

# KIRBY MUXLOE PARISH COUNCIL

## *MINUTES of the MEETING of the PARISH COUNCIL*

Held at 7.00 pm on

**Thursday 9<sup>th</sup> February 2023**

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

### **MEMBERS PRESENT:**

Councillors:	B Atkinson	N Beck	R Ford
	M Fox	C Frost	J Johns
	W Wernick		

In Attendance: Parish Clerk  
County Cllr N Chapman  
Members of Public – Two

**COU/163/22-23**

### **Chairman's Welcome**

The Chairman welcomed everyone to the meeting.

It was AGREED that a Report from Leicestershire County Council be brought forward.

**COU/164/22-23**

### **To receive a Report from Leicestershire County Council**

It was reported that the traffic lights at Ratby Lane had resulted in waiting time being reduced by 80%

Appointment of a Local Area Co-ordinator was noted, whose role is to support those within the community who may need help.

It was noted that Leicestershire County Council have increased their precept by 5%

While it was advised that The Highways Fund has since closed, the Parish Council were reassured that their request will still be taken into account.

A member questioned the Lubbethorpe trigger points associated with the roundabout and bus lane at Braunstone crossroads. It was confirmed that this is 1000 properties and further noted that until this number of properties have been reached, this cannot be looked at any further. However, members were advised that the car transporter is no longer making daily deliveries.

Chairman's Initials C.J.F.

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It was noted that consideration is to be given to Leicester Local Plan and Western Park Golf Course was also highlighted.

A member also pointed out that as a result of the Lubbethorpe Medical Centre being re-sited, the car parking spaces have been reduced to sixty, which Cllr Chapman agreed to look at.

**COU/165/22-23**

**To receive apologies for absence**

Apologies for absence were received from Cllr A Bruen, M Mulholland and F Quilliam. Cllr S Michaels and M Riley were absent.

**COU/166/22-23**

**To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**

Cllr C Frost declared an Other Registerable Interest as a Blaby District Councillor and a Non-Registerable Interest in Kirby Meadows, as did Cllrs J Johns and W Wernick.

Cllr N Beck declared a Pecuniary Interest in The Byways, as a result of her neighbouring property. A Dispensation to participate was received for the meeting.

PROPOSED by Cllr M Fox and SECONDED by Cllr C Frost

A dispensation for the meeting was granted.

**COU/167/22-23**

**To confirm the minutes of the meeting held on 1<sup>st</sup> December 2022 and 19<sup>th</sup> January 2023**

PROPOSED by Cllr J Johns and SECONDED by Cllr W Wernick

Further to correcting the minute references from COU/135/22-23, it was **RESOLVED** that the minutes of the meeting held on 1<sup>st</sup> December 2022 are a true and accurate record.

PROPOSED by Cllr N Beck and SECONDED by Cllr R Ford

Further to correcting the minute references, removing *'and to note a member's resignation'* from the Chairman's Welcome and inserting *Medical Centre* under COU/148/22-23 and *regarding the transfer* under COU/155/22-23.ii, it was **RESOLVED** that the minutes of the meeting held on 9<sup>th</sup> January 2023 are a true and accurate record.

**COU/168/22-23**

**To receive a Report from Leicestershire County Council**  
(15 minutes are set aside)

This item was addressed at COU/164/22-23

- COU/169/22-23**      **To receive a Report from Blaby District Council**  
It was noted that Blaby District Council have increased their precept by 3%
- COU/170/22-23**      **To receive a Newsletter from Leicestershire Police**  
It was noted that the February newsletter has not yet been received.
- COU/171/22-23**      **Public Participation**  
(15 minutes are set aside for members of the public to raise issues and ask questions)  
  
There were no issues raised.
- COU/172/22-23**      **Clerks Report**
- i.      **To verify all payments made since the previous meeting**  
It was noted that since the previous meeting, total payments of £10,445.75 have been made, which were verified by members.
  - ii.     **To verify and authorise the Payments Schedule**  
PROPOSED by Cllr M Fox and SECONDED by Cllr R Ford  
  
It was **RESOLVED** that the Payments Schedule detailing net payments of £1697.35 be APPROVED.
  - iii.    **To verify Bank Reconciliations**  
The Bank Reconciliation as at 28<sup>th</sup> December 2022 was presented and verified.
  - iv.     **To verify Income and Expenditure to date**  
The Income and Expenditure Report as at the end of December was verified by Members
- COU/173/22-23**      **To provide an update on and consider**
- i.      **The Byways, 11 Court Close, Kirby Muxloe**  
It was noted that the Letting Agent has questioned whether the affected rooms are to be redecorated after plastering.  
  
PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox  
  
It was **RESOLVED** that only the affected walls are to be repainted
  - ii.     **The Conservation Area**  
It was noted that an update will be provided at the next meeting

- iii. **The website**  
An update was not provided, due to the member not being present.
- iv. **Glenfield Lane wildlife verge**  
The clerk was requested to pursue the yellow rattle order
- v. **The Local Plan**  
It was noted that the housing need in the city remains unmet.
- vi. **Barry Drive 'Rat Run'**  
There was no further update

**COU/174/22-23**

**To receive a report from Representatives to Outside Bodies:**

- i. **Kirby Muxloe Village Hall**  
An update was not provided, due to the member not being present.
- ii. **Kirby Muxloe Library and Community Hub**  
A website for all parish amenities was raised. It was noted that the Parish Council have previously compiled a 'Welcome Pack' for new residents and a website already in existence, could be passed to KML&CH.

It was also noted that children's furniture had been purchased with s.106 monies.

- iii. **Lubbesthorpe Impact Group**  
The Group haven't met since the previous meeting.

**COU/175/22-23**

**To receive Leisure, Parks and Cemetery Committee's recommendation for charges/membership options for the tennis courts.**

PROPOSED by Cllr M Fox and SECONDED by Cllr R Ford

It was **RESOLVED** that residents of Kirby Muxloe will not be charged membership for the first year (April 2023 - March 2024), but non-residents will be charged annual membership of £25.

It was noted that the gate is to be installed next week, with the booking system likely to go live around the beginning of March.

**COU/176/22-23**

**To discuss and consider Terms of Reference for Kirby Meadows Working Party**

This item was deferred.

**COU/177/22-23**

**To receive and consider quotations for:**

i. **A key safe**

Three quotations were presented:

Company A - £58  
Company B - £110  
Company C - £73  
Company D - £180

PROPOSED by Cllr J Johns and SECONDED by Cllr N Beck

It was **RESOLVED** to proceed with Company A

ii. **Replacement Planters**

Three quotations for replacement planters (4) were presented:

Company A – Due to being unable to confirm transit costs, a quotation could not be provided  
Company B - £1492.76 plus delivery  
Company C - £780  
Company D - £7296.16 (concrete) plus delivery

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** to purchase four black self-watering planters from Company B

**COU/178/22-23**

**To note any other business**

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

Cemetery issues were raised.

The demolished property on Station Road was highlighted.

The angled bollard upon exiting the Recreation Ground car park was noted.

**COU/179/22-23**

**To confirm the date and time of next meeting**

The next meeting will be held on Thursday 9<sup>th</sup> March at 7 p.m.

**PROPOSED FOR CLOSED SESSION**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** to move into closed session

**COU/180/22-23 To receive an update on Freedom of Information Requests and to discuss and consider associated matters**

An update was provided.

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

Further to viewing the legal correspondence received, it was **RESOLVED** that the proposed action within, be taken if required.

It was further requested that the subject of all correspondence is stated in accordance with previous instruction.

**COU/162/22-23 To receive an update on Staffing and to discuss and consider associated matters.**

A complaint was considered fully by Council. A response is to be provided to the complainant.

There being no further business, the Chairman declared the meeting closed at 9:30 p.m.

Chairman's Signature



Date

9/3/2023

Chairman's Initials C.F.F.