

# KIRBY MUXLOE PARISH COUNCIL

## *MINUTES of the MEETING*

Held at 7pm on

**Thursday 16<sup>th</sup> November 2017**

At Kirby Muxloe Parish Council Office, Station Road, Kirby Muxloe

### **MEMBERS PRESENT:**

Councillors:	C Ball	N Beck	R Buckingham
	M Fox	C Frost	P Lewis
	M Mulholland	F Quilliam	

In Attendance: Parish Clerk  
Assistant Clerk  
Members of public - 7

**Cou/144/17-18**

#### **Chairman's Welcome**

The Chairman welcomed all to the meeting.

**Cou/145/17-18**

#### **To receive apologies for absence**

Apologies were received from Cllr K Thomson.

**Cou/146/17-18**

#### **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**

Non-pecuniary interests were declared by Cllr C Frost as a Blaby District Councillor, Cllr N Beck in relation to The Byways, Court Close and Cllr R Buckingham in relation to a grant request.

There were no requests for dispensations.

**Cou/147/17-18**

#### **To confirm the minutes of the meeting held on 26<sup>th</sup> October 2017 are a true and accurate record**

PROPOSED by Cllr C Ball and SECONDED by Cllr R Buckingham

It was **RESOLVED** that the minutes of the meeting held on 26<sup>th</sup> October 2017 be confirmed and signed as a true and accurate record.

**Cou/148/17-18**

#### **To receive a Report from the Police Beat Officer**

A Police Report was not received.

**Cou/149/17-18**

#### **To receive a Report from Leicestershire County Council**

Leicestershire County Council's Report was not received.

Chairman's Initials



**Cou/150/17-18**

**To receive a Report from Blaby District Council**

A Report from Blaby District Council was received and detailed:

The Lubbesthorpe development

- S106 monies for healthcare not due to be released until 2018
- S106 monies for schooling not due to be released for approximately two and a half years.
- Taken two years to build 45 of the 4250 dwellings at Lubbesthorpe

Bloods Hill

- Not actively supporting for development

Development Plan Document (DPD)

- Land north of Hinckley Road has been earmarked and will be allocated for a minimum of 750 dwellings

**Cou/151/17-18**

**Public Participation**

A resident questioned the number of Freedom of Information requests received by the Parish Council within the past 3 years together with the cost incurred. The resident was requested to place their request in writing.

At the discretion of the Chairman, item 16 – To discuss and consider revitalising the Skate Park was brought forward.

**Cou/152/17-18**

**To discuss and consider revitalising the Skate Park**

A resident asked whether consideration could be given to upgrading the Skate Park to make it more usable for skateboarders and BMX'ers.

After some discussion, the resident was requested to design a skate park:

- i. For the current location
- ii. to include the side grass verge
- iii. to include the area around the MUGA/side grass verge

PROPOSED by Cllr P Lewis and SECONDED by Cllr F Quilliam

Upon receipt of the designs, it was **RESOLVED** that quotations be obtained and considered at a future meeting.

**Cou/153/17-18**

**Clerks Report**

- i. **To verify all payments and receipts made since the previous meeting**  
Net payments totalling £1410.44 made since the previous meeting were verified by members.
- ii. **To verify and authorise the Payments Schedule**  
Payments Schedule detailing net payments of £1,873.00 was verified by members.

PROPOSED by Cllr M Fox and SECONDED by Cllr M Mulholland

It was **RESOLVED** that the Payments Schedule be APPROVED

- iii. To verify Bank Reconciliations  
There were no Bank Reconciliations presented.

**Cou/154/17-18**

**To receive Leisure, Parks and Cemetery Committee's recommendation in relation to the willow tree adjacent to Station Road and to provide an update on this issue.**

Further to the Leisure, Parks and Cemetery Committee's recommendation made at their meeting on 3<sup>rd</sup> October 2017, it was confirmed that sectional felling of the willow tree adjacent to Station Road requires two-way traffic lights not a road closure.

It was noted that Company B's quotation included the necessary traffic management costs but to date, Company A have not confirmed this.

PROPOSED by Cllr C Frost and SECONDED by Cllr R Buckingham

It was **RESOLVED** that Company B undertake the sectional felling of the willow tree adjacent to Station Road.

**Cou/155/17-18**

**To note and consider sales/rental valuations for The Byways, Court Close, Kirby Muxloe**

It was noted that three estate agents have viewed and valued the property. The sales, rental and estimated renovation costs for The Byways, Court Close, Kirby Muxloe were noted and discussed.

PROPOSED by Cllr P Lewis and SECONDED by Cllr C Frost

It was **RESOLVED** to approach Land Registry for a copy of the Deeds for the Byways, Court Close to establish if any covenants or restrictions are in place.

**Cou/156/17-18**

**To consider and approve the conditions for the letting and hiring of Sports Facilities**

Members considered a draft Agreement for the letting and hiring of sports facilities. It was AGREED that the annual hire fee for use of the facilities be increased.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** that the conditions for the letting and hiring of Sports Facilities be approved and the hire fee for the use of the facilities be increased to £25 per annum.

**Cou/157/17-18**

**To discuss and consider the website**

Issues regarding the current website were noted.

PROPOSED by Cllr C Frost and SECONDED by Cllr R Buckingham

It was **RESOLVED** that quotations for a new website be gained and presented at a future meeting.

- Cou/158/17-18**      **To receive and consider a grant request**  
A grant request was received and considered by members. As further clarification was required, it was AGREED that a representative/s be invited to the next meeting.
- Cou/159/17-18**      **To note the need for traffic and speed reduction on Barry Drive, Forest Rise and Kirby Lane and propose a letter be sent to Leicestershire County Council regarding these issues**  
The need for traffic and speed reduction on Barry Drive, Forest Rise and Kirby Lane was discussed.
- PROPOSED by Cllr M Fox and SECONDED by Cllr C Frost
- It was **RESOLVED** a letter regarding the issues discussed be sent to Leicestershire County Council.
- Cou/160/17-18**      **To note items for inclusion in 2018-19 budget**  
It was AGREED to defer discussion about the 2018-19 budget until January.
- Cou/161/17-18**      **To receive and select the winning poster designs for Carols around the Tree**  
Posters designed by pupils of Kirby Muxloe Primary School to promote 'Carols around the Tree' were received.
- After much discussion, winners from the two age-groups specified were selected.
- Cou/162/17-18**      **To note any other business**  
(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised  
There was no other business
- Cou/163/17-18**      **To confirm the date and time of next meeting**  
The next meeting will be held on Thursday 14<sup>th</sup> December at 7 p.m.
- PROPOSED FOR CLOSED SESSION  
In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss 100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business
- Cou/164/17-18**      **To receive an update on Freedom of Information Request**  
Members were updated on the current situation regarding Freedom of Information Requests.
- Cou/165/17-18**      **Staffing Matters**  
Members AGREED that the office close at mid-day on 22<sup>nd</sup> December 2017 and re-open at 9am on 2<sup>nd</sup> January 2018.

There being no further business the Chairman declared the meeting closed at 9.15 p.m.

Chairman's signature *PL* Date 14/12/17

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Chairman's Initials PL