by members.
- Cou/144/19-20** **To note and consider planning applications**
Planning applications were noted.

Cou/145/19-20

To provide an update on:

- i. **The Byways, 11 Court Close, Kirby Muxloe**
Members were advised that renovation works on The Byways are progressing well and to date are on-schedule.
- ii. **The Local Plan**
It was noted that discussions regarding the Local Plan are still ongoing.
- iii. **Barry Drive 'Rat Run'**
It was confirmed that there has been no update received from Leicestershire County Council.

Cou/146/19-20

To receive and consider quotations:

- i. **For letting agent management services for The Byways**
Four quotations from letting agencies, including details of their service were presented.

PROPOSED by Cllr C Frost and SECONDED by Cllr J John

It was **RESOLVED** that appointments to view 'The Byways' be scheduled with each of the letting agents to enable rental valuations and service fees to be established.

- ii. **To fill and water 30 summer hanging baskets for a further two years**
A quotation to fill and water 30 summer hanging baskets for a further two years was received and it was noted that this included a 15% discount for year 2 and a 17.5% discount for year 3.

PROPOSED by Cllr C Ball and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the quotation to fill and water 30 summer hanging baskets for a further two years at a cost of £3,391.50 (Year 2) and £3,291.75 (Year 3) be APPROVED.

- iii. **For fencing around the pond**
Three quotations to replace the fencing around the pond were received and it was noted that all quotations included fencing of 1.1m high and with slats 10cm apart in order to comply with current regulations.

Company A - £960
Company B - £1,662
Company C - £2,100

PROPOSED by Cllr C Ball and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the fencing around the pond be carried out by Company A at a cost of £ 960.

iv. **To replace a section of the path surface by Millennium Wood**

A quotation to replace a section of the path surface by Millennium Wood was received.

PROPOSED by Cllr C Frost and SECONDED by Cllr J John

It was **RESOLVED** that the quotation to replace a section of the path surface by Millennium Wood at a cost of £340 be **APPROVED**.

Cou/147/19-20

To discuss and consider

i. **Correspondence regarding land and buildings on the North East side of Castle Road Car Park**

Correspondence regarding land and buildings on the North East side of Castle Road Car Park was received and discussed.

PROPOSED by Cllr W Wernick and SECONDED by Cllr J John

It was **RESOLVED** to purchase the Land Registry Title Deed (at a cost of £3) for the property adjoining Castle Road Car Park in order to verify boundary ownership.

ii. **Kirby Muxloe Recreation Ground Charity's request for interim funding to enable a RICS Chartered Surveyor to gain a valuation on a small proportion of Kirby Muxloe Recreation Ground Charity Land**

PROPOSED by Cllr C Ball and SECONDED by Cllr F Quilliam

It was **AGREED** that funding of £250 be provided to enable a RICS Chartered Surveyor to gain a valuation on a small proportion of Kirby Muxloe Recreation Ground Charity Land once this has received approval from Kirby Muxloe Recreation Ground Charity.

iii. **Council's budget for 2020-21**

A revised draft Council budget for 2020-21 was presented to members for their consideration.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

Due to the tax base not having been confirmed by Blaby District Council, it was **RESOLVED** to approve the 2020-21 budget in principal.

Cou/148/19-20

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

The success of the Christmas Lights Switch-on event and a request to review photocopying charges was also noted.

Cou/149/19-20

To confirm the date and time of next meeting

The date of the next meeting will be held on 16th January 2020 at 7.30 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

Cou/150/19-20

To discuss and consider correspondence regarding Claim Number F52YJ642 and to receive an update on Freedom of Information Requests

It was AGREED to defer discussion regarding Claim Number F52YJ642 pending further advice.

An update on Freedom of Information Requests was provided.

Cou/151/19-20

To receive an update on Staffing and to discuss and consider current matters
Current staffing matters were discussed and considered.

There being no further business the Chairman declared the meeting closed at 8.45 p.m.

Chairman's signature _____

Date _____