

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING

Held at 7.00 pm on

Thursday 22nd October 2020

Due to the Covid-19 situation and in line with Government Guidelines (Coronavirus Act 2020) the meeting was held virtually using Zoom video-conferencing

MEMBERS PRESENT:

Councillors:	C Ball	N Beck	A Deakin
	M Fox	R Ford	C Frost
	J John	S Michaels	M Mulholland
	F Quilliam	J Stafford	

In Attendance: Parish Clerk
Members of public – 4

COU/084/20-21

Chairman's Welcome

The Chairman welcomed all, including the new staff members, to the meeting.

COU/085/20-21

To receive apologies for absence

Apologies for absence were received from Cllr W Wernick

COU/086/20-21

To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations

Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor and Cllr N Beck declared a pecuniary interest in The Byways, Court Close as a result of her neighbouring property.

COU/087/20-21

To confirm the minutes of the meeting held on 3rd September 2020 are a true and accurate record

PROPOSED by Cllr J Stafford and SECONDED by Cllr F Quilliam

Cllrs C Ball and N Beck abstained.

It was **RESOLVED** that the minutes of the meeting held on 3rd September 2020 be confirmed as a true and accurate record.

COU/088/20-21

To receive a Report from the Police Beat Officer

There was no report from the Police Beat Officer.

- COU/089/20-21** **To receive a Report from Leicestershire County Council**
There was no report from Leicestershire County Council
- COU/090/20-21** **To receive a Report from Blaby District Council**
A Report from Blaby District Council was received which largely detailed Planning for the Future and its implications, together with the Air Quality Action Plan, which is to supersede the 2014 edition.
- COU/091/20-21** **Public Participation**
(15 minutes are set aside for members of the public to raise issues and ask questions)
- Four members of the public were in attendance, who spoke of the ongoing dangers on Ratby Lane, as a result of the recently upgraded facilities at the Sports Club resulting in a substantial increase in users.
- After much discussion, Kirby Muxloe Parish Council AGREED to support the residents by writing to Leicestershire County Council to seek an acceptable solution for both the residents and the Sports Club.
- COU/092/20-21** **Clerks Report**
- i. To verify all payments made since the previous meeting**
The Clerk apologised for The Byways rent on 3rd September and 5th October being reported incorrectly.
- Net payments totalling £54,767.38 made since the previous meeting were verified by members.
- ii. To verify and authorise the Payments Schedule**
It was noted that since Payments for Authorisation had been circulated, an invoice for the hire and installation of the Christmas lights (net - £6084.51) had been received and therefore now reflects a net sum of £8977.50
- PROPOSED by Cllr C Ball and SECONDED by Cllr M Mulholland
- It was **RESOLVED** that the Payments Schedule detailing net payments of £8,977.50 be APPROVED
- iii. To verify Income and Expenditure to date**
The Clerk noted that Council have currently spent £113,289 of their budget and would expect to be approximately 58% spent at this point, but are in fact approximately ~~52%~~ 52% spent.

iv. **To verify Bank Reconciliations**

Bank Reconciliations up to the end of July were presented, which were verified by members.

COU/093/20-21

To note and consider planning applications

PROPOSED by Cllr J Stafford and SECONDED by Cllr R Ford

After some discussion, it was **RESOLVED** to send a further objection concerning Application 20/0831/FUL – Barbara Avenue.

It was also noted that a letter of objection had been forwarded to Blaby District Council in relation to land at the rear of Gullet Lane, even though this was not reflected on the spreadsheet.

Cllr N Beck leaves the meeting

COU/094/20-21

To provide any update on

i. **The Byways, 11 Court Close, Kirby Muxloe**

Members were advised of a crack in the bedroom window, thought to have resulted from the vibrations associated with the landscaping works. The bathroom door lock had also become disconnected and the toilet roll holder required refixing. It was further noted that a cost of £165 had been incurred for these works.

It was questioned whether ten per cent of the rental fee, should be allocated for future maintenance.

The Clerk noted that a member initially contacted her regarding the new fencing, which has since been observed.

PROPOSED by Cllr J John and SECONDED by Cllr C Frost

It was **RESOLVED** that Cllr S Michaels meets with the Contractor on site.

Cllr N Beck re-joins the meeting

ii. **The Local Plan**

There was no update on the Local Plan

iii. **Barry Drive ‘Rat Run’**

There was no update on Barry Drive

COU/095/20-21

To discuss and consider

i. **An exploratory dig to determine the wet area by the Cricket pavilion**

It was noted that a quotation of £700 (plus pipe and fittings) had been received for an exploratory dig to determine the wet area by the Cricket pavilion.

PROPOSED by Cllr J Stafford and SECONDED by Cllr C Frost

It was **RESOLVED** that this matter be reconsidered in the Spring.

ii. Replacing a streetlighting column on Stamford Road

A quotation reflecting a cost of £848.42 to replace a streetlighting column on Stamford Road was noted.

The Clerk advised that no details of the incident were reported to Blaby District Council and therefore there was no opportunity to reclaim this cost.

PROPOSED by Cllr C Ball and SECONDED by Cllr Chris Frost

It was **RESOLVED** that the streetlighting column on Stamford Road be replaced at a cost of £848.42

iii. Replacing two faulty CCTV cameras by the Pre-School

Members were advised that upon installing the new equipment, a further two cameras by the preschool were reported faulty and need replacing at a cost of £652.90

PROPOSED by Cllr N Beck and SECONDED by Cllr S Michaels

It was **RESOLVED** that two cameras by the preschool be replaced at a cost of £652.90.

iv. Storage of the Rocking Horse

Members were reminded that further to the rocking horse being removed from site for renovation works, which has since been confirmed is not possible, it was agreed to store the rocking horse in the Pavilion, which to return, will incur a cost of £280.

Furthermore, contact has been made with a television series in the hope that they may assist with the restoration.

PROPOSED by Cllr Chris Frost and SECONDED by Cllr J Stafford

It was **RESOLVED** that the rocking horse is not returned to the cricket pavilion, but photographs and dimensions be obtained and provided to the television series. In the event that they are not able to assist with the restoration, the rocking horse is to be disposed of by a scrap metal merchant.

v. **Price increase for monthly RoSPA Inspections**

It was noted that a monthly increase of £10 will be incurred for RoSPA inspections as from 1st December, which members AGREED.

vi. **Future adoption of 'Kirby Meadows'**

The Landscape and Ecology Management plans and Schedule 6 were circulated to members previously.

After much discussion, it was AGREED this matter cannot be considered further until Blaby District Council provide the first certification of completion.

vii. **Regular cleaning of the office and Chamber**

The Clerk noted that staff are largely working from home at present, but a quote for a monthly clean of the office and chamber at a cost of £22.50 was presented.

PROPOSED by Cllr N Beck and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the office and chamber be cleaned on a monthly basis at a cost of £22.50

COU/096/20-21

To review and consider

i. **Complaints Procedure**

A copy of the current Complaints procedure, in addition to the latest update from National Association of Local Councils (NALC) was circulated.

It was AGREED this matter be deferred to the next meeting.

ii. **Code of Conduct**

It was confirmed that there are no amendments to the Code of Conduct previously issued to all Councillors.

iii. **Principles of Good Practice**

The Clerk recommended a copy of the Good Councillors Guide may be more beneficial.

PROPOSED by Cllr N Beck and SECONDED by Cllr J Stafford

It was **RESOLVED** that the Good Councillors Guide be circulated.

COU/097/20-21

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

Due to the volume of planning applications, it was noted that consideration should be given to reconstituting the Planning Committee.

The revised bin service rates were noted and the Clerk requested that thought be given to items for consideration in next year's budget in readiness for the next meeting.

COU/098/20-21

To confirm the date and time of next meeting

The date of the next meeting will be held on 19th November 2020 at 7.00 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

A proposal was made for the Data Processor to be in attendance for the next item.

PROPOSED by Cllr J Stafford and SECONDED by Cllr C Frost

It was **RESOLVED** to move into Closed Session and for the Data Processor to be in attendance for the next item.

The Data Processor joins the meeting

COU/099/20-21

To discuss and consider Freedom of Information Requests and associated matters

An update was provided, which detailed the ongoing Freedom of Information requests, associated costs and staff time occupied.

PROPOSED by Cllr J Stafford and SECONDED by Cllr C Ball

After much discussion, it was **RESOLVED**, in principle, to take the required action.

The Data Processor leaves the meeting

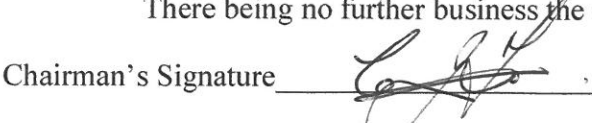
COU/100/20-21

To receive an update on Staffing and to discuss and consider current matters

Members noted the NJC agreed new pay scales on 26th August 2020, and AGREED these be backdated to 1st April 2020.

There being no further business the Chairman declared the meeting closed at 9:30 p.m.

Chairman's Signature _____



Date 19/11/2020

Chairman's Initials C.J.F.