

# KIRBY MUXLOE PARISH COUNCIL

## *MINUTES of the MEETING of the PARISH COUNCIL*

Held at 7.00 pm on

**Thursday 19<sup>th</sup> January 2023**

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

### **MEMBERS PRESENT:**

Councillors:	N Beck	A Bruen	R Ford
	M Fox	C Frost	J Johns
	M Mulholland	W Wernick	

In Attendance: Parish Clerk  
Members of Public – Two

**COU/143/22-23**

### **Chairman's Welcome**

The Chairman wished everyone a Happy New Year and welcomed the new Assistant Clerk.

**COU/144/22-23**

### **To receive apologies for absence**

Apologies for absence were received from Cllr B Atkinson, F Quilliam and M Riley. Cllr S Michaels was absent.

Apologies were also received from County Councillor N Chapman

**COU/145/22-23**

### **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**

Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor and a Non-Registerable Interest in Kirby Meadows, as did Cllrs J Johns and W Wernick. Cllr R Ford declared a Non-Registerable Interest in the allotments, due to her property being in close proximity.

Cllr N Beck declared a pecuniary interest in The Byways, as a result of her neighbouring property.

It was AGREED that Public Participation be brought forward

**COU/146/22-23**

### **Public Participation**

(15 minutes are set aside for members of the public to raise issues and ask questions)

Chairman's Initials E.J.F.

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A resident questioned the proposed tennis court charges/booking system and was advised that a decision regarding these is yet to be made by the Parish Council, but it was highlighted that these are costly to maintain. The resident concerned noted that he was opposed to this and felt that it was morally wrong. It was confirmed that members of the public had been consulted upon this proposal.

A further resident added that the pond was unsuitable for wildlife due to the low water level. It was stated that this was in fact a drainage system, rather than a pond.

**COU/147/22-23 To confirm the minutes of the meeting held on 1<sup>st</sup> December 2022**

It was felt that the Public Participation item lacked detail within the minutes and therefore AGREED that these details be included and the minutes confirmed at the next meeting.

**COU/148/22-23 To receive a Report from Leicestershire County Council**  
Apologies were received from County Councillor N Chapman

**COU/149/22-23 To receive a Report from Blaby District Council**  
District Cllr C Frost advised that Government has provided the required funding, resulting in BDC not having to utilise their reserves.

A member questioned whether BDC are aware that the Lubbesthorpe Bus Service to the City Centre are not offering any concession. Concerns regarding the access and parking at Lubbesthorpe Medical Centre were also highlighted.

**COU/150/22-23 To receive a Newsletter from Leicestershire Police**  
It was noted that the January newsletter had been received.

**COU/151/22-23 Public Participation**  
(15 minutes are set aside for members of the public to raise issues and ask questions)

This matter was addressed at item COU/145/22-23

**COU/152/22-23 Clerks Report**

- i. **To verify all payments made since the previous meeting**  
The Clerk noted that the banking device was not working and therefore was unable to access the account.
- ii. **To verify and authorise the Payments Schedule**  
PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** that the Payments Schedule detailing net payments of £3108.90 be APPROVED.

- iii. **To verify Bank Reconciliations**  
The Bank Reconciliation as at 28<sup>th</sup> November 2022 was presented and verified.
- iv. **To verify Income and Expenditure to date**  
The Income and Expenditure Report as at the end of November was verified by Members

**COU/153/22-23**

**To provide an update on and consider**

- i. **The Byways, 11 Court Close, Kirby Muxloe**  
It was noted that the tenant had requested to renew the contract in a sole name.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** that providing validation checks were made and there was no additional cost to Council, the tenancy be transferred to a sole name.

- ii. **The Conservation Area**  
There was no further update
- iii. **The website**  
There was no further update
- iv. **Glenfield Lane wildlife verge**  
The clerk noted that 50 grams of yellow rattle has been ordered
- v. **The Local Plan**  
There was no further update
- vi. **Barry Drive 'Rat Run'**  
There was no further update

**COU/154/22-23**

**To receive a report from Representatives to Outside Bodies:**

- i. **Kirby Muxloe Village Hall**  
It was noted that there was no further update
- ii. **Kirby Muxloe Library and Community Hub**  
It was noted that full Report will be provided at the next meeting.
- iii. **Lubbesthorpe Impact Group**

Notes of the meeting held on 12<sup>th</sup> October 2022 were circulated.

**COU/155/22-23**

**To appoint a member to the Planning Committee**

PROPOSED by Cllr R Ford and SECONDED by Cllr J Johns

It was **RESOLVED** that Cllr M Mulholland be appointed a member of the Planning Committee.

**COU/156/22-23**

**To discuss and consider**

*(Permission to be gained from Kirby Muxloe Recreation Ground Charity, where required)*

i. **The Lawn Tennis Association grant**

PROPOSED by Cllr A Bruen and SECONDED by Cllr R ford

It was **RESOLVED** to proceed with the Lawn Tennis Association's grant.

A vote of thanks was given to Cllr N Beck for all the work undertaken with the tennis courts over the years.

ii. **Transfer of the land known as Kirby Meadows and Terms of Reference for Kirby Meadows Working Party**

It was noted that a Consultant is undertaking a Report/survey in relation to the biodiversity of the local wildlife site.

It was questioned who would own Station Drive after the transfer, together with the legal position in terms of vehicular access to the paddock.

PROPOSED by Cllr N Beck and SECONDED by Cllr M Mulholland

Further to the amendments, a letter regarding the transfer is to be forwarded to the parties concerned and the Solicitor appointed.

iii. **Funding outstanding external audit costs**

PROPOSED by Cllr W Wernick and SECONDED by Cllr N Beck

It was **RESOLVED** that £100,000 be transferred to a high interest account to assist funding the outstanding external audit costs

iv. **Residents request for the bench to be reinstated on Station Road/corner of Main Street**

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** that the bench to be reinstated on Station

Road/corner of Main Street

- v. **Purchasing replacement self-watering planters**  
This matter was deferred to a future meeting.
- vi. **Fixed period contract (gas) ends on 16<sup>th</sup> January 2023**  
It was noted that either a new contract can be agreed, change supplier or allow to transfer to a variable rate.

This matter was noted

- vii. **Fitting smart metres**  
It was AGREED not to proceed with smart meters.

**COU/157/22-23**

**To receive a consider quotations to:**

- i. **Plant hedging around the Play Area**  
It was AGREED to defer this item until additional quotations have been received.
- ii. **Remove a bin from the Play Area and to clear refuse by the keep on the Cemetery**  
PROPOSED by Cllr A Bruen and SECONDED by Cllr N Beck

It was **RESOLVED** to proceed with the quotation received.

The way in which items removed from graves are stored, was noted.

**COU/158/22-23**

**To consider a draft budget for 2023/24**

PROPOSED by Cllr N Beck and SECONDED by Cllr J Johns

It was **RESOLVED** to set a budget of £ 245,585 for the financial year 2023-2024.

It was further **RESOLVED** to send a precept request to BDC of £211,425. This will present a charge of £103.95 per year for a Band D household, an increase of 8%, £7.68.

**COU/159/22-23**

**To note any other business**

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

Damage to a memorial inset was noted.

Members were advised that an Energy Bill Relief Scheme will automatically be applied to all eligible bills.

**COU/160/22-23**

**To confirm the date and time of next meeting**

The next meeting will be held on Thursday 9<sup>th</sup> February at 7 p.m.

**PROPOSED FOR CLOSED SESSION**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr N Beck and SECONDED by Cllr M Fox

It was **RESOLVED** to move into closed session

**COU/161/22-23**

**To receive an update on Freedom of Information Requests and to discuss and consider associated matters**

An update was provided and a response letter presented to members.

PROPOSED by Cllr M Fox and SECONDED by Cllr A Bruen

After much discussion, it was **RESOLVED** to follow up actions previously stated.

**COU/162/22-23**

**To receive an update on Staffing and to discuss and consider associated matters**

It was noted that a member of staff remains on sick leave until 23<sup>rd</sup> February

There being no further business, the Chairman declared the meeting closed at 9:35 p.m.

Chairman's Signature \_\_\_\_\_



Date 9/2/2023

Chairman's Initials C.J.F.

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