

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING of the PARISH COUNCIL

Held at 7.00 pm on

Thursday 7th December 2023

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors:	B Atkinson	A Bruen	M Fox
	C Frost	F Quilliam	W Wernick

In Attendance: Parish Clerk

District Councillor/Tree Warden - T Deakin

Members of Public – One

COU/121/23-24

Chairman's Welcome

The Chairman welcomed all to the meeting.

COU/122/23-24

To receive apologies for absence

Apologies for absence were received from Cllrs J E John and M Mulholland. Cllr J Marshall was absent.

COU/123/23-24

To receive disclosures of interest to any matter pertaining to the agenda and to receive and consider dispensations

Cllrs C Frost and W Wernick disclosed interests in Kirby Meadows. Dispensations were granted

COU/124/23-24

To confirm the minutes of the meeting held on 9th November 2023

It was noted that reference to the issue highlighted by a member at the 5th October 2023 meeting was recorded in the minutes, resulting in the attention drawn to this matter at the meeting on 9th November 2023 being unwarranted.

PROPOSED by Cllr M Fox and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the minutes of the meeting held on 9th November are a true and accurate record.

District Cllr T Deakin joins the meeting at 7:05 p.m.

COU/125/23-24

To receive a Report from Leicestershire County Council

(15 minutes are set aside)

There was no Report

Chairman's Initials C. J. F.

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COU/126/23-24

To receive a Report from Blaby District Council

(15 minutes are set aside)

Members were advised that concerns regarding Castle Farm, Main Street and Warren Lane have been reported and feedback is awaited.

Reference was made to the Corporate Plan and Economic Development Framework.

It was noted that Blaby District Council have secured funding to purchase air quality monitoring stations for fifteen locations, which residents can check these whenever they wish. It is anticipated that one, possibly two, will be located on Hinckley Road and one at Braunstone Crossroads.

An update on the Local Plan was questioned and members were advised that this is due to be published in September.

A Councillor Development programme covering the next four years was also noted.

Members raised concern over lorries at the Barons Farm development, and it was noted that County Cllr Nick Chapman had contacted the Police regarding this matter.

COU/127/23-24

To receive a Newsletter from Leicestershire Police

Members were advised that due to shifts and rest days, it was proving difficult for the Police to attend upcoming meetings, but details of all scheduled meetings have since been forwarded.

COU/128/23-24

Public Participation

(15 minutes are set aside for members of the public to raise issues and ask questions)

A member of the public thanked the Parish Council for organising the successful Christmas Event, which attracted people from outside of the village.

Referenced was also made to the successful tree planting event, which the Parish Council, as Trustee of the Recreation Ground Charity, had permitted.

Concern over gaps in the hedge around the Play Area was noted. The resident was assured that hedging is due to be planted next week.

It was noted that a resident has expressed an interest in becoming a Councillor

It was AGREED that item 10i be brought forward

COU/129/23-24

To receive and consider a report from Representatives to Outside Bodies

i. **Conservation Area**

A Report detailing the recent 'Conservation Area' Public Consultation was provided by a representative of the Conservation Group. It was noted that any future publicity states that the Parish Council 'support' maintaining this unique village, which unless maintained, will be lost. Additionally, the final document is to be handed to Blaby District Council by the Parish Council.

It was suggested that documentation be available to view at the Parish Council office. It was AGREED that this be by appointment only.

Additional leaflets are to be printed and a further meeting is to be held at the Free Church on 6th February 2024 from 7-9 p.m. It was requested that payment be made by the Parish Council.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** that payment of approximately £140 be made for the additional leaflets and room hire.

COU/130/23-24

To receive and consider a report from:

i. **The Tree Wardens**

The Tree Warden detailed an App which records all the Tree Preservations Orders (TPO's) in Blaby District and noted that eighty-five trees had been planted on the Recreation Ground at the recent event.

ii. **Kirby Meadows Working Party**

Members were advised that the office continue to pursue a meeting with Leicestershire and Rutland Wildlife Trust.

iii. **The Events Working Party**

All staff, the Events Working Party and all other volunteers were thanked by the Chairman.

The Clerk expressed a special thank you to Cllr A Bruen, who contributed enormously to the success of the event and also to Chairman C Frost, for his ongoing help and support.

COU/131/23-24

To receive and consider a report from Representatives to Outside Bodies

ii. **Conservation Area**

This matter was addressed at COU/129/23-24

Chairman's Initials P. J. F.

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- iii. **Kirby Muxloe Library and Community Hub**
An update highlighted that the Café continues to make a profit. The retirement of the Treasurer was also noted.
- iv. **Kirby Muxloe Village Hall**
It was noted that 80% of tickets have been sold for the Oliver production.

It was noted that a survey of the Village Hall roof will need to be undertaken before solar panels can be considered. Further information is also to be provided.

Cllr A Bruen leaves the meeting

- v. **Lubbesthorpe Impact Group**
Members were advised that a virtual meeting took place. 965 properties were reported as being complete, which is 23% of the original plan.

The Medical Centre has been approved, although it remains unclear whether this will have stairs or two lifts. It was further highlighted that the car park will have 60 spaces.

COU/132/23-24

To receive any update and consider:

- i. **Court Close bridge**
It was noted that this matter is being addressed by the proven land owner. Cllr B Atkinson was thanked for initiating this.
- ii. **Carbon footprint pilot**
Members were advised that additional members were required to form a Working Party to take this forward.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** that Cllr F Quilliam be appointed a member of the Carbon Footprint Working Party

It was further questioned whether there is any funding available for EV charging points.
- iii. **Land to the north of Hinckley Road**
A trigger point of 1500 houses was noted.
- iv. **The Byways, 11 Court Close, Kirby Muxloe**
Members were advised that the contractor is trying to establish the water feed to install an outdoor tap at the tennis courts

- iv. **The Local Plan**
It was reiterated that this is to be published in September.
- v. **Barry Drive 'Rat Run'**
There was no update provided

COU/133/23-24 Clerks Report

- i. **To verify all payments made since the previous meeting**
Total payments of £18,464.83 and receipts of £1559.02 were verified by members.

- ii. **To verify and authorise the Payments Schedule**
Payments for authorisation reflected a net sum of £3992.84

PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** that the Payment Schedule totalling £3992.84 be **APPROVED**

- iii. **To verify Bank Reconciliations**
October's Bank Reconciliation was verified. It was noted that November's bank statement had only just been received.
- iv. **To verify Income and Expenditure to date**
Members verified the Income and expenditure report, which reflected 53% spend to date.

COU/134/23-24 To discuss and consider:

(Permission to be gained from Kirby Muxloe Recreation Ground Charity where required)

- i. **The proposed changes to the recycling and household waste site Service**
Upon further reading, members were advised that while this will likely cause additional fly tipping, Kirby Muxloe will not be affected by the proposed changes and therefore no response is required.
- ii. **The Tree Warden Policy and Risk Assessment**
Due to the member concerned being absent, progress with the Tree Wardens was unknown.

COU/135/23-24 To consider quotations for three fruit trees to mark the Coronation of King Charles III

It was noted that the Tree Wardens had been contacted, but there had been no response to date.

Two quotations were presented.

Company A - £104.40

Company B - £114.17

PROPOSED by Cllr B Atkinson and SECONDED by Cllr C Frost

It was **RESOLVED** to proceed with Company A at a cost of £104.40

COU/136/23-24 **To receive and consider Leisure, Parks and Cemetery Committee's recommended budget for 2024/25**
Members considered the Leisure, Parks and Cemetery Committee's recommended budget for 2024/25

PROPOSED by Chris Frost and SECONDED by Cllr F Quilliam

After some consideration, it was **RESOLVED** that Leisure, Parks and Cemetery Committee's recommended budget for 2024/25 be **APPROVED** in principle.

COU/137/23-24 **To discuss and consider budget proposals for 2024/25**
Members considered each cost centre code of the draft proposal. After some discussion, it was **AGREED** that the final budget be approved at the next meeting.

COU/138/23-24 **To note any other business**
(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

Installation of the wooden wildlife verge signs was questioned.

COU/139/23-24 **To confirm the date and time of next meeting**
The next meeting will be held on Thursday 11th January 2024 at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr F Quilliam and SECONDED by Cllr C Frost

It was **RESOLVED** to move into closed session

COU/140/23-24 **To receive an update on Freedom of Information, Data Protection and Audit of Accounts and to discuss and consider associated matters**
It was noted that a response is awaited from the external Auditor.

COU/141/23-24 **To receive an update on Staffing and to discuss and consider associated matters.**
The Clerk noted that a three-monthly Probation Review has been undertaken and a further member of staff is to have their Appraisal later this week.

There being no further business, the Chairman declared the meeting closed at 9:50 p.m.

Chairman's Signature  _____

Date 18/1/2024 _____

Chairman's Initials R.J.F.