

# KIRBY MUXLOE PARISH COUNCIL

## *MINUTES of the MEETING of the PARISH COUNCIL*

Held at 7.00 pm on

**Thursday 13<sup>th</sup> July 2023**

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

### **MEMBERS PRESENT:**

Councillors:	B Atkinson	A Bruen	M Fox
	C Frost	J E John	J Marshall
	M Mulholland	A Sheasby	W Wernick

In Attendance: Parish Clerk  
District Councillor R Stead  
Members of Public – One

- COU/039/23-24**      **Chairman's Welcome**  
The Chairman welcomed all to the meeting and thanked Cllr W Wernick for chairing the previous meeting.
- COU/040/23-24**      **To receive apologies for absence**  
Apologies for absence were received from Cllrs F Quilliam and M Riley.  
  
District Councillor R Stead also gave his apologies.
- COU/041/23-24**      **To receive Declarations of Acceptance of Office**  
Declarations of Acceptance of Office were received from Cllrs M Fox and A Sheasby
- COU/042/23-24**      **To receive disclosures of interest to any matter pertaining to the agenda and to receive and consider dispensations**  
Cllrs C Frost, J E John and W Wernick disclosed interests in Kirby Meadows. Dispensations were granted.
- COU/043/23-24**      **To confirm the minutes of the meeting held on 15th June 2023**  
**PROPOSED** by Cllr A Bruen and **SECONDED** by Cllr W Wernick  
  
It was **RESOLVED** that the minutes of the meeting held on 15<sup>th</sup> June are a true and accurate record.
- COU/044/23-24**      **To receive a Report from Leicestershire County Council**  
(15 minutes are set aside)  
There was no report.

Chairman's Initials C. J. F.

Minuted page 23/24 - Page 14

**COU/045/23-24**

**To receive a Report from Blaby District Council**

While a Report wasn't initially provided, the following was noted.

Refuse collection pay negotiations are continuing, but collections not made on Wednesdays have always been collected on alternative days.

Further reference was made to the recently approved development on land to the north of Hinckley Road. Due to the Highways issues raised at the previous meeting, Leicestershire County Council Highways were requested to attend Blaby District Council for a question and answer session. As this didn't transpire, it was further questioned how this application came to be resolved.

*District Cllr R Stead joins the meeting*

It was noted that the Highways issue could not be revised.

A planning appeal was questioned. It was advised an appeal could be made, should proper procedure not have been adhered to.

**COU/046/23-24**

**To receive a Newsletter from Leicestershire Police**

The June newsletter was received. A member felt that the newsletter no longer focused on local news and the Clerk was requested to relay this feedback.

**COU/047/23-24**

**Public Participation**

(15 minutes are set aside for members of the public to raise issues and ask questions)

It was noted that a drain along Hinckley Road blocks and floods as far as the middle of the road. Leicestershire County Council were reported to have attempted to resolve this issue on four separate occasions, but have failed to do so.

An overhanging branch was noted by the Nursery.

**COU/048/23-24**

**To review the planning application hearing and to consider a response to Blaby District Council following their approval of a new 885 housing development north of Hinckley Road**

After much discussion, it was agreed that Blaby District Council should be challenged over the question and answer session not happening, together with the level of training provided to members of the Planning Committee.

To have one roundabout was deemed disastrous and it was stated that the worsening situation has not been taken into consideration whatsoever and further stated that the proposal was a total misrepresentation.

PROPOSED by Cllr M fox and SECONDED by Cllr M Mulholland

It was **RESOLVED** that a response be forwarded to Blaby District Council.

**COU/049/23-24** **To receive a brief presentation from candidates wishing to be appointed to Kirby Muxloe Parish Council**  
Further to considering the application for appointment, a presentation was provided by a candidate wishing to be co-opted to the Parish Council.

**COU/050/23-24** **PROPOSED FOR CLOSED SESSION**  
In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

Closed session was not required.

**COU/051/23-24** **To discuss and consider the merits of candidates wishing to be appointed to Kirby Muxloe Parish Council**  
Members considered the merits of the candidate.

**COU/052/23-24** **To vote on candidates to be appointed to Kirby Muxloe Parish Council and to receive Declarations of Acceptance of Office**  
PROPOSED by Cllr C Frost and SECONDED by Cllr A Bruen

It was **RESOLVED** that J Marshall be co-opted to Kirby Muxloe Parish Council. Prior to joining the meeting, the Declaration of Acceptance of Office was received.

**COU/053/23-24** **To consider Planning Committee membership (2)**  
PROPOSED by Cllr C Frost and SECONDED by Cllr B Atkinson

It was **RESOLVED** that Cllrs A Bruen and M Fox be members of the Planning Committee.

**COU/054/23-24** **To appoint Representatives to Outside Bodies**  
i. **Kirby Muxloe Library and Community Hub**  
PROPOSED by Cllr C Frost and SECONDED by Cllr J E John

It was **RESOLVED** that Cllr M Fox be appointed Representative for Kirby Muxloe Library and Community Hub

- ii. **Conservation Area**  
PROPOSED by Cllr A Bruen and SECONDED by Cllr M Mulholland

It was **RESOLVED** that Cllr C Frost be appointed Representative for the Conservation Area

**COU/055/23-24 To receive a report from Representatives to Outside Bodies**

- i. **Kirby Muxloe Village Hall**  
Cllr A Bruen confirmed that Kirby Muxloe Village Hall Management Committee had not met
- ii. **Lubbesthorpe Impact Group**  
An overview of the Lubbesthorpe Impact Group meeting was provided by Cllr M Fox

**COU/056/23-24 Clerks Report**

- i. **To verify all payments made since the previous meeting**  
Due to an issue with the accounting software, the report could not be generated.
- ii. **To verify and authorise the Payments Schedule**  
The Payment Schedule detailing new payments of £724.77 was presented.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Riley

It was **RESOLVED** that all payments, apart from the additional payment for the 'Other Area's ground care contract (£32.89) be APPROVED.

- iii. **To verify Bank Reconciliations**  
Due to an issue with the accounting software, the report could not be generated.
- iv. **To verify Income and Expenditure to date**  
Due to an issue with the accounting software, the report could not be generated.

**COU/057/23-24 To provide and update on:**

- i. **The Byways**  
There was no update.
- ii. **The tennis courts**  
Members were advised that the annual tennis court maintenance has been undertaken. Installation of an outdoor tap was suggested.
- iii. **Kirby Meadows**

It was noted that Kirby Meadows Working Party are meeting to discuss a Management Plan week commencing 24<sup>th</sup> July

- iv. **The Conservation Area**  
The Clerk noted that the Conservation Area Working Party are focussing on the format of the appraisal for Blaby District Council and hope to provide a copy for the next meeting of the Parish Council.
- v. **The Local Plan**  
The Local Plan was briefly mentioned.
- vi. **Barry Drive 'Rat Run'**  
There was no update

**COU/058/23-24**

**To discuss and consider**

*(Permission to be gained from Kirby Muxloe Recreation Ground Charity where required)*

- i. **Monthly payment of 'Other Areas' ground care contract**  
This matter was addressed at COU/055/23-24ii
- ii. **A quotation to relocate a memorial bench within the cemetery**  
PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox  
  
It was **RESOLVED** to approve the quotation at a cost of £280.
- iii. **Continuing with Glenfield Lane wildlife verge**  
There was much discussion regarding the issues encountered at Glenfield Lane wildlife verge.  
  
PROPOSED by Cllr C Frost and SECONDED by Cllr A Bruen  
  
It was **RESOLVED** to continue with Glenfield Lane wildlife verge.
- iv. **Progressing with the planting of three oak trees to the mark the Coronation of King Charles III**  
A member suggested that oak trees approximately 1.2-1.8 metres in height be planted, with adequate protection.
- v. **Expressing an interest to find out more/be part of a trail funded by Blaby District Council to play a role in its plan for the district to be carbon neutral by 2050**  
PROPOSED by Cllr M Fox and SECONDED by Cllr C Frost

It was **RESOLVED** that an expression of interest be made

**COU/059/23-24**      **To note any other business**  
(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

An update of the V82 footpath from the play area to Barwell Road was noted.

**COU/060/23-24**      **To confirm the date and time of next meeting**  
The next meeting will be held on Thursday 10<sup>th</sup> August.

**PROPOSED FOR CLOSED SESSION**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr C Frost and SECONDED by Cllr A Bruen

It was **RESOLVED** to move into closed session

**COU/061/23-24**      **To receive an update on Freedom of Information, Data Protection and Audit of Accounts and to discuss and consider associated matters**  
It was noted that further legal advice will cost in the region of £800.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** to proceed with further legal advice.

The Clerk noted that in excess of ten hours had been spent on an internal review.


**COU/062/23-24**      **To receive an update on Staffing and to discuss and consider associated matters.**  
Members reviewed the interview data for the role of Clerical Assistant.

PROPOSED by Cllr M Fox and SECONDED by Cllr A Bruen

It was **RESOLVED** that the APPROVED candidate be offered the post.

The Clerk advised that a member of staff has returned to work this week, but will need to take further leave at the end of August.

There being no further business, the Chairman declared the meeting closed at 9:50 p.m.

Chairman's Signature 

Date 5/10/2023

Chairman's Initials C. J. F.