

**KIRBY MUXLOE PARISH COUNCIL**  
**MINUTES of the LEISURE, PARKS AND CEMETERY MEETING**

Held at 7:15 p.m. on  
**Thursday 31<sup>st</sup> October 2024**

**MEMBERS PRESENT:**

Councillors	B Atkinson	C Frost
	M Mulholland	F Quilliam

**IN ATTENDANCE:** Parish Clerk  
Members of the Public - None

- LPC/022/24-25**      **To receive apologies for absence**  
Apologies were received from Cllr M Fox
- LPC/023/24-25**      **To receive any disclosures of interest to any matter pertaining to the agenda and to consider dispensations**  
There were no disclosures of interest.
- LPC/024/24-25**      **To confirm the minutes of the meeting held on 25<sup>th</sup> July 2024 are a true and accurate record**  
PROPOSED by Cllr F Quilliam and SECONDED by Cllr M Mulholland
- It was **RESOLVED** that the minutes of the meeting held on 25<sup>th</sup> July 2024 be confirmed as a true and accurate record.
- LPC/025/24-25**      **Public Participation**  
(15 minutes are set aside for members of the public to raise issues and ask questions)  
There were no public present.
- LPC/026/24-25**      **To receive an update from the Ground care Contractor**  
An update was not provided.
- LPC/027/24-25**      **Parks and Open Space Matters**  
*Permission to be gained from Kirby Muxloe Recreation Ground Charity where required*  
**To discuss and consider:**
- i. **Managing the wildlife verge**  
A best practice guide was previously circulated to all members.
- A member reiterated that the wildlife verge had been mown poorly and cuttings weren't collected (as per the contract.)
- It was requested that wildflower seed be purchased for a section of the wildlife verge

PROPOSED by Cllr B Atkinson and SECONDED by Cllr C Frost

It was **RESOLVED** that the required coverage be established to enable quotations to be sought.

ii. **Concerns regarding the tennis courts**

Correspondence from a member of the public was noted.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** that quotations to re-mark the tennis courts and to clean the signs be gained. Signage to 'use the bin provided' is also to be affixed.

iii. **Tennis coaching**

Members considered a coaching request.

PROPOSED by Cllr B Atkinson and SECONDED by Cllr F Quilliam

After some consideration, it was **RESOLVED** to permit one court to be used from October 2024 to April 2025 (inclusive) for a sum of £50

LPC/028/24-25

**Cemetery Matters**

**To discuss and consider:**

i. **A memorial replacement**

Members were advised of the situation.

PROPOSED by Cllr M Fox and SECONDED by Cllr F Quilliam

It was **RESOLVED** that there would be no further charge for replacing the memorial.

**To receive and consider quotations:**

ii. **An outstanding invoice**

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

After some discussion, it was **RESOLVED** that while this task has not been undertaken to complete satisfaction and furthermore the order hadn't been approved by the Clerk/Chair, payment is to be made on this occasion.

iii. **The next phase of the area to the side of the Rose Garden**

Members were advised that the area to the side of the Rose Garden has now been mulched and existing planters positioned for the shrubs to be planted.

It was advised that clearance of the brambles has uncovered poor fencing in this area and that the gate from the allotment has been forced, resulting in the mulch being pushed aside and the membrane being exposed. It was also noted that a small area remains wild.

PROPOSED by Cllr C Frost and SECONDED by Cllr B Atkinson

It was **RESOLVED** to gain quotations to replace the fencing/gate with hedging and to notify the allotment tenants accordingly.

**To receive and consider quotations**

**iv. To clean the Cemetery gates and signs**

A quotation of £85 was presented

PROPOSED by Cllr M Mulholland and SECONDED by Cllr F Quilliam

It was **RESOLVED** to proceed with the quotation (£85)

**v. To plant the containers with shade tolerant shrubs**

Quotations for a variety of shrubs were presented.

PROPOSED by Cllr M Mulholland and SECONDED by Cllr F Quilliam

After some discussion, it was **RESOLVED** to proceed with three Hypericum Orange Flair (9 cm pot), Hypericum Calycinum (1.5 litre pot), Rhododendron Dwarf 'Princess Anne' (12 cm pot) and Leucothoe Scarletta (9 cm pots) at a cost of £68.89

**vi. To replace a Whitebeam (Sorbus aria Lutescens) tree**

A quotation of £65 for a two-year-old tree (9 litre pot) was presented and it was noted that there would be an additional charge of £40 to plant this.

PROPOSED by Cllr C Frost and SECONDED by Cllr B Atkinson

It was **RESOLVED** to proceed with the quotation to purchase and plant the tree at a cost of £105

**vii. For tree guards**

Various types of tree guards were presented

PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** that three reasonably priced metal tree guards be purchased.

LPC/029/24-25

**Allotment Matters**

**To discuss and consider quotations to:**

- i. A request to plant three dwarf fruit trees

Correspondence with an accompanying plan was presented to members

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

It was **RESOLVED** for three dwarf fruit trees to be planted, as marked on the plan, on plot 11

**To receive and consider quotations**

- ii. For allotment markers

A quotation of £67.50 for three allotment markers was presented to members

PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** to purchase three allotment markers (£67.50)

LPC/030/24-25

**To note any other business**

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

The Clerk noted that the Electrician was unable to get the spread and height with the new Christmas lights in the two trees, due to dead wood. It was therefore recommended that a tree surgeon undertakes an inspection on both trees.

The Clerk requested that she is made aware of any budget proposals.

It was noted that the fencing in the MUGA area was removed due to safety reasons.

LPC/031/24-25

**To confirm the date and time of next meeting**

The next meeting will be held on Thursday 28<sup>th</sup> November 2024 at 7 p.m.

There being no other business the Chairman declared the meeting closed at 8:38 p.m.

Chairman's Signature



Date 12/12/2024

Chairman's Initials C. J.F.