

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING of the PARISH COUNCIL

Held at 7.00 pm on

Thursday 27th October 2022

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors:	N Beck	A Bruen	R Ford
	C Frost	J Johns	M Mulholland
	F Quilliam	J Stafford	W Wernick

In Attendance: Parish Clerk
Members of Public - Two

COU/103/22-23

Chairman's Welcome

The Chairman welcomed all to the meeting.

COU/104/22-23

To receive apologies for absence

Apologies for absence were received from Cllrs B Atkinson, M Fox, S Michaels and M Riley.

Apologies were also received from County Councillor N Chapman

COU/105/22-23

To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations

Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor and in Kirby Meadows, as a result of his neighbouring property

Cllrs J Johns and W Wernick declared a non-registerable interest in Kirby Meadows, as a result of their neighbouring property, as per the guidance obtained from LRALC. The Chairman requested that the Councillors concerned provide LRALC's written confirmation of this.

N Beck declared a non-pecuniary interest in The Byways and the tennis courts, Court Close, as a result of her neighbouring property.

COU/106/22-23

To confirm the minutes of the meeting held on 8th and 29th September 2022

PROPOSED by Cllr N Beck and SECONDED by Cllr A Bruen

Further to Cllr M Fox replacing Cllr C Frost as the Proposer under COU/073/22-23 item ii, it was **RESOLVED** that the minutes on the meeting held on 8th September are a true and accurate record.

Chairman's Initials C.J.F.

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To confirm the minutes of the meeting held on 29th September 2022
PROPOSED by Cllr J Stafford and SECONDED by Cllr N Beck

Further to Cllrs M Mulholland and F Quilliam being removed from Members Present, the duplication of 'this' on the final paragraph on page 30 (COU/088/22-23) and 2022 being replaced by 2023 under COU/097/22-23 (page 34), it was **RESOLVED** that the minutes on the meeting held on 29th September are a true and accurate record.

COU/107/22-23

To receive a Report from Leicestershire County Council

It was noted that there was no further update to provide.
(Apologies were received from County Councillor N Chapman)

COU/108/22-23

To receive a Report from Blaby District Council

District Cllr C Frost advised that The Local Plan is delayed as a result of the City's unmet housing need. It was noted that the District Council find themselves in a difficult position due to the lack of affordable housing and are relying on the Hinckley Road development.

It was further noted that the traffic on the Hinckley Road is severe, resulting in a mitigation scheme being sought and the Rail Freight Interchange continues to take up much resources.

COU/109/22-23

To receive a Newsletter from Leicestershire Police

It was noted that the most recent newsletter has been circulated.

COU/110/22-23

Public Participation

(15 minutes are set aside for members of the public to raise issues and ask questions)

As the Representative for KML&CH (COU/114/22-23 – ii) had given their apologies, a member of KML&CH offered an overview.

It was questioned whether all users of the car park (Recreation Ground Charity) had agreed to make a financial contribution to resolve this matter. The Clerk noted that due to the Queen passing, the scheduled meeting had not taken place.

KML&CH also noted that no-one had yet sought warmth in the library and the garden is to undergo development with sensory features.

KML&CH noted that they had received a donation of £400 as a result of the Village Show and members were advised of the successful apple press event and a ukulele band performing on Saturday.

Permission for a music event was raised, as was the planting of additional trees.

A member requested that KML&CH's freestanding sign be moved slightly to ensure the pavement remains clear for all users.

COU/111/22-23

Clerks Report

i. To verify all payments made since the previous meeting

It was noted that since the previous meeting, net payments totalling £24,051.21 have been made, which were verified by members.

ii. To verify and authorise the Payments Schedule

PROPOSED by Cllr N Beck and SECONDED by Cllr J Stafford

It was **RESOLVED** that the Payments Schedule detailing net payments of £1210.00 be **APPROVED**.

iii. To verify Bank Reconciliations

The Bank Reconciliations as at 28th September 2022 were presented and verified.

iv. To verify Income and Expenditure to date

The Income and Expenditure Report as at 27th October was verified by Members

COU/112/22-23

To provide an update on

i. The Byways, 11 Court Close, Kirby Muxloe

The findings of the inspection of The Byways undertaken by the Letting Agent noted that the property was well lived in, but kept as well as could be.

A couple of areas of plaster/wallpaper showed signs of bubbling/peeling. The Clerk was requested to verify the contract and if out of warranty, to rely on statutory rights.

The bathroom tap was reported to be dripping intermittently and it was **AGREED** that a Plumber be contacted.

An area above the shower also showed sign of mould. As previously, the tenant is to be encouraged to open the window to ventilate this area.

ii. The Local Plan

There was no further update

iii. Barry Drive 'Rat Run'

There was no further update

Chairman's Initials R.J.F.

COU/113/22-23

To receive a report from

i. Conservation Area Working Party

It was reported that as BDC don't currently have a Conservation Officer, there is no-one to consider Kirby Muxloe's application. The expectations of this application are to be raised with the Conservation Officer, when appointed.

Due to the situation, this matter cannot progress any further at this time.

ii. Events Working Party

M. MULHOLLAND

A report was provided by Cllr ~~F Quilliam~~, which detailed the Christmas Lights Switch On event on Saturday 26th November 2022.

A list detailing set up/dissembling tasks for the Christmas Lights Switch On event on Saturday 26th November was circulated, which members are to consider and provide assistance, where possible.

COU/114/22-23

To receive a report from Representatives to Outside Bodies:

i. Kirby Muxloe Village Hall

It was noted that while carpets need to be purchased for the Village Hall, the increased utility costs need to be considered in the first instance.

It was noted that a comedy night may be hosted, as a way of raising much needed funds

ii. Kirby Muxloe Library and Community Hub

This item was addressed during Public Participation.

iii. Lubbesthorpe Impact Group

It was confirmed this Group are not scheduled to meet until 18th January 2023, which due to another commitment, *the ONE OF THE* Representatives would not be able to attend.

COU/115/22-23

To discuss and consider

(Permission to be gained from Kirby Muxloe Recreation Ground Charity, where required)

i. A request to purchase and install a bench at the tennis courts PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

Due to past incidents at the tennis courts, it was **RESOLVED** not to install a bench.

ii. **Responses from 'Proposed Tennis Court Access Gate' Consultation**

The responses from the Consultation were noted.

PROPOSED by Cllr C Frost and SECONDED by Cllr A Bruen

After some discussion, it was **RESOLVED** to invite a LTA Representative to a further meeting.

iii. **The Recognition Stone and the unveiling of the plaque**

PROPOSED by Cllr W Wernick and SECONDED by Cllr A Bruen

It was **RESOLVED** that the Recognition Stone remains in its current position and for professional opinion to be gained on inlaying the plaque into the stone in readiness for the unveiling by the Chairman and KMLHG on Sunday 13th November 2022.

iv. **Drainage/vermin issue at the Sports Pavilion (Station Road)**

Further to advising members of the situation, the Clerk noted that a quotation to repair the internal drainage had been received, which reflected a groundworker costing £225 per day, but it was unknown how many groundworkers and the number of days this was likely to take at this stage.

PROPOSED by Cllr R Ford and SECONDED by Cllr M Mulholland

Due to the circumstances, it was **RESOLVED** to proceed.

v. **Kirby Meadows (14/0917/1/OX)**

Queries were raised regarding an adjoining parcel of land

PROPOSED by Cllr R Ford and SECONDED by Cllr N Beck

It was **RESOLVED** to accept the land transfer (4.4 hectares) and purchase Kirby Meadows as a wildlife site for the sum of £1 and for Council's Solicitor to be appointed to instigate the necessary proceedings. Detailed deeds from the Developer regarding the adjoining parcel of land are to be obtained and a meeting arranged with the Principal Ecologist at LCC.

vi. **Advertising for a self-employed Handyman**

PROPOSED by Cllr C Frost and SECONDED by Cllr Ros Ford

It was **RESOLVED** this be advertised on an ad hoc basis

- vii. **Developing a new website**
It was noted that assistance with imagery was required, but AGREED this item be deferred to the next meeting.
- viii. **Glenfield Lane wildlife verge**
It was AGREED this item be deferred to the next meeting
- ix. **Purchasing replacement self-watering planters**
Additional details were requested, which are to be considered at a future meeting.
- x. **An issue with the heating system in the office**
Further to some discussion, it was AGREED that additional Companies be contacted/quotations obtained.

COU/116/22-23 **To consider a quotation to resolve lighting issues along the pathway of the Recreation Ground**
It was noted that the quotation for these works is awaited

COU/117/22-23 **To note the outcome of a formal complaint**
The outcome of the formal complaint was noted.

COU/118/22-23 **To note any other business**
(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

A request from KMLHG to access Cemetery data was relayed.

It was noted that a request to remove a limb/branch from a tree within the park has been received, which further to taking professional advice, endorses this does not pose a hazard.

Members were advised that the Press Officer is not available on Thursday 11th November 2022 and further reiterated that consideration is to be given to the Budget (2023/24)

COU/119/22-23 **To confirm the date and time of next meeting**
Due to the Christmas Lights Switch On event, the next meeting is to be rescheduled to Thursday 1st December at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr C Frost and SECONDED by Cllr R Ford

It was **RESOLVED** to move into closed session.

COU/120/22-23 To receive an update on Freedom of Information Requests and to discuss and consider associated matters

The FOIA Request Log was noted.

An update was provided on the situation regarding the two residents and legal advice received was noted.

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** to proceed and deposit the estimated funds on account, upon receipt of invoice and for the Clerk to be given delegated authority to expend up to £5,000 per month specifically for this purpose to avoid further delay.

It was further **AGREED** that funding the External Audit Costs, as a result of seven years of objections to the Annual Governance & Accountability Return (AGAR) by the aforementioned, be considered at a future meeting.

COU/121/22-23 To receive an update on Staffing and to discuss and consider associated matters

It was noted that a staff member who is currently ill, is likely to be absent from work for some time.

Due to the situation within the office, it was **AGREED** that the Clerk focusses on statutory Council business only.

The Clerk requested annual leave w/c 19th December 2022, which was **AGREED**

There being no further business, the Chairman declared the meeting closed at 10 p.m.

Chairman's

Signature



Date

1/12/2022

Chairman's Initials C.F.F.