

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING

Held at 7.00 pm on

Thursday 23rd July 2020

Due to the Covid-19 situation and in line with Government Guidelines (Coronavirus Act 2020) the meeting was held virtually using Zoom video-conferencing

MEMBERS PRESENT:

Councillors:	C Ball	N Beck	A Deakin	M Fox
	C Frost	J John	S Michaels	M Mulholland
	F Quilliam	R Ford	J Stafford	W Wernick

In Attendance: Parish Clerk
Assistant Clerk
Members of public – 0

- COU/039/20-21** **Chairman's Welcome**
The Chairman welcomed all to the meeting.
- COU/040/20-21** **To receive apologies for absence**
There were no apologies for absence.
- COU/041/20-21** **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**
Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor.

Cllr N Beck declared a pecuniary interest in The Byways, Court Close as a result of her neighbouring property.
- COU/042/20-21** **To confirm the minutes of the meeting held on 18th June 2020 are a true and accurate record**
PROPOSED by Cllr N Beck and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the minutes of the meeting held on 18th June 2020 be confirmed as a true and accurate record.
- COU/043/20-21** **To receive a Report from the Police Beat Officer**
(15 minutes are set aside)
A Police Beat Officer was not present.

COU/044/20-21 **To receive a Report from Leicestershire County Council**
(15 minutes are set aside)

There was no report from Leicestershire County Council

COU/045/20-21 **To receive a Report from Blaby District Council**
(15 minutes are set aside)

A report from Blaby District Council was received, which detailed the 69-house development off Barry Close, which originally consisted of 6 affordable homes, but due to a takeover by a further developer, may now increase to 17.

A member noted that the south fields have been cut and questioned who is re-seeding the north fields.

COU/046/20-21 **Public Participation**

(15 minutes are set aside for members of the public to raise issues and ask questions)
There were no members of the public present.

COU/047/20-21 **Clerks Report**

i. To verify all payments made since the previous meeting

Net payments totalling £14,312.57 made since the previous meeting were verified by members.

ii. To verify and authorise the Payments Schedule

A Payment Schedule detailing net payment of £2,938.65 was circulated to all members.

Due to the groundcare contract being extended as a result of Covid-19, it was questioned whether the approved contract costs could be backdated to 1st April 2020.

PROPOSED by Cllr S Michaels and SECONDED by Cllr J Stafford

It was **RESOLVED** that the Payments Schedule detailing net payments of £2,938.65 be **APPROVED** and the shortfall being claimed by the groundcare contractor be verified before payment is made.

iii. To verify Bank Statements

Due to the 2019/20 accounts not yet being approved, bank statements were circulated to members, which were verified.

COU/048/20-21 **To note the Annual Internal Audit Report 2019/20**

The Annual Internal Audit Report 2019/20 was noted by members.

**COU/049/20-21 To approve the Annual Governance Statement
(Section 1 of the Annual Governance and Accountability Return 2019/20)**

Members of Kirby Muxloe Parish Council considered Section 1 of the Annual Governance Statement 2019-20.

PROPOSED by Cllr C Ball and SECONDED by Cllr M Fox

After consideration, it was **RESOLVED** that the Annual Governance Statement 2019-20 be APPROVED.

**COU/050/20-21 To approve Accounting Statements
(Section 2 of the Annual Governance and Accountability Return 2019/20)**

Members of Kirby Muxloe Parish Council considered Section 2 of the Accounting Statements 2019-20.

PROPOSED by Cllr C Ball and SECONDED by Cllr M Mulholland

After consideration, it was **RESOLVED** that the Accounting Statements 2019-20 be APPROVED.

COU/051/20-21 To note and consider planning applications

Planning applications were considered and it was noted that the application for a Pet Crematorium has been withdrawn.

Cllr N Beck leaves the meeting

COU/052/20-21 To provide any update on

i. The Byways, 11 Court Close, Kirby Muxloe

Members were advised of the defects noted, further to a family moving into the property on 3rd July 2020.

PROPOSED by Cllr J Stafford and SECONDED by Cllr M Mulholland

It was AGREED that all defects be rectified by the Contractor before releasing the retention monies and concluding the contract.

ii. The Local Plan

It was noted that Blaby District Council are to consult with neighbouring Parish Councils, Leicester City Council and Leicestershire County Council regarding The Local Plan.

iii. **Barry Drive 'Rat Run'**

There was no update in terms of Barry Drive 'Rat Run'

COU/053/20-21

To discuss and consider

i. **Quotations for landscaping at The Byways, 11 Court Close, Kirby Muxloe**

Two quotations for landscaping works at The Byways, 11 Court Close, Kirby Muxloe were received

Company A - £3,550

Company B - £6,800

While the same specification was provided to both Companies, Council felt that Company A's quotation lacked detail. The Clerk recommended that clarification be sought from Company A, which Council felt was not an option due to the urgency of the works.

PROPOSED by Cllr J Stafford and SECONDED by Cllr R Ford

It was **RESOLVED** that Company B's quotation to carry out landscaping works at The Byways, 11 Court Close, at a cost of £6,800 be **APPROVED**, with a picket fence being installed.

A vote of thanks was offered to Cllr N Beck and neighbouring residents, who spent much time and effort in ensuring the property was clean and tidy for the new tenants.

ii. **Permitting the tenants of The Byways to have a monthly contract with an energy supplier**

A request to move from pre-payment meters to a monthly contract for both gas and electricity suppliers was received from the tenants of The Byways.

PROPOSED by Cllr C Frost and SECONDED by Cllr C Ball

It was **AGREED** that the tenants of The Byways be permitted to have a monthly contract with an energy supplier for both gas and electricity.

Cllr N Beck re-joins the meeting

iii. **A memorial planter by the bench near the pond.**

A request for a memorial planter to be placed by the bench near the pond was considered.

PROPOSED by Cllr S Michaels and SECONDED by Cllr N Beck

After much discussion, it was **RESOLVED** that the request for a memorial planter by the bench near the pond be refused.

iv. Coaching at the tennis courts

Concerns were raised regarding tennis coaching taking place without Parish Council approval.

It was noted that the Facilities Management Policy states a hire charge of £5 per hour.

PROPOSED by Cllr R Ford and SECONDED by Cllr J Stafford

It was **RESOLVED** to contact the tennis coach concerned to put in place an agreement specifying a maximum of 2 hours coaching per day at a hire charge of £5 per hour, noting that coaching is only permitted to take place on one court, ensuring the other court remains free for public use.

v. Quotations for tasks highlighted in the Annual Safety Inspection

It was noted that quotations to carry out the required tasks highlighted in the Annual Safety Inspection have been requested, but not yet received.

COU/054/20-21

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

A member noted the Build Back Better scheme – 10 Big Idea's and the opportunity to contact the TV Programme 'The Repair Shop' regarding the rocking horse.

Cllr Beck noted that she had spent three hours collecting broken glass from the MUGA area and noted an increase in litter.

It was noted that there has been one break in at an allotment shed and a further three attempted break ins.

A member noted that a large white van continues to cause an obstruction on Ellis Drive.

The Clerk noted that the new resident, whose property backs onto the Park, has apologised for the fencing situation and confirmed they were unaware of the rules regarding the Play Area, but will reinstate this as a matter of urgency.

COU/055/20-21

To confirm the date and time of next meeting

The date of the next meeting will be held on 20th August 2020 at 7.00 p.m.

Chairman's Initials C. J. F

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr C Ball and SECONDED by Cllr M Mulholland

It was **RESOLVED** to move into Closed Session.

COU/056/20-21 **To discuss and consider Freedom of Information Requests and associated matters**
An update was provided.

COU/057/20-21 **To receive an update on Staffing and to discuss and consider current matters**
An update was provided on Staffing and current matters were discussed and **AGREED**

There being no further business the Chairman declared the meeting closed at 9:23 p.m.

Chairman's Signature _____



Date _____

21/8/2020

Chairman's Initials C.J.F.