

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING of the PARISH COUNCIL

Held at 7.00 pm on

Thursday 13th April 2023

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors:	B Atkinson	N Beck	M Fox
	C Frost	J E John	S Michaels
	M Mulholland	F Quilliam	M Riley
	W Wernick		

In Attendance: Parish Clerk

Members of Public – One

COU/203/22-23

Chairman's Welcome

The Chairman welcomed all to the meeting and due not standing in the forthcoming Parish election, Cllrs N Beck and R Ford were thanked for all they'd done for the village which was greatly appreciated.

COU/204/22-23

To receive apologies for absence

Apologies for absence were received from Cllrs R Ford. Cllr A Bruen was absent.

Apologies for absence were also received from County Cllr N Chapman

COU/205/22-23

To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations

Cllr C Frost declared an Other Registerable Interest as a Blaby District Councillor and a Non-Registerable Interest in Kirby Meadows, as did Cllrs J.E John, S Michaels and W Wernick.

Cllr N Beck declared a Pecuniary Interest in The Byways, as a result of her neighbouring property. A Dispensation to participate was received for the meeting.

PROPOSED by Cllr F Quilliam and SECONDED by Cllr J.E John

A dispensation for the meeting was granted.

COU/206/22-23

To confirm the minutes of the meeting held on 9th March 2023

PROPOSED by Cllr N Beck and SECONDED by Cllr W Wernick

Chairman's Initials C.J.F

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It was **RESOLVED** that the minutes of the meeting held on 9th March are a true and accurate record.

It was **AGREED** that Public Participation be brought forward

COU/207/22-23

Public Participation

(15 minutes are set aside for members of the public to raise issues and ask questions)

A member of the public noted that the drains in the village were full of silt and also noted the overgrown footpath leading from Glenfield Lane to the A46. It was stated that there doesn't appear to be a maintenance plan and requested that these issues be brought to the attention of Leicestershire County Council.

A member also noted that there is an issue with the drain by the Church on Hinckley Road in Leicester Forest East.

COU/208/22-23

To receive a Report from Leicestershire County Council

(15 minutes are set aside)

Apologies were received from County Councillor N Chapman

COU/209/22-23

To receive a Report from Blaby District Council

It was reported that the proposed freight terminal is now being considered by the National Planning Authority. If approved, it was noted that this will have a major impact on Hinckley Road and Narborough.

The 885 houses on land to the north of Hinckley Road came before Blaby District Council Planning Committee. Kirby Muxloe Parish Cllr M Fox, District Cllr K Thomson and a Parish Cllr from Leicester Forest East spoke against the application, which was deferred as a result of the system put forward by Leicestershire County Council to cope with the traffic, which is already severe.

COU/210/22-23

To receive a Newsletter from Leicestershire Police

It was noted that the April newsletter has not been received to date

COU/211/22-23

Public Participation

This item was addressed at COU/207/22-23

COU/212/22-23

Clerks Report

i. **To verify all payments made since the previous meeting**

It was noted that some payments weren't reflected on the previous report, reflecting in net payments of £25,393.80 being made up

until 31st March and £3769.84 as at 12th April 2023, which were verified by members.

- ii. **To verify and authorise the Payments Schedule**
PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** that the Payments Schedule detailing net payments of £4938.62 be APPROVED.

- iii. **To verify Bank Reconciliations**
The Bank Reconciliations as at 31st March 2023 was presented and verified.
- iv. **To verify Income and Expenditure to date**
The Income and Expenditure Report as at the end of March was verified by Members

COU/213/22-23

To provide an update on and consider

- i. **The Byways, 11 Court Close, Kirby Muxloe**
It was noted that the Agent has been instructed to undertake the approved plastering works and to obtain a Damp Report.

It was emphasised that the Agent undertakes these works as a matter of urgency.

- ii. **The website**
After much discussion, it was felt that the two websites should be run alongside each other.

The Clerk noted that further work is required on the subheading layout to ensure this is in line with the publication scheme.

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quiliam

It was **RESOLVED** that the Clerk meets with Cllr M Riley to discuss this matter further.

- iii. **The tennis courts**
A member noted that moss clearance on the tennis courts was required.

It was also noted that residents who have gained free membership should only be using this themselves and furthermore that a charge for group bookings need to be considered.

- iv. **Kirby Meadows**
PROPOSED by Cllr N Beck and SECONDED by Cllr F Quilliam

After some discussion, it was **RESOLVED** that consultancy costs for a Management Plan be gained

- v. **The Conservation Area**
While there was no further update, Cllr N Beck was asked to remain on the Conservation Area Working Party.

- vi. **Glenfield Lane wildlife verge**
A member asked whether a small sign could be located on the wildlife verge to ensure people are fully aware of this, rather than presuming it is unkempt and noted that they trim around the edge of the verge for an aesthetic appeal.

- vii. **The Local Plan**
There was no update

- viii. **Barry Drive ‘Rat Run’**
Members were reminded of the imminent development (885 properties) on the land to the north of Hinckley Road

COU/214/22-23

To receive a report from Representatives to Outside Bodies:

- i. **Kirby Muxloe Village Hall**
Cllr A Bruen was not in attendance.
- ii. **Kirby Muxloe Library and Community Hub**
Cllr M Fox advised that he was unable to attend the latest KML&CH meeting, but was aware that KML&CH had requested an informal meeting be arranged with the Parish Council.

Concern was raised over the level of income which would need to be generated, should KML&CH be granted Community Managed Library (CML) status.

- iii. **Lubbesthorpe Impact Group**
It was noted that the next meeting will be held on 24th May 2023.

COU/215/22-23

To receive and consider Grounds Maintenance tenders for Other Area’s

It was noted that the ‘Other Areas’ contract had been declined by the Company initially selected.

Two tenders were considered:

Company 5 £3,500 per year (£10,500)
Company 6 £4,342 in year 1 and 2 and £4,472.26 in year 3
(£13, 156.26)

PROPOSED by Cllr N Beck and SECONDED by Cllr M Riley

It was **RESOLVED** that Company 6 be awarded the Other Areas Contract 2023-26, but should they decline, to offer this to Company 5.

COU/216/22-23

To discuss and consider

(Permission to be gained from Kirby Muxloe Recreation Ground Charity where required)

i. **A refused Memorial application**

Correspondence on behalf of the family was presented to Council, which was noted.

After much discussion, it was **AGREED** that the requested memorial could not be permitted and furthermore due to confidentiality, the required details could not be provided on other memorials within the Cemetery.

Correspondence from a Memorial Mason was presented to Council, which was noted.

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** that memorial permits will only be accepted directly from Memorial Mason's.

ii. **A quotation/s for tarmacking a dipped area in the Car Park**

Due to the contractor initially approved some considerable time ago not undertaking these works, a further quotation was presented.

Company A - £576

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** that Company A be **APPROVED** and Leicestershire County Council be asked to make a contribution.

iii. **Planting three oak trees adjacent to the pond area to mark the Coronation of King Charles III**

PROPOSED by Cllr B Atkinson and SECONDED by Cllr C Frost

It was **RESOLVED** that three oak trees adjacent to the pond area be planted.

- iv. **Marking the courts for Pickleball**
Due to the pickleball court markings having faded, it was questioned whether these should be re-marked or whether permanent marking should be considered.

PROPOSED by Cllr S Michaels and SECONDED by Cllr C Frost

After some discussion, it was **RESOLVED** that the temporary pickleball markings are reapplied and for the Co-ordinator to be invoiced.

- v. **Play Inspections**
A quotation for a monthly Play Inspection was presented.

Company A - £66.09 per month (Play Area and MUGA)

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** that monthly Play Inspections at a cost of £66.09 per month be APPROVED.

- vi. **A proposed event on Saturday 24th June 2023**
It was noted that the commemorative coins presented to every child at Kirby Muxloe Primary School to mark the Coronation of King Charles III had cost £592, leaving £408 towards a future event.

As KML&CH are already hosting an event on Saturday 24th June 2023, it was questioned whether Council wished to support this.

PROPOSED by Cllr M Fox and SECONDED by Cllr M Riley

It was **RESOLVED** that Council utilise the remaining monies (£408) to support KML&CH's event.

- vii. **The proposed Meeting Schedule for 2023/24**
PROPOSED by Cllr J.E John and SECONDED by Cllr C Frost

It was **RESOLVED** that the meeting schedule be APPROVED.

- viii. **Annual subscriptions**
PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** that Annual subscriptions be made to LRALC (£448.90), NALC (£292.36) and ICCM (£95)

COU/217/22-23

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

Concern was raised over ivy encroaching onto the pavement at a property in Ellis Drive.

It was noted that eleven dog bags of dog waste were retrieved from Fox Lane and Desford Road on a recent litter pick and it was therefore questioned whether a bin could be provided on Desford Road.

It was advised that Leicestershire County Council need to ensure that vehicular access underneath the M1 bridge is discouraged. Flooding opposite Castle Road and the speed of traffic approaching the A46 was also highlighted, where it was felt that a pedestrian crossing was required.

Points raised by an allotment tenant were noted.

COU/218/22-23

To confirm the date and time of next meeting

The next meeting will be held on Thursday 18th May.

The Annual Meeting of the Parish will commence at 6:30 p.m. and the Annual meeting of the Council will follow at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr N Beck and SECONDED by Cllr M Fox

It was **RESOLVED** to move into closed session

COU/219/22-23

To receive an update on Freedom of Information Requests and to discuss and consider associated matters

An update was provided.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Riley

It was **RESOLVED** to seek further legal advice.


COU/220/22-23

To receive an update on Staffing and to discuss and consider associated matters.

Chairman's Initials C. J. F.

Members were advised that a staff members probation review had taken place earlier today. The Clerk was asked to arrange a further meeting for Wednesday 19th April 2023, to which the Clerk requested the presence of a member. It was AGREED that Cllr F Quilliam, M Fox or C Frost be present.

There being no further business, the Chairman declared the meeting closed at 9:45 p.m.

Chairman's Signature  _____

Date 18/5/2023