

# KIRBY MUXLOE PARISH COUNCIL

## *MINUTES of the MEETING of the PARISH COUNCIL*

Held at 7.00 pm on

**Thursday 16<sup>th</sup> January 2025**

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

### **MEMBERS PRESENT:**

Councillors: B Atkinson	N Bruen	D Everley
M Fox	C Frost	J E John
W Wernick	M Wylly	

In Attendance: Parish Clerk  
Clerical Assistant

County Councillor N Chapman  
District Councillor R Stead

Members of Public – None

- COU/107/24-25**      **To receive apologies for absence**  
Apologies were received from Cllrs M Mulholland and F Quilliam.  
Cllr A Bruen was absent.
- COU/108/24-25**      **To receive disclosures of interest to any matter pertaining to the agenda and to receive and consider dispensations**  
There were no disclosures of interest.
- COU/109/24-25**      **To confirm the minutes of the meeting held on 21<sup>st</sup> November 2024**  
**PROPOSED** by Cllr J E John and **SECONDED** by Cllr N Bruen
- Further to removing apologies from County Cllr N Chapman (COU/093/24-25), it was **RESOLVED** that the minutes of the meeting held on 21<sup>st</sup> November 2024 are a true and accurate record.
- COU/110/24-25**      **To receive a Report from Leicestershire County Council**  
(15 minutes are set aside)  
County Cllr. N Chapman noted that LCC have applied to postpone the election for twelve months.

Discussion around Unitary Authorities ensued, where it was advised that there is currently eight District Councils, all of which will cease. Parish Council's will remain and will possibly acquire additional powers.

Chairman's Initials P.T.F.

A Mayor will be elected over the Unitary Authority which will take place in 2027.

A member raised the issue of flooding on Station Road, which flooded some properties. Cllr N Chapman noted that flooding is covered by the Environment Agency, but will look into this issue.

- COU/111/24-25**      **To receive a Report from Blaby District Council**  
(15 minutes are set aside)  
District Cllr. R Stead also raised the issue of blocked drains in the village generally and felt that LCC needed to provide a tighter programme. The lack of drainage at the Golf Club was also mentioned.
- COU/112/24-25**      **To receive a Newsletter from Leicestershire Police**  
The Newsletter was received and noted and commented upon as an 'interesting read'.
- COU/113/24-25**      **Public Participation**  
(15 minutes are set aside for members of the public to raise issues and ask questions)  
There were no public present.
- COU/114/24-25**      **Clerks Report:**
- i. To verify all payments made since the previous meeting**  
Due to circumstance, payments made since the previous meeting are to be presented at a future meeting,
  - ii. To verify and authorise the Payments Schedule**  
PROPOSED by Cllr N Bruen and SECONDED by Cllr M Wylly  
  
It was **RESOLVED** that the Payments Schedule detailing net payments of £658.80 be APPROVED.
  - iii. To verify Bank Reconciliations**  
Due to circumstance, Bank Reconciliations are to be presented at a future meeting.
  - iv. To verify Income and Expenditure to date**  
Due to circumstance, Income and Expenditure is to be presented at a future meeting
- COU/115/24-25**      **To receive and consider quotations for:**  
(Permission to be gained from Kirby Muxloe Recreation Ground Charity, where required)
- i. Removing Dead Wood in the two trees in the Memorial Garden**  
Two quotations were presented

Company A £400  
Company B £280

PROPOSED by Cllr N Bruen and SECONDED by Cllr M Fox

It was **RESOLVED** to proceed with Company B at a cost of £280

- ii. **Supply hanging baskets and setting up flower containers**  
A quotation to supply 30 Summer Hanging Baskets, 18 Summer Planters and 18 Winter Planters at a cost of £10,148.70 was presented.

PROPOSED by Cllr J E John and SECONDED by Cllr B Atkinson

As a result of the ongoing compliments received from residents, it was **RESOLVED** to proceed with this quotation at a cost of £10,148.70

COU/116/24-25

- To discuss and consider:
- i. **Maintenance at the bottom of Bloods Hill**  
Further to discussion, it was **AGREED** that a cultivation licence be considered.
- ii **Installing two commando sockets on lighting columns on Station Road**  
It was noted that two lighting columns on Station Road require commando sockets to be fitted to enable Christmas motifs to be placed this year.

A quotation of £840.00 was presented.

PROPOSED by Cllr M Wylly and SECONDED by Cllr M Fox

It was **RESOLVED** to proceed with this quotation at a cost of £840.

- iii **Additional thirty lighting column poppies**  
It was noted that some poppies are beginning to tear and additional poppies for Desford Road and Hedgerow Lane are required.

A quotation of £90 was presented

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** to proceed with this quotation at a cost of £90.

iv **The Floodlight in the car park and lighting on the footpath leading to the Nursery.**

The lighting issue in the car park was discussed and two quotations were presented.

Option 1	£2113.58
Option 2	£3484.96

It was noted that option 2 meets British Standards for car park lighting.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** to proceed with option 2, provided a formal quotation is provided.

The lights leading to the nursery were also discussed. Due to the current lamps now being obsolete, it was noted that these need upgrading to LED. An approximate quotation of £1162.72 was presented.

PROPOSED by Cllr M Fox and SECONDED by Cllr C Frost

Further to requesting a formal quotation, it was **RESOLVED** to proceed, provided the lights are wildlife friendly for this area.

v. **The draft budget for 2025/2026**

Members considered each cost code of the draft budget and **AGREED** that the revisions made be reflected and presented at the next meeting.

*Cllr N Bruen leaves the meeting*

v. **Financial Regulations**

Members considered the draft Financial Regulations in detail.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

Further to revising the Financial Regulations to reflect the revisions **AGREED**, it was **RESOLVED** to **ADOPT** these.

**COU/117/24-25**

**To note any other business**

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

It was requested that an urgent update on Kirby Meadows be provided.

KML&CH's Representative noted that they be advised of the Parish Council's planned events.

A member expressed an interest in undertaking further charitable training.

It was noted that a meeting board needs disposing of.

**COU/118/24-25**

**To confirm the date and time of next meeting**

The next meeting will be held on Thursday 23<sup>rd</sup> January 2025 at 7 p.m.

**PROPOSED FOR CLOSED SESSION**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

It was **RESOLVED** to move into closed session

**COU/119/24-25**

**To receive an update on requests concerning Audit of Accounts, Freedom of Information and Data Protection and to discuss and consider associated matters**

The Clerk noted that the External Auditor has requested Councils decision on the clarification requests

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

It was **RESOLVED** that an extraordinary meeting be called to address this matter.

**COU/120/24-25**

**To receive an update on Staffing and to discuss and consider associated matters**

It was **AGREED** this item be deferred.

There being no further business, the Chairman declared the meeting closed at 9:47 p.m.

Chairman's Signature



Date 23/1/2025

Chairman's Initials

C. J. F.

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