

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the LEISURE, PARKS AND CEMETERY MEETING

Held at 7 p.m. on
Thursday 26th October 2023

MEMBERS PRESENT:

Councillors B Atkinson C Frost M Fox
F Quilliam M Mulholland

IN ATTENDANCE: Members of the Public - Two

- LPC/033/23-24** **Chairman's Welcome**
The Chairman welcomed all to the meeting.
- LPC/034/23-24** **To receive apologies for absence**
Apologies were received from the Ground care Contractor and the Football Club Representative. Tree Warden (N Bashforth) also gave her apologies.
- LPC/035/22-23** **To receive any disclosures of interest to any matter pertaining to the agenda and to consider dispensations**
There were no disclosures of interest.

Cllr M Mulholland joins the meeting

- LPC/036/22-23** **To confirm the minutes of the meeting held on 7th September 2023 are a true and accurate record**
PROPOSED by Cllr F Quilliam and SECONDED by Cllr M Fox

It was **RESOLVED** that the minutes of the meeting held on 7th September 2023 be confirmed as a true and accurate record.
- LPC/037/23-24** **Public Participation**
A member of the public noted that a recently removed tree had been left in the hedge (where the composting bays previously were) and furthermore that soil in that area still needed levelling further. Fencing to separate the Cemetery and Allotments was also raised.
- LPC/0038/23-24** **To receive an update from the Ground care Contractor**
The Chairman read aloud the update provided by the Ground care Contractor
- LPC/039/23-24** **To receive an update and consider any requests from the:**
i. **Tree Wardens**
An update was provided by T Deakin, who noted that trees would be planted in the previously approved location towards the end of November.

The Risk Assessment was also highlighted by the Committee

Chairman's Initials C. J. F.

- ii. **Football Club**
An update was provided by the Football Club, which was read aloud
- iii. **Allotment Tenants**
An allotment tenant requested that a further composting bay be considered and suggested the allotment fee be increased by £5 per plot.

Cllr B Atkinson joins the meeting

LPC/040/23-24

Parks and Open Space Matters

Permission to be gained from Kirby Muxloe Recreation Ground Charity where required

To provide an update and consider

- i. **The 'Pond**

It was noted that a resident who offered to liaise with Severn Trent Water in terms of filling the pond, no longer felt in a position to do so.

It was AGREED that this be pursued with Severn Trent Water.

To discuss and consider quotations for:

- ii. **An outdoor tap at the tennis courts**

The Clerk noted that due to visiting The Byways, the point of connection could not be identified and until this is known, a quotation cannot be provided.

LPC/041/23-24

Cemetery Matters

To provide an update and consider:

- i. **Planting wildflowers on the area where the composting bays were located**

Further to considering this suggestion, extending the Rose Garden was also mentioned. Quotations are to be sought.

- ii. **An additional memorial request**

The design of an additional memorial (13" high) was presented to members

PROPOSED by Cllr F Quilliam and SECONDED by Cllr M Mulholland

It was **RESOLVED** that the additional memorial be APPROVED

The requested location for a memorial bench was also considered and AGREED this should be referred to the Ground care Contractor.

To discuss and consider quotations for:

- iii. **A section of replacement hedge within the Rose Garden**

A quotation of £120 was presented.

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

It was **RESOLVED** to proceed with the quotation at a cost of £120

- iv. **Hedgerow maintenance within Section S of the Cemetery**
A quotation of £120 was presented.

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

It was **RESOLVED** to proceed with the quotation at a cost of £120

- v. **Renovating the Cemetery building**
A quotation of £1200 was presented.

The Clerk noted that there was no budget for this renovation and suggested that additional quotations be obtained.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

Due to the urgency of the works, it was **RESOLVED** to proceed with the quotation at a cost of £1200

LPC/042/23-24

Allotment Matters

To provide an update and consider:

- i. **Introducing a three-month probation period for future tenants and combination locks for all gates**

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

After some discussion, it was **RESOLVED** that a three-month probation period for future tenants be introduced, but not to proceed with combination locks for the gates

To discuss and consider quotations for:

- ii. **A replacement gate**

Two quotations were presented.

Company A - £380

Company B - £450

It was **RESOLVED** to proceed with Company A at a cost of £380

LPC/043/23-24

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

Correspondence regarding the Rose Garden was noted. Members were advised that a response has been provided and it was agreed that this area continues to be reviewed.

The Clerk noted that the draft budget will be considered at the next Meeting.

LPC/044/23-24

To confirm the date and time of next meeting

The next meeting will be held on Thursday 23rd November 2023 at 7 p.m.

There being no other business the Chairman declared the meeting closed at 7:30 p.m.

Chairman's Signature



Date

23/11/2023

Chairman's Initials C.J.F.