

It was **RESOLVED** that the minutes of the meeting held on 18th April 2019 be confirmed as a true and accurate record.

AM/006/19-20

Parishioners Time

(15 minutes are set aside for parishioners to raise issues and ask questions)

There were no issues raised.

AM/007/19-20

To receive an update from Kirby Muxloe Library and Community Hub

The Report from Kirby Muxloe Library and Community Hub was noted.

AM/008/19-20

To co-opt persons wishing to serve as Kirby Muxloe Parish Councillors

Applications were received from persons wishing to serve as Kirby Muxloe Parish councillors.

A PROPOSAL was made by Cllr F Quilliam and **SECONDED** by Cllr C Ball that Ms R Ford be co-opted to Kirby Muxloe Parish Council

Votes were taken for Ms R Ford

It was **RESOLVED** unanimously that Ms R Ford be co-opted.

A PROPOSAL was made by Cllr N Beck and **SECONDED** by Cllr M Mulholland that Professor M Fox be co-opted to Kirby Muxloe Parish Council

Votes were taken for Professor M Fox

PROPOSED by Cllr N Beck and **SECONDED** by Cllr M Mulholland

It was **RESOLVED** unanimously that Professor M Fox be co-opted to Kirby Muxloe Parish Council

AM/009/19-20

To review and confirm the Meeting Schedule for 2019-20

The Meeting Schedule for 2019-20 was circulated to all members.

PROPOSED by Cllr M Mulholland and **SECONDED** by Cllr F Quilliam

It was **RESOLVED** that further to re-scheduling the Leisure, Parks and Cemetery meetings to Wednesday evenings, the meeting Schedule be **APPROVED**.

AM/010/19-20

Appointment of Councillors to Committees/Working Parties and to review the Terms of Reference/Remit of Working Parties

i. Leisure, Parks and Cemetery Committee

PROPOSED by Cllr C Ball and **SECONDED** by Cllr F Quilliam

It was **RESOLVED** that Cllrs N Beck, C Ball, C Frost, F Quilliam and M Mulholland be appointed and the Terms of Reference for Leisure, Parks and Cemetery Committee be **APPROVED**.



- ii. **Planning Committee**
PROPOSED by Cllr M Fox and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the Planning Committee be disbanded and for all planning matters to be addressed at Full Council meetings.

- iii. **'The Byways' Committee**
PROPOSED by Cllr M Mulholland and SECONDED by Cllr F Quilliam

It was **RESOLVED** that Cllrs N Beck, C Ball, M Fox and C Frost be appointed and the Terms of Reference for 'The Byways' Committee be **APPROVED**.

- iv. **Events Working Party**
PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** that Cllrs N Beck, C Ball, M Mulholland, F Quilliam and R Ford be appointed and the Terms of Reference for The Events Working Party be **APPROVED**.

AM/011/19-20

Appointment of Councillors to external Organisations

- i. Kirby Muxloe Village Hall
PROPOSED by Cllr M Fox and SECONDED by Cllr N Beck

It was **RESOLVED** that Cllr C Ball be appointed to represent Kirby Muxloe Parish Council.

- ii. Kirby Muxloe Library and Community Hub
PROPOSED by Cllr C Ball and SECONDED by Cllr M Mulholland

It was **RESOLVED** that Cllr N Beck be appointed to represent Kirby Muxloe Parish Council.

AM/012/19-20

To confirm cheque signatories/authorise online banking and to confirm replacing the Primary User on Business Internet Banking

PROPOSED by Cllr N Beck and SECONDED by Cllr C Ball

It was **RESOLVED** that Cllrs M Fox, F Quilliam and C Frost be cheque signatories/authorise online banking

It was further PROPOSED by Cllr M Fox and SECONDED by Cllr M Mulholland that the Parish Clerk be reflected as the Primary User on Business Internet Banking.

AM/013/19-20

To review and confirm

- i. **Standing Orders**
PROPOSED by Cllr M Fox and SECONDED by Cllr R Ford

It was **RESOLVED** that Standing Orders be **APPROVED**.

Chairman's Initials



Minuted Page 19-20/003

ii. Financial Regulations

PROPOSED by Cllr M Fox and SECONDED by Cllr C Ball

It was **RESOLVED** that Financial Regulations be APPROVED

iii. Risk Management Schedule

PROPOSED by Cllr C Ball and SECONDED by Cllr M Fox

It was **RESOLVED** that the Risk Management Schedule be APPROVED

iv. Asset Register

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** that the Asset Register be APPROVED

v. Arrangements for insurance cover

PROPOSED by Cllr F Quilliam and SECONDED by Cllr C Ball

It was **RESOLVED** that Insurance cover be renewed at a cost of £3029.63

AM/014/19-20

To review current policies / procedures and consider the introduction of any new policies

Members AGREED that the Community Grant Policy and Equal Opportunities policy be reviewed at the next meeting of Council

AM/015/19-20

To receive the Clerks Report

i. To verify all payments made since the previous meeting

Net payments totalling £18,023.15 made since the previous meeting were verified by members.

ii. To verify and authorise the Payments Schedule

A Payment Schedule detailing net payments of £2,271.23 was circulated to all members.

PROPOSED by Cllr C Ball and SECONDED by Cllr N Beck

It was **RESOLVED** that the Payments Schedule detailing net payments of £2,271.23 be APPROVED.

iii. To agree the Bank Reconciliation

The Clerk advised that the Bank Reconciliation for April 2019 was not available due to Year End figures being finalised.

iv. To provide an update on current s.106 projects

Chairman's Initials _____



Minuted Page 19 - 20 / 009

Following Blaby District Council's approval to release s.106 monies for the replacement path, there is currently none remaining.

- v. **To note 'The Byways' renovations/associated costs to date**
Bungalow renovations / associated costs to date (£6,610) were presented and verified by members.

AM/016/19-20

To discuss and consider:

- i. **The tender offers for refurbishment and modernisation of 'The Byways' 11 Court Close, Kirby Muxloe**

It was noted that two tender offers were received for refurbishment and modernisation of 'The Byways'

PROPOSED by Cllr R Ford and SECONDED by Cllr M Fox

It was **RESOLVED** that a third quotation be sought, resulting in the schedule being delayed by a month.

- ii. **Production of JCT Minor Works Contract for the refurbishment works of 'The Byways' 11 Court Close, Kirby Muxloe**

It was **AGREED** that production of JCT Minor Works Contract be deferred until a further refurbishment quotation is received.

- iii. **An overage agreement for Castle Road Car Park**

The Clerk noted an overage agreement of £250 for Castle Road Car Park.

PROPOSED by Cllr N Beck and SECONDED by F Quilliam

It was **RESOLVED** that the overage agreement of £250 be **APPROVED**.

- iv. **A draft of the updated Village Map**

Further to circulating a draft of the updated Village Map, members **AGREED** that a revised draft reflecting the out-of-date version be prepared.

- v. **A request from Churches Together to provide a power socket in the cabinet behind the War Memorial**

It was **AGREED** that this item is to be referred to the next meeting of the Recreation Ground Charity

- vi. **Ex Committee Members of Forest East & Kirby Muxloe Flower Guild's request to display a plaque to highlight the planting of daffodils by the War Memorial Gates**

It was **AGREED** that this item is to be referred to the next meeting of the Recreation Ground Charity

- vii. **A resident's offer to gift a 5-6ft Oak tree**

Members AGREED to accept a resident's kind offer to gift a 5-6 ft Oak tree and referred to the next meeting of the Leisure, Parks and Cemetery Committee to consider an ideal location.

- viii. **Supporting the Community Speed Watch Scheme**
PROPOSED by Cllr M Fox and SECONDED by Cllr M Mulholland

It was **RESOLVED** that Kirby Muxloe Parish Council support a Community Speedwatch Scheme for the village, commencing with Desford Road.

AM/017/19-20

To consider quotations for:

- i. **Remedial pre-season repairs on the football pitches**
PROPOSED by Cllr F Quilliam and SECONDED by Cllr M Fox

It was **RESOLVED** that 50% payment be made towards required remedial works on football pitches located on Council owned land and a further quotation for remedial works on Recreation Ground Charity land be requested for consideration by the Trustee at their next meeting.

- ii. **Installing a new noticeboard on Main Street**
A quotation to install a new noticeboard on Main Street was received.

PROPOSED by Cllr C Ball and SECONDED by Cllr M Fox

It was **RESOLVED** that the new noticeboard be installed at a cost of £144

AM/018/19-20

To consider annual subscriptions

Members AGREED annual subscriptions be considered upon receipt.

AM/019/19-20

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

A member noted that an Annual Report be considered for The Local.

AM/020/19-20

To confirm the date and time of next meeting

The date of the next meeting will be held on 20th June 2019 at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

AM/021/19-20

To consider Staffing Matters

Chairman's Initials 

Minuted Page 19-20/006