

# KIRBY MUXLOE PARISH COUNCIL

## *MINUTES of the MEETING of the PARISH COUNCIL*

Held at 7.00 pm on

**Thursday 13<sup>th</sup> February 2025**

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

**MEMBERS PRESENT:**

Councillors: B Atkinson    N Bruen    D Everley  
                  C Frost        J E John    M Mulholland  
                  W Wernick

In Attendance: Parish Clerk  
                          Clerical Assistant

Members of Public – None

- COU/133/24-25**    **To receive apologies for absence**  
Apologies were received from Cllrs M Fox and F Quilliam  
Cllr A Bruen was absent.  
The resignation of M Wyly was noted.
- COU/134/24-25**    **To receive disclosures of interest to any matter pertaining to the agenda and to receive and consider dispensations**  
Disclosures of interest regarding Kirby Meadows were received from Cllrs C Frost, J E John and W Wernick. Dispensations were given.
- COU/135/24-25**    **To confirm the minutes of the meeting held on 23<sup>rd</sup> January 2025**  
PROPOSED by Cllr J E John and SECONDED by Cllr M Mulholland.  
  
It was **RESOLVED** that the minutes of the meeting held on 23<sup>rd</sup> January 2025 are a true and accurate record.
- COU/136/24-25**    **To receive a report from Leicestershire County Council**  
(15 minutes are set aside)  
There was no report
- COU/137/24-25**    **To receive a report from Blaby District Council**  
(15 minutes are set aside)  
There was no report

Chairman's Initials P. J. F.

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**COU/138/24-25**      **To receive a newsletter from Leicestershire Police**  
(15 minutes are set aside)  
No further newsletter had been received since the previous meeting.

**COU/139/24-25**      **Public Participation**  
(15 minutes are set aside for members of the public to raise issues and ask questions)  
There were no members of the public present.

*Cllr B Atkinson joins the meeting*

**COU/140/24-25**      **Clerks Report:**

- i.      **To verify all payments made since the previous meeting**  
Payments made since the previous meeting were verified.
- ii.     **To verify and authorise the Payments Schedule**  
PROPOSED by Cllr J E John and SECONDED by Cllr W Wernick  
  
It was **RESOLVED** that the Payments Schedule detailing net payments of £131.64 be APPROVED.
- iii.    **To verify Bank Reconciliations**  
A Bank Reconciliation as at 22<sup>nd</sup> January 2025 was presented, which was verified by members.
- iv.     **To verify Income and Expenditure to date**  
Members verified the Income and Expenditure report, which reflected 96.9% of income received and expenditure of 73.8% to date.

**COU/141/24-25**      **To receive and consider quotations for:**  
(Permission to be gained from Kirby Muxloe Recreation Ground Charity where required)

- i.      **Removal of a large diseased Ash (Fraxinus Excelsior) near the brook by Millenium Wood**  
It was noted that this tree has since been removed at a cost of £380, due to public safety
- ii.     **Removal of a large broken limb of a cracked Willow (Salix fragilis) and three Elder's (Sambucus nigra) in Millenium Wood**  
It was noted that these trees have since been removed at a cost of £280, due to public safety

**iii. Resurfacing a section of the path near Millenium Wood**

One quotation containing two options was presented.

Option 1 - £680

Option 2 - £1280

PROPOSED by Cllr C Frost and SECONDED by Cllr N Bruen

It was **RESOLVED** that honeycomb mesh be considered. However, should this not be viable to proceed with option 1 at a cost of £680.

**iv. To upgrade the lighting in the car park and along the footpath leading to the Nursery**

Further to reviewing the approximate quotation, it was **AGREED** that an official quotation be requested.

**v. A replacement 90 litre free standing bin by the Sports Pavillion**

A quotation of £460.85 was presented

PROPOSED by Cllr M Mulholland and SECONDED by Cllr N Bruen

It was **RESOLVED** to **APPROVE** the quotation of £460.85

**vi. A vacuum cleaner for the office**

Two quotations were received

Quotation 1- £75

Quotation 2 - 80

A member kindly **AGREED** to donate a vacuum cleaner.

**COU/142/24-25**

**To discuss and consider:**

(Permission to be gained from Kirby Muxloe Recreation Ground Charity where required)

**i. The Byways**

Further to an ongoing damp issue, it was noted that a Damp Report had been requested some time ago, but that those responsible for addressing this matter (both parties) had left soon afterwards.

PROPOSED by Cllr D Everley and SECONDED by Cllr C Frost

It was **RESOLVED** that the Clerk looks into this matter further, but should there be no evidence that a Damp Report was received, is to be acquired urgently.

ii. **Kirby Meadows**

It was noted that a response from the Developer is still awaited

PROPOSED by Cllr C Frost and SECONDED by Cllr B Atkinson

Further to having contacted Blaby District Council regarding the lack of response from the Developer, it was **RESOLVED** that should they be unable to gain a response within a month, then to contact the MP - Peter Bedford

iii. **The Keep**

It was noted that residents have previously suggested a one-way system be considered

Due to reports of activity at this location, it was **AGREED** to liaise with County Council.

iv. **The fire detection and security system**

As a result of the fire detection and security system at the Village Hall being upgraded, both of which serve the Parish Council, it was noted that a request for a contribution towards these had been received, which s133 of the Local Government Act 1972 permits.

After some discussion, it was **AGREED** that a contribution be considered upon receipt of quotations.

v. **An Ongoing issue with a bollard in the Car Park**

PROPOSED by Cllr C Frost and SECONDED by Cllr W Wernick

Further to the bollard at the exit of the car park being struck again, it was **RESOLVED** that the bollard be removed and a sign installed prior to approaching the exit, warning of pedestrians.

vi. **Financial assistance for Summer Holiday Activity Programmes**

It was noted that financial assistance is not required, as previously stated, due to this being available through Lottery Funding

PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** to approve a Summer Holiday Activity Programme in principle, but to gain further information regarding the Lottery Funding Application.

**vii. A cultivation licence (for the area at the bottom of Bloods Hill)**

It was AGREED to defer this item to the next meeting.

**COU/143/24-25 To provide an update on the filing system review**

Members noted that they had reviewed the filing system, which proved to be effective

**COU/144/24-25 To note any other business**

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

It was noted that a large tree in the Play Area has been removed due to public safety.

A member requested that consideration be given to making the village a hedgehog friendly neighbourhood.

It was noted that a fridge freezer has been fly tipped at Castle Road Car Park.

A Static caravan in Ellis Drive was raised by a member.

A Member suggested that a footpath used by pedestrians for the past 20 years be made official

The future of The Byways is to be considered

**COU/145/24-25 To confirm the date and time of next meeting**

The next meeting will be held on Thursday 10<sup>th</sup> April 2025 at 7 p.m.

**PROPOSED FOR CLOSED SESSION**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr C frost and SECONDED by Cllr D Everley

It was **RESOLVED** to move into closed session

**COU/146/24-25**

**To receive an update on requests concerning Audit of Accounts, Freedom of Information and Data Protection and to discuss and consider associated matters**

It was noted that the 'further clarification' matters are being addressed.

**COU/147/24-25**

**To receive an update on Staffing and to discuss and consider associated matters**

A member of staffs' resignation was noted and accepted by Council

PROPOSED by Cllr C Frost and SECONDED by Cllr J E John

It was RESOLVED that the Clerks overtime be **APPROVED**

There being no further business, the Chairman declared the meeting closed at 8:55 p.m.

Chairman's Signature



Date

10/14/2025

Chairman's Initials C. J.F.

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