

# KIRBY MUXLOE PARISH COUNCIL

## *MINUTES of the MEETING of the PARISH COUNCIL*

Held at 7.00 pm on

**Thursday 31<sup>st</sup> July 2025**

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

### **MEMBERS PRESENT:**

Councillors:	B Atkinson	N Bruen	D Everley
	C Frost	J E John	S Parkes
	F Quilliam	W Wernick	

In Attendance: Parish Clerk  
County Cllr K Crook  
Members of Public – Four

**COU/030/25-26**      **To receive apologies for absence**  
Apologies for absence were received from Cllrs M Fox and M Mulholland

County Cllr N Chapman and District Cllr R Stead also gave their apologies

**COU/031/25-26**      **To receive disclosures of interest to any matter pertaining to the agenda and to receive and consider dispensations**  
Dispensations granted to Cllrs C Frost, J E John and W Wernick to participate and vote on Kirby Meadows for a period of four years were noted.

**COU/032/25-26**      **To confirm the minutes of the meeting held on 19th June 2025**  
**PROPOSED** by Cllr J E John and **SECONDED** by Cllr D Everley

Further to correcting the spelling of Wernick, it was **RESOLVED** that the minutes of the meeting held on 19th June 2025 are a true and accurate record.

**COU/033/25-26**      **To receive a Report from Leicestershire County Council**  
(15 minutes are set aside)  
A Report was provided by County Cllr K Crook, which detailed supporting Home Education, Education, Health and Care Plans (EHCPs), Engaging with Local Farmers, Community Engagement (Time for Men Group), Flood Prevention Efforts and Local Government Reorganisation (LGR) and City Boundary Expansion.

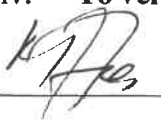
Chairman's Initials



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- COU/034/25-26**      **To receive a Report from Blaby District Council**  
There was no Report
- COU/035/25-26**      **To receive a Newsletter from Leicestershire Police**  
The Police Newsletter was noted
- COU/036/25-26**      **Public Participation**  
(15 minutes are set aside for members of the public to raise issues and ask questions)  
Members of the public noted that they were interested in item 9ix, which the Chairman AGREED to bring forward
- COU/037/25-26**      **Shared toilet facilities at Kirby Muxloe Library and Community Hub**  
It was noted that the Parish Council contributes £150 towards the shared toilet facility at KML&CH each year. It was further highlighted that toilet facilities had to be hired for Council's D Day Event, which resulted in a charge of £255, due to being unable to use KML&CH's facility.
- PROPOSED by Cllr N Bruen and SECONDED by Cllr F Quilliam
- After some discussion, it was **RESOLVED** that the contribution of £150 continues, providing the toilet facility is available in line with Council events, when the library is open.
- COU/038/25-26**      **Clerks Report**
- i.      **To verify all payments made since the previous meeting**  
Bank statements reflecting payments made since the previous meeting were verified by members.
  - ii.     **To verify and authorise the Payments Schedule**  
PROPOSED by Cllr F Quilliam and SECONDED by Cllr S Parkes
- Inspection of the zip wire cable was highlighted, which members AGREED payment for, providing an order could be produced by the contractor.
- It was **RESOLVED** that the Payments Schedule detailing net payments of £141.56 (including the zip wire cable) be **APPROVED**.
- iii.    **To verify Bank Reconciliations**  
The Clerk noted that these would be presented at the next meeting,
  - iv.     **To verify Income and Expenditure to date**

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It was noted that this Report is generated when inputting records to enable Bank Reconciliations to be undertaken.

**COU/039/25-26**

**To discuss and consider:**

**(permission to be gained from Muxloe Recreation Ground Charity, where required)**

- i. **Fencing at the boundary of the Play Area on Barwell Lane**  
PROPOSED by Cllr N Bruen and SECONDED by Cllr J E John

It was **RESOLVED** that in view of the situation, Council offer to pay 50% towards the cost of a like for like fence.

A further request for financial assistance for fencing by the Play Area was presented. After consideration, Council **AGREED** that no contribution could be made.

- ii. **Informing councils view on the Local Government Reorganisation proposal/s**

There was considerable discussion regarding Local Government Reorganisation proposal/s

PROPOSED by Cllr C Frost and SECONDED by Cllr D Everley

It was **RESOLVED** that a draft letter informing Councils view, be drafted for approval

- iii. **Kirby Meadows**

A revised map and a TP1 to transfer part of the registered title were presented

PROPOSED by Cllr F Quilliam and SECONDED by Cllr B Atkinson

Further to considering the revised map, it was **RESOLVED** to **APPROVE** the TP1.

- iv. **Making the footpath at Blood's Hill official**

PROPOSED by Cllr C Frost and SECONDED by Cllr B Atkinson

It was **RESOLVED** to proceed with making the **AGREED** footpath official

Abstained – One

- v. **A dipped area on the right-hand side of the Park (by Millenium Way)**

After some discussion, it was **AGREED** to address once the footpath at Bloods Hill is resolved.

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- vi. **Revising Standing Orders**  
PROPOSED by Cllr N Bruen and SECONDED by Cllr F Quilliam

It was **RESOLVED** to revise Standing Orders

- vii. **The s.106 application**  
**Member considered the quotations for the s.106 application,**

PROPOSED by Cllr C Frost and SECONDED by Cllr D Everley

It was **RESOLVED** to proceed with the quotation of £37,800 for the new pathway, which includes excavation of the soil and £15,322 for the new bridge to enable an all-season's circular route around the Recreation Ground.

Abstained - One

- viii. **Setting up variable direct debits for all utilities**  
PROPOSED by Cllr C Frost and SECONDED by Cllr D Everley

It was **RESOLVED** to transfer all utilities to variable direct debit.

- ix. **Shared toilet facilities at Kirby Muxloe Library & Community Hub**  
This matter was addressed at COU/037/25-26

- x. **Maintenance of the NatureSpot pages on the website**  
A member noted that the information on the Councils NatureSpot page had not been updated. The clerk is to verify this, prior to making a contribution of £50 to NatureSpot.

- xi. **A service contract for the defibrillators**  
It was noted that the Council's defibrillator volunteer has advised that the cabinets need some attention, due to age and had therefore proposed that a service contract of £350 for five years be considered.

PROPOSED by Cllr C Frost and SECONDED by Cllr S Parkes

It was **RESOLVED** to proceed with a service contract at a cost of £350 for five years

It was questioned how you access the defibrillators, and it was noted that you dial 999 to obtain the code.

- xii. **Signing the Cultivation Licence for the shrubbery on Ratby Lane**  
PROPOSED by Cllr J E John and SECONDED by Cllr N Bruen

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It was **RESOLVED** to sign the Cultivation Licence.

**COU/040/25-26**

**To receive Leisure, Parks and Cemetery Committee's recommendations to:**

- i. **Purchase two replacement rockers in the Play Area**  
**PROPOSED** by Cllr C Frost and **SECONDED** by Cllr J E John

It was **RESOLVED** to purchase two replacement rockers in the Play Area  
At a cost of £4495.

- ii. **Provide a commemorative bench by the MUGA**  
**PROPOSED** by Cllr C Frost and **SECONDED** by Cllr F Quilliam

It was **RESOLVED** to purchase a commemorative bench with a plaque,  
for those who fell at war, at a cost of £631.77.

- iii. **Undertake additional tasks highlighted in the Annual Safety Inspection Report**  
**PROPOSED** by Cllr C Frost and **SECONDED** by Cllr J E John

It was **RESOLVED** to purchase a replacement adult leg press and fitness skier at a cost of £1860 and to proceed with the required repairs.

**COU/041/25-26**

**To receive and consider quotations for (permission to be gained from Muxloe Recreation Ground Charity, where required)**

- i. **A gov.uk website and emails**  
This item was deferred

- ii. **Pathway clearance along the brook (by Millenium Way)**  
**PROPOSED** by Cllr S Parkes and **SECONDED** by Cllr N Bruen

It was **RESOLVED** to proceed with the quotation of £360

- iii. **Reinstalling a streetlight on Forest Rise**  
**PROPOSED** by Cllr C Frost and **SECONDED** by Cllr W Wernick

It was **RESOLVED** to proceed with the quotation of £2232.68

- iv. **Replacing a streetlight on Gullet Lane**  
**PROPOSED** by Cllr C Frost and **SECONDED** by Cllr D Everley

It was **RESOLVED** to proceed with the quotation of £1348.03

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- v. **Upgrading the lighting along the footpath leading to the Nursery**  
PROPOSED by Cllr S Parkes and SECONDED by Cllr W Wernick

It was **RESOLVED** to proceed with the quotation of £971.98

- vi. **Additional labour costs to install two commando sockets**  
Further labour costs of £359.07 were advised

PROPOSED by Cllr F Quilliam and SECONDED by Cllr J E John

It was **RESOLVED** to APPROVE the additional labour costs

- vii. **Maintenance of cemetery bins**  
This item was deferred

**COU/042/25-26 To receive an update and consider:**

- i. **Demolition of the Cricket Pavilion**  
This item was deferred

- ii. **Making Kirby Muxloe a Hedgehog Friendly Neighbourhood**  
This item was deferred

- iii. **A donation of a yellow magnolia tree**  
It was AGREED that transportation and planting costs weren't feasible

- iv. **The Byways**  
This item was deferred

**COU/043/25-26 To note any other business**  
(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

There was no other business

**COU/044/25-26 To confirm the date and time of next meeting**  
The next meeting will be held on Thursday 11<sup>th</sup> September 2025 at 7 p.m.

**PROPOSED FOR CLOSED SESSION**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business.

PROPOSED by Cllr C Frost and SECONDED by Cllr J E John

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It was **RESOLVED** to move into closed session.

**COU/045/25-26**

**To receive an update on requests concerning Audit of Accounts, Freedom of Information and Data Protection and to discuss and consider associated matters**

There was no update

**COU/046/25-26**

**To receive an update on Staffing and to discuss and consider associated matters**

It was **AGREED** that advice be sought from LRALC to address sole working

It was **AGREED** that the Local Government Pay Agreement be implemented.

There being no further business, the Chairman declared the meeting closed at 9.40 p.m.

Chairman's Signature



Date



Chairman's Initials

