

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING of the PARISH COUNCIL

Held at 7.00 pm on

Thursday 19th September 2024

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors:	B Atkinson	N Bruen	D Everley
	M Fox	C Frost	J E John
	W Wernick		

In Attendance: Parish Clerk
Clerical Assistant
County Cllr N Chapman
District Cllr T Deakin
Members of Public – One

- COU/062/24-25** **To receive apologies for absence**
Apologies were received from Cllr M Mulholland & Cllr F Quilliam.
Cllr A Bruen was absent.
- COU/063/24-25** **To receive disclosures of interest to any matter pertaining to the agenda and to receive and consider dispensations**
Disclosures of interest regarding Kirby Meadows were received from Cllrs C Frost, J E John and W Wernick. Dispensations were given.
- COU/064/24-25** **To confirm the minutes of the meeting held on 15th August 2024**
PROPOSED by Cllr M Fox and SECONDED by Cllr D Everley.
- It was **RESOLVED** that the minutes of the meeting held on 15th August 2024 are a true and accurate record.
- COU/065/24-25** **To receive a Report from Leicestershire County Council**
(15 minutes are set aside)
Cllr N Chapman noted that the A47 works are now complete.
A member raised concern about the lane closures and substantial delays and was advised that the new eco-friendly compound used, takes additional time to set.
- It was noted that LCC will no longer be getting additional monies from HS2 and instead will need to find this from elsewhere.

Chairman's Initials C. J. F.

Minuted page 24/25 - Page 23

Cllr N Chapman was thanked for his involvement in providing the village signs.

COU/066/24-25

To receive a Report from Blaby District Council

Cllr T Deakin noted that the Planning Inspectorate was minded to decline the Hinckley National Rail Freight, but has given a further six months.

It was advised that the Local Plan documentation is being finalised before going to public consultation. A member questioned whether Lubbesthorpe was taken into account and it was advised not, due to this already having been built.

It was stated that the air quality readings are within legal limits and therefore suggested that these be removed from their current locations. However, it was noted that it was preferable for these to remain.

A member noted that Friary Walk wasn't included on the new boundary map received from the District Council. Cllr T Deakin advised that he would ensure this matter was sorted.

COU/067/24-25

To receive a Newsletter from Leicestershire Police

The Newsletter was received and noted.

COU/068/24-25

Public Participation

(15 minutes are set aside for members of the public to raise issues and ask questions)

A member of the public keen on making the village look more presentable, asked whether a local Weed and Sweep group could be set up. It was suggested that they initially make contact with The Wombles.

It was also questioned whether the area near the roundabout (Ratby Lane) could be maintained and more planters located by the shops on Main Street.

COU/069/24-25

To receive a report from the Representative to Kirby Muxloe Village Hall

The Representative noted that in terms of security, the inner door needs to be replaced to enable an electronic card to be used. Additionally, the fire alarm system and electrics also need addressing. The Clerk was requested to contact BDC in relation to releasing s.106 monies.

COU/070/24-25

Clerks Report:

- i. **To verify all payments made since the previous meeting**
Payments made since the previous meeting were verified.

- ii. **To verify and authorise the Payments Schedule**
The Clerk drew attention to two items on the schedule.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** that the Payments Schedule detailing net payments of £580.78 be APPROVED.

- iii. **To verify Bank Reconciliations**
A Bank Reconciliation up to the 28th August was presented, which was verified by members.
- iv. **To verify Income and Expenditure to date**
Members verified the Income and Expenditure report, which reflected a spend of 40.5% to date.

COU/071/24-25

To discuss and consider:

(Permission to be gained from Kirby Muxloe Recreation Ground Charity where required)

- i. **Financial Regulations**
The Clerk noted that the new model Financial Regulations differ considerably and is currently working on ensuring these meet Council's needs, before presenting for adoption.

It was AGREED to defer this item.

- ii. **Publication Scheme**
It was AGREED to defer this item.

- iii. **The Structural Inspection Report for the Pavilion**
The report was considered by all members.

A member felt that Council should consult with the History Group.

PROPOSED by Cllr M Fox and SECONDED by Cllr C Frost

After some discussion, it was **RESOLVED** that an alternative to the refurbishment be considered and the Structural Inspection Report be shared with the Football Club. Funding and consulting with the wider public and the History Group are also to be considered.

- iv. **Kirby Meadows Transfer**
Members were advised that contact with the developer to gain details required by the Solicitor had been attempted numerous times.

A member noted that the trees planted by the developer have died and need re-planting and further jobs also need undertaking.

v. **The Tenancy Agreement at The Byways, 11 Court Close, Kirby Muxloe**

Members considered the Tenancy Agreement.

PROPOSED by Cllr C Frost and SECONDED by Cllr N Bruen

After some discussion, it was **RESOLVED** that the second dog needs to be rehomed by 1st November 2024, should the tenant wish to remain in the property, when the rent will also increase in accordance with the Letting Agents advice. The agreement is to continue on a rolling tenancy.

vi. **S106 (off site) Open Space Contribution**

Further to questioning whether s.106 monies could be claimed for the proposed projects, members were advised that the District Council have requested further information.

vii. **Improving Drainage on council owned land**

Members had previously been forwarded a link showing the process to be undertaken. It was noted that this would ideally be undertaken once a month from October and the Football Club would be willing to make a financial contribution.

PROPOSED by Cllr C Frost and SECONDED by Cllr N Bruen

It was **RESOLVED** that a contractor be engaged to identify any underlying cables and that Council accept a donation from the Football Club for the drainage works.

viii. **Blaby District Council Parish Charter**

Further to considering Blaby District Council's Parish Charter, it was **AGREED** that Council felt unable to commit at present.

ix. **Removal of a Holly Bush and tree maintenance near the keep in the Cemetery**

Correspondence from a member of the public was shared with members.

PROPOSED by Cllr N Bruen and SECONDED by Cllr J E John

It was **RESOLVED** to obtain quotations for the holly bush to be removed and for the crown to be raised on the tree overhanging the keep.

- x. **A proposal to cultivate a small area next to the composting bays in the allotment garden**

A proposal to cultivate half of an allotment plot was presented to members

PROPOSED by Cllr C Frost SECONDED by Cllr N Bruen

It was **RESOLVED** to offer the half plot to the next person on the waiting list.

COU/072/24-25

- i. **To consider quotations for
The next phase of the cemetery works**

Two quotations were presented.

Company A £1040

Company B £510

PROPOSED by Cllr C Frost and SECONDED by Cllr J E John

As a result of Council wishing Company A to undertake the job in its entirety, it was **RESOLVED** to proceed with Company A, but to negotiate, where possible.

- ii. **Replacing two trees on the avenue leading to the cemetery**

Two quotations were presented.

Company A £130

Company B £150

PROPOSED by Cllr M Fox and SECONDED by Cllr W Wernick

It was **RESOLVED** to proceed with Company A.

A member requested that tree guards be considered, due to the base of the of the former trees having abrasions.

Cllr W Wernick leaves the meeting

- iii. **Installing a bench at the Tennis Courts**

A quotation of £80 was presented

PROPOSED by Cllr D Everley and SECONDED by Cllr M Fox

It was **RESOLVED** to APPROVE the quotation of £80.00

iv. **Further ROSPA Repairs**

Quotations were presented to address the maintenance findings highlighted within the annual inspection.

Specialist maintenance

Company A £2060

Wet Pour

Company A £2750

Painting

Company A £1270

Company B £595

General maintenance

Company A £100

Company B £80

PROPOSED by Cllr N Bruen and SECONDED by Cllr M Fox

It was **RESOLVED** to proceed with Company A for the specialist maintenance (£2060) and the wet pour (£2750) and to proceed with Company B for the painting (£595) and general maintenance (£80)

v. **New Christmas Lights**

The clerk noted that a majority of the public who responded to the Facebook post to ascertain whether white or multi-coloured lights should be purchased, chose white.

Quotations to purchase and install new Christmas lights were presented.

Company A - £2,347.58 (400m string lights)

Company B - £4,750.41 (500m string lights – three-year contract)

PROPOSED by Cllr C Frost and SECONDED by Cllr N Bruen

It was **RESOLVED** to proceed with Company A at a cost of £2347.58

vi. **Installing Christmas Lights in the memorial garden trees**

This matter was addressed at item 11.v

COU/073/24-25

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

It was noted that there is a water leak, as a result of the water tap being installed at the tennis courts.

An interest in councillor training was expressed.

COU/074/24-25

To confirm the date and time of next meeting

The next meeting will be held on Thursday 24th October at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

COU/075/24-25

To receive an update on requests concerning Audit of Accounts, Freedom of Information and Data Protection and to discuss and consider associated matters

Members were advised that no further information has been forwarded to the External Auditor since the previous meeting.

COU/076/24-25

To receive an update on Staffing and to discuss and consider associated matters

Members were updated on a staff member's illness. It was AGREED that flowers be sent on behalf of the Council. A further staff members mileage was raised. It was AGREED that this be paid.

There being no further business, the Chairman declared the meeting closed at 9:30 p.m.

Chairman's Signature



Date 24/10/2024

Chairman's Initials C.F.F.