



## **EVENTS WORKING PARTY**

### **TERMS OF REFERENCE**

The Events Working Party will be responsible to the Council and has the following remit:

<b>Membership</b>	The Events Working Party will consist of members of Kirby Muxloe Parish Council, members of specified Groups and any interested individuals
<b>Quorum</b>	The Quorum shall be a minimum of three members
<b>Voting</b>	None – An overall consensus of opinion will be gauged
<b>Meetings</b>	Meetings shall be held at least quarterly. Additional meetings will be convened should workload dictate
<b>Function</b>	<p>To provide vibrant and viable Events for the residents of Kirby Muxloe</p> <ul style="list-style-type: none"><li>• To provide young people and the various local Groups and Organisations of the village with the opportunity to participate in the event</li><li>• To provide a way for local Organisations and Charities to promote their cause</li><li>• To promote Kirby Muxloe and enhance the vitality and viability of the village</li></ul>
<b>Delegated Powers</b>	The Working Party has no delegated powers
<b>Reporting to Council</b>	A verbal report from each meeting will be presented to Council
<b>Revision</b>	A review of each Group's membership and duties will be taken annually in May