

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING

Held at 7.00 pm on

Thursday 1st August 2019

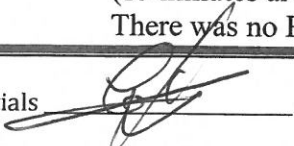
At Kirby Muxloe Parish Council Office, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors: C Ball N Beck R Ford
 C Frost J John S Michaels
 M Mulholland F Quilliam W Wernick

In Attendance: Parish Clerk
 Assistant Clerk
 Members of public – 10

- Cou/045/19-20** **Chairman's Welcome**
The Chairman welcomed all to the meeting.
- Cou/046/19-20** **To receive apologies for absence**
Apologies of absence were received from Cllr M Fox
- Cou/047/19-20** **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**
Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor
- Cou/048/19-20** **To confirm the minutes of the meeting held on 27th June 2019 are a true and accurate record**
PROPOSED by Cllr N Beck and SECONDED by Cllr S Michaels
- It was **RESOLVED** that the minutes of the meeting held on 27th June 2019 be confirmed as a true and accurate record.
- Cllr M Mulholland joins the meeting at 7:03 p.m.*
- Cou/049/19-20** **To receive a Report from the Police Beat Officer**
(15 minutes are set aside)
A Police Beat Officer was not present, but the latest Beat Newsletter was circulated to all members and was noted.
- Cou/050/19-20** **To receive a Report from Leicestershire County Council**
(15 minutes are set aside)
There was no Report from Leicestershire County Council.



Cou/051/19-20 **To receive a Report from Blaby District Council**
(15 minutes are set aside)

A report from Blaby District Council was received and detailed:

- A planning application for 137 dwellings on the land off Hinckley Road
- Two hours free parking to be introduced in a Blaby supermarket car park
- New Local Plan to be developed by Blaby District Council

Cou/052/19-20 **Public Participation**
(15 minutes are set aside for members of the public to raise issues and ask questions)

- A resident questioned when the renovation works would commence on 'The Byways' bungalow. An update was provided.
- A resident questioned who was responsible for parking issues which were arising at school drop off and pick up times. Further enquiries are to be made regarding this.
- The ongoing issues with HGV's on Desford Road was noted.

The Chairman noted item 11i would be addressed.

Cou/053/19-20 **To discuss and consider**
i. **A resident's request to establish an alternative solution to the anti-social behaviour in an area opposite the pond in the Park**
The area opposite the pond in the Park was discussed and a possible solution to prevent anti-social behaviour arising was sought.

It was AGREED that more thought be given to this matter but to not mow this area in the short-term.

Cou/054/19-20 **To consider an application for appointment as a co-opted member of Kirby Muxloe Parish Council**

A presentation in support of an application (previously circulated to members) for appointment to Kirby Muxloe Parish Council was provided by a resident.

A PROPOSAL was made by Cllr C Ball and SECONDED by Cllr S Michaels that J. Stafford be co-opted to Kirby Muxloe Parish Council

Votes were taken for J. Stafford

It was **RESOLVED** unanimously that J. Stafford be co-opted.

Cou/055/19-20 **Clerks Report**
i. **To verify all payments made since the previous meeting**
Net payments totalling £18,396.03 made since the previous meeting were verified by members.

ii. **To verify and authorise the Payments Schedule**

A Payment Schedule detailing net payment of £4,453.47 was circulated to all members.

PROPOSED by Cllr R Ford and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the Payments Schedule detailing net payments of £4,453.47 be **APPROVED**

iii. **To verify Income and Expenditure to date**

A Bank Statement was circulated to all members.

iv. **To verify Bank Reconciliations**

Bank reconciliations were not presented

v. **To note s.106 monies and to provide an update on current s.106 projects**

The Clerk noted that all s.106 monies were now committed.

vi. **To note Bungalow Renovations / associated costs to date**

Bungalow renovations / associated costs to date (£7,146.25) were presented and verified by members.

Cou/056/19-20

To discuss and consider:

ii. **The findings of the Surveyor in relation to the tender documentation received for refurbishment and modernisation to The Byways, 11 Court Close, Kirby Muxloe**

The findings of the Surveyor in relation to the tender documentation received for the refurbishment and modernisation of 'The Byways' previously to all members, were discussed.

PROPOSED by Cllr W Wernick and SECONDED by Cllr J John

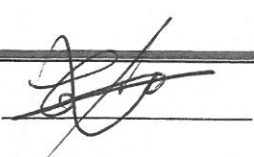
It was **RESOLVED** to proceed with Tender Contractor 3, on the proviso that the Contractor meets the insurance liability required by Kirby Muxloe Parish Council.

iii. **Client Care, Terms of Business and Acceptance of Retainer of the Solicitor in the acquisition of Castle Road car park**

The Client Care and Terms of Business of the Solicitors instructed to deal with the acquisition of Castle Road car park were previously circulated to all members.

PROPOSED by Cllr N Beck and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the Terms of Business be signed and a £400 retainer be paid to the Solicitors.



iv. A grant application

A request for a grant of £274 was received from Kirby Muxloe Community Fun Day Committee.

PROPOSED by Cllr C Ball and SECONDED by Cllr M Mulholland

It was **RESOLVED** that £274 be awarded to Kirby Muxloe Community Fun Day Committee

v. Statement of Intent as to Community Engagement and Principles of Good Practice

The Statement of Intent as to Community Engagement policy and Principals of Good Practice policy had previously been circulated to all members.

It was **AGREED** that these be presented at a future Council meeting.

vi. Communication to promote the Parish Council

Communication to promote the Parish Council was discussed.

It was **AGREED** to request Kirby Muxloe Noticeboard as a friend, to enable information to be shared further and that meeting dates on Facebook also be shared.

An advertisement for stallholders interested in the Christmas event is to be placed in Your Local.

vii. The fee to be charged to Blaby District Council for use of the Council Chamber (European Parliamentary Election)

PROPOSED by Cllr M Mulholland and SECONDED by Cllr R Ford

It was **RESOLVED** that a fee of £20 / hour plus £40 set-up cost be charged to Blaby District Council for use of the Council Chamber for the European Parliamentary Election.

viii. Concern raised over dual-purpose bins currently situated by benches

Concern was raised over the proximity of a dual-purpose bin on Millennium Way.

PROPOSED by Cllr W Wernick and SECONDED by Cllr C Ball

It was **RESOLVED** to relocate the dual-purpose bin further away from the bench.

ix. Agenda items for inclusion at the Parish Seminar

It was **AGREED** that Planning and Pollution be put forward as agenda items for inclusion at the Parish Seminar.



Cou/057/19-20

To note and consider planning applications

Planning applications were noted.

A draft response to planning application 19/0789/OUT was circulated to all members.

PROPOSED by Cllr S Michaels and SECONDED by Cllr N Beck

It was **RESOLVED** that a response to planning application 19/0789/OUT be sent to Blaby District Council.

Cou/058/19-20

To receive any recommendations from the Events Working Party

An update was received from the Events Working Party and this was noted.

Cou/059/19-20

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

The overgrown hedge on one side of Castle Road car park and a blocked drain on the junction of Kirby Lane / Hinckley Road were noted

A request for the Parish Council to meet with the Kirby Muxloe HGV Action Group was noted.

Cou/060/19-20

To confirm the date and time of next meeting

The date of the next meeting will be held on 22nd August 2019 at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

Cou/061/19-20

To receive an update on Freedom of Information Requests and discuss and consider associated matters

An update was provided and associated matters considered.

Cou/062/19-20

To note and consider matters raised during the exercise of public right (Annual Governance and Accountability Return 2018/19)

Matters raised by a resident during the exercise of public right (Annual Governance and Accountability Return 2018/19) were noted and considered.

Cou/063/19-20

To receive an update on Staffing and to discuss and consider current matters

An update was provided and staff costs considered.



There being no further business the Chairman declared the meeting closed at 9.40 p.m.

Chairman's signature



Date

22/5/19

Chairman's Initials

