

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING

Held at 7.00 pm on

Thursday 29th April 2021

Due to the Covid-19 situation and in line with Government Guidelines (Coronavirus Act 2020) the meeting was held virtually using Zoom video-conferencing

MEMBERS PRESENT:

Councillors:	B Atkinson	C Ball	N Beck
	T Deakin	R Ford	M Fox
	C Frost	J John	M Mulholland
	F Quilliam	J Stafford	W Wernick

In Attendance: Parish Clerk
Members of public – None

COU/194/20-21 **Chairman's Welcome**
The Chairman welcomed all to the meeting.

Cllr T Deakin joins the meeting

COU/195/20-21 **To receive apologies for absence**
Apologies for absence were received from Parish Councillor S Michaels. Blaby District Councillor K Thomson.

COU/196/20-21 **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**
Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor.

Cllr N Beck declared a pecuniary interest in The Byways, Court Close as a result of her neighbouring property.

COU/197/20-21 **To confirm the minutes of the meeting held on 22nd April 2021 are a true and accurate record**
PROPOSED by Cllr C Ball and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the minutes of the meeting held on 22nd April 2021 be confirmed as a true and accurate record.

Chairman's Initials E.J.F.

COU/198/20-21 **To receive a Report from the Police Beat Officer**
There was no report from the Police Beat Officer.

COU/199/20-21 **To receive a Report from Leicestershire County Council**
There was no report from Leicestershire County Council

Cllr M Fox and N Beck join the meeting

COU/200/20-21 **To receive a Report from Blaby District Council**
A report was received from Blaby District Council which detailed the end of Zoom meetings, a fair in a Blaby park having to be closed down, together with an update on Everards.

COU/201/20-21 **Public Participation**
(15 minutes are set aside for members of the public to raise issues and ask questions)

There were no issues raised or questions asked.

COU/202/20-21 **To discuss and consider a grant application**
PROPOSED by Cllr M Fox and SECONDED by Cllr C Ball

The Clerk noted the amendment to the grant application received.

PRPROPOSED by Cllr C Ball and SECONDED by Cllr M Mulholland

While a grant of £846.60 was submitted to cover the cost of twelve-monthly newsletters, it was **RESOLVED** that a grant of £282.20 be initially granted, in the hope that meetings will be able to resume in September.

COU/203/20-21 **Clerks Report**

i. **To verify all payments made since the previous meeting**
It was noted that since the previous meeting held, net payments of £19,57.55 had been made up until 31st March 2021 and £6003.22 from the start of the financial year to date, which were verified by members.

ii. **To verify and authorise the Payments Schedule**
PROPOSED by Cllr J Stafford and SECONDED by Cllr C Ball

It was **RESOLVED** that net payments of £1172.80 be APPROVED.

iii. **To verify Bank Reconciliations**
Bank Reconciliations for the Community and Business Money Manager Accounts were presented, which were verified by members.

- iv. **To verify Income and Expenditure to date**
The Clerk noted that to date, Council have spent £6,003.22 against a budget of £217,420.

COU/204/20-21

To provide any update on

- i. **The Byways, 11 Court Close, Kirby Muxloe**
The Clerk noted that a Company have assessed the blockage and believe this is being caused by tree roots, but need to investigate further. Issues with mould and a window were also noted.
- ii. **Kirby Meadows Development**
An update was provided and members AGREED this matter be reviewed when all works are in order.
- iii. **The Lubbesthorpe Development**
An update on the Lubbesthorpe development was provided by Cllr Beck.
- iv. **The Local Plan**
There was no update in terms of The Local Plan
- v. **Barry Drive 'Rat Run'**
There was no update in terms of Barry Drive 'Rat Run'

COU/205/20-21

To receive and consider quotations for:

- i. **The 10 Big Idea's recommendations**
Further to additional information and quotations being submitted, members were reminded of the current workload in the office, together with only a very small number of residents able to commit to taking these idea's forward, as originally agreed.

PROPOSED by Cllr J Stafford and SECONDED by Cllr J John

It was **RESOLVED** that Kirby Muxloe Parish Council no longer continues with the 10 Big Idea's but assists residents wishing to take ideas forward.

- ii. **Replacing the drainage channel by the entrance to the car park**
Two quotations were received for replacing the drainage channel by the entrance to the car park

Company A - £1,690
Company B - £3,500

The Clerk noted that there is insufficient budget, due to the works required having changed since the budget was set.

PROPOSED by Cllr J Stafford and SECONDED by Cllr M Fox

It was **RESOLVED** that Company A undertakes the drainage channel works at a cost of £1690 and for the shortfall to be taken from contingency.

iii. Undertaking a survey on the trees along the brook (from Station Road to Millenium Wood)

Two quotations were received for undertaking a survey on the trees along the brook (from Station Road to Millenium Wood)

Company A - £545

Company B - £450

PROPOSED by Cllr C Ball and SECONDED by Cllr R Ford

It was **RESOLVED** that Company A undertakes the tree survey on the trees along the brook (from Station Road to Millenium Wood) at a cost of £545

iv. Servicing and maintenance of the Closed-Circuit Television system (CCTV)

The Clerk noted that only one of the companies approached had provided the required documentation/information.

Company A - £950

PROPOSED by Cllr C Frost and SECONDED by Cllr C Ball

It was **RESOLVED** to upgrade to a contract, where call out charges are not incurred, with Company A for a cost of £950

COU/206/20-21

To receive Leisure, Parks and Cemetery Committee's recommendation in relation to

i. The piece of play equipment chosen by the Community

The Leisure, Parks and Cemetery Committee noted that the community had voted for the original rocking horse to be restored, incurring a cost of £5,800.

Due to a budget allowance of £5,000, it was **RECOMMENDED** that Council consider providing an additional £800 to enable these works to be undertaken.

PROPOSED by Cllr R Ford and SECONDED by Cllr J Stafford

It was **RESOLVED** to proceed with restoring the original rocking horse at a cost of £5800, with the shortfall being taken from contingency.

ii. Burial fees for 2021-22

PROPOSED by Cllr J Stafford and SECONDED by Cllr M Fox

After some discussion, it was **RESOLVED** that all Cemetery charges are increased by 5%.

COU/207/20-21

To discuss and consider

i. **Renewal of the Parish Council's Insurance policy**

It was noted that the cost of renewing the Parish Council's Insurance policy is £3,152.79, an increase of £71.35 on the previous year.

PROPOSED by Cllr M Fox and SECONDED by Cllr C Frost

It was **RESOLVED** that an additional two quotations be sought.

ii. **Water used at the Cricket Pavilion**

Members were advised that Kirby Muxloe JFC have confirmed they have not used any water at the cricket pavilion, as reflected on the recent bill.

PROPOSED by Cllr J Stafford and SECONDED by Cllr T Deakin

It was **RESOLVED** that Kirby Muxloe JFC be requested to remove their equipment from within the cricket pavilion to enable a further inspection to be undertaken, in respect of a leak in the surrounding area.

iii. **Pre arrangement for coaches wishing to hire a tennis court**

PROPOSED by Cllr C Frost and SECONDED by Cllr R Ford

It was **RESOLVED** that signage be placed at the tennis courts stating that coaching is not to be undertaken without prior arrangement with the Parish Council

iv. **Placing gravel boards on unkempt land between the Allotments and the Cemetery**

It was **AGREED** this item be deferred to the next meeting of the Leisure, Parks and Cemetery Committee.

COU/208/20-21

To note the Handyman's revised hourly rate

Members were advised that the Handyman has increased his hourly rate by 50 pence as from 1st April 2021.

COU/209/20-21

To note Any Other Business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial - implication can be raised)

A member requested that a Neighbourhood Plan be considered on the next agenda and the war memorial was also noted.

COU/210/20-21

To confirm the date and time of next meeting

The next meeting is to be held on Thursday 20th May at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** to move into Closed Session

COU/211/20-21

To discuss and consider Freedom of Information Requests and associated matters

Members were updated on matters associated with ongoing Freedom of Information requests.

COU/212/20-21

To receive an update on Staffing and to discuss and consider current matters

Members were updated on the pressures staff are currently facing as a result of a number of demanding tasks, many of which are particularly time consuming, and are having to be undertaken alongside normal duties.

There being no further business the Chairman declared the meeting closed at 9:30 p.m.

Chairman's Signature



Date 20/5/2021

Chairman's Initials C. J. F.

Minuted page 20/21 - Page | 68