

# KIRBY MUXLOE PARISH COUNCIL

## *MINUTES of the MEETING*

Held at 7.00 pm on

**Thursday 22<sup>nd</sup> August 2019**

At Kirby Muxloe Parish Council Office, Station Road, Kirby Muxloe

### **MEMBERS PRESENT:**

Councillors: C Ball                      N Beck                      R Ford  
                    C Frost                      W Stafford                      W Wernick

In Attendance:                      Parish Clerk  
    Members of public – 7

- Cou/064/19-20**                      **Chairman's Welcome**  
The Chairman welcomed all to the meeting.
- Cou/065/19-20**                      **To receive apologies for absence**  
Apologies of absence were received from Cllr's M Fox, J John, S Michaels, M Mulholland and F Quilliam
- Cou/066/19-20**                      **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**  
Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor
- Cou/067/19-20**                      **To confirm the minutes of the meeting held on 1st August 2019 are a true and accurate record**  
PROPOSED by Cllr N Beck and SECONDED by Cllr C Ball  
  
It was **RESOLVED** that the minutes of the meeting held on 1<sup>st</sup> August 2019 be confirmed as a true and accurate record.
- Cou/068/19-20**                      **To receive a Report from the Police Beat Officer**  
(15 minutes are set aside)  
There was no Report from the Police Beat Officer.
- Cou/069/19-20**                      **To receive a Report from Leicestershire County Council**  
(15 minutes are set aside)  
There was no Report from Leicestershire County Council.

**Cou/070/19-20**      **To receive a Report from Blaby District Council**  
(15 minutes are set aside)

A report from Blaby District Council was received, which detailed the Barry Drive development

**Cou/071/19-20**      **Public Participation**  
(15 minutes are set aside for members of the public to raise issues and ask questions)

The Chairman noted that item **11i. - To discuss and consider Kirby Muxloe HGV Action Group's request in relation to a Traffic Regulation Order (TRO) for Desford Lane** be brought forward.

It was noted that Leicestershire County Council have previously confirmed that the Highways Authority are the only organisation who can put weight restrictions in place.

Kirby Muxloe HGV Action Group raised numerous concerns and further requested Kirby Muxloe Parish Council to make an application to the Highway's department for a Traffic Regulation Order to include the points raised in their proposed letter.

PROPOSED by Cllr N Beck and SECONDED by Cllr C Ball

After much discussion and the photographic evidence provided, it was **RESOLVED** that Kirby Muxloe Parish Council write to Leicestershire County Council again requesting their decision be reconsidered.

**Cou/072/19-20**      **Clerks Report**

**i. To verify all payments made since the previous meeting**  
Net payments totalling £2,978.34 made since the previous meeting were verified by members.

**ii. To verify and authorise the Payments Schedule**  
A Payment Schedule detailing net payment of £209.78 was circulated to all members.

An additional £14.78 was noted.

PROPOSED by Cllr W Stafford and SECONDED by Cllr C Frost

It was **RESOLVED** that the Payments Schedule detailing net payments of £224.56 be **APPROVED**

**iii. To verify Income and Expenditure to date**  
The Clerk noted that records are currently being inputted on the new Scribe system.

**iv. To verify Bank Reconciliations**  
Bank reconciliations are to be presented.

- v. **To note s.106 monies and to provide an update on current s.106 projects**  
The Clerk noted that all s.106 monies were now committed.
- vi. **To note Bungalow Renovations / associated costs to date**  
Bungalow renovations / associated costs to date (£7,146.25) were presented and verified by members.

**Cou/073/19-20**      **To note and consider planning applications**  
Planning applications were noted.

Members were advised that the next Planning meeting at Hinckley and Bosworth Borough Council is scheduled for 17<sup>th</sup> September 2019 at 6:30 p.m.

**Cou/074/19-20**      **To discuss and consider:**

**i. Financial Regulations**

The Clerk noted release of model Financial Regulations 2019, which members discussed.

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

After much consideration, it was **RESOLVED** that Kirby Muxloe Parish Council make the APPROVED amendments to the latest model and adopt this accordingly.

**ii. Refurbishment and modernisation to The Byways, 11 Court Close, Kirby Muxloe**

Members AGREED that a vote of thanks be offered to Cllr S Michaels for his time and effort associated with The Byways.

PROPOSED by Cllr N Beck and SECONDED by Cllr R Ford

Further to confirmation being provided by the Contractors Insurer that their client has Public Liability cover for a limit of indemnity of £10m, it was **RESOLVED** that the All Risks cover of £400,000 was sufficient to cover the proposed contract.

The Council's Insurer are to be notified of the proposed works.

**iii. A quotation for replacement street lighting column on Forest Drive**

Members were reminded that a large crack above the column door of lighting column 2 on Forest Drive had some time ago compromised the structural integrity, resulting in an emergency call out to cut this down into safe sections.

A quotation for replacement of the street lighting column has been received at a cost of £1118.54

PROPOSED by Cllr C Frost and SECONDED by Cllr C Ball

It was **RESOLVED** to accept the quotation of £1118.54 and to pay the emergency call out fee of £223.59

**iv. Commencement time of meetings**

After some discussion, it was **AGREED** that Council meetings continue to commence at 7 p.m.

**Cou/075/19-20**

**To provide any update on:**

**i. The pond and the potential project**

It was noted that finding someone to survey the pond had proved difficult, but that a meeting to undertake this has now been arranged for 2<sup>nd</sup> September.

**ii. Barry Drive 'Rat Run'**

It was noted that the analysis of the comments made at the public consultation some time ago have been requested in writing several times, but to date have not been received.

**iii. The Local Plan**

An update on The Local Plan was provided.

**Cou/076/19-20**

**To receive any recommendations from the Events Working Party**

The Events Working Party have not met since the previous meeting.

**Cou/077/19-20**

**To note any other business**

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

The proposed relocation of Ratby Surgery was noted

**Cou/078/19-20**

**To confirm the date and time of next meeting**

The date of the next meeting will be held on 26<sup>th</sup> September 2019 at 7 p.m.

**PROPOSED FOR CLOSED SESSION**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr C Frost and SECONDED by Cllr C Ball

It was **RESOLVED** to move into closed session.

**Cou/079/19-20**

**To receive an update on Freedom of Information Requests and discuss and consider associated matters**

An update was provided.

PROPOSED by Cllr N Beck and SECONDED by Cllr R Ford

It was **RESOLVED** that authorisation for the release of information be **APPROVED**

- Cou/080/19-20**      **To discuss and consider a residents' objections to the Parish Council's Accounts for 2018-19**  
Upon noting the advice gained, it was AGREED to release the communication/s received from an objector to the Data Processor, with the objector's details redacted.
- Cou/081/19-20**      **To receive an update on Staffing and to discuss and consider current matters**  
An update on all staffing matters was provided and further to consideration of these matters, actions were AGREED.

There being no further business the Chairman declared the meeting closed at 9 p.m.

Chairman's signature \_\_\_\_\_ Date \_\_\_\_\_

