

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING

Held at 7.00 pm on

Thursday 17th October 2019

At Kirby Muxloe Parish Council Office, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors:	C Ball	N Beck	R Ford
	M Fox	C Frost	J John
	F Quilliam	S Michaels	W Wernick

In Attendance: Parish Clerk
Members of public – 2

- Cou/100/19-20** **Chairman's Welcome**
The Chairman welcomed all to the meeting.
- Cou/101/19-20** **To receive apologies for absence**
Apologies for absence were received from Cllrs. M Mulholland and J Stafford.
- Cou/102/19-20** **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**
Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor
- Cou/103/19-20** **To confirm the minutes of the meeting held on 26th September 2019 are a true and accurate record**
PROPOSED by Cllr N Beck and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the minutes of the meeting held on 26th September 2019 be confirmed as a true and accurate record.
- Cou/104/19-20** **To receive a Report from the Police Beat Officer**
(15 minutes are set aside)
There was no Report from the Police Beat Officer.
- Cou/105/19-20** **To receive a Report from Leicestershire County Council**
(15 minutes are set aside)
There was no Report from Leicestershire County Council.

A member expressed concern over Leicestershire County Council's discourteous treatment in failing to update the Parish Council on the proposed traffic calming measures on Barry Drive

Cou/106/19-20

To receive a Report from Blaby District Council

(15 minutes are set aside)

A report detailing litter picking sessions assisted by the District Council and use of their first electric vehicle was received.

Cou/107/19-20

Public Participation

(15 minutes are set aside for members of the public to raise issues and ask questions)

A member of the public questioned when the renovation works on The Byways were expected to commence. The Chairman advised that the renovation works on The Byways are due to commence on 21st October 2019 and it is anticipated that these will be complete by 3rd January 2020.

Cou/108/19-20

Clerks Report

i. To verify all payments made since the previous meeting

Net payments totalling £27,388.95 made since the previous meeting were verified by members.

ii. To verify and authorise the Payments Schedule

A Payment Schedule detailing net payments of £1,625.24 was circulated to all members.

PROPOSED by Cllr C Ball and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the Payments Schedule detailing net payments of £1,625.24 be **APPROVED**

iii. To verify Income and Expenditure to date and budget revisions

Income and Expenditure to date and budget revisions were verified by members.

iv. To verify Bank Reconciliations

A bank reconciliation was presented and verified by members.

v. To note s.106 monies

The Clerk confirmed that all s.106 monies were now spent.

vi. To note Bungalow Renovations / associated costs to date

Bungalow renovations / associated costs to date of £8,182.06 were presented and verified by members.

Cou/109/19-20

To note and consider planning applications

Planning applications were noted. There were no new planning applications for consideration.

Cou/110/19-20

To provide an update on:

i. The Byways, 11 Court Close, Kirby Muxloe

It was noted that renovation works on The Byways will commence on 21st October 2019 and it is anticipated that these will be complete by 3rd January 2020.

ii. The Local Plan

It was noted that Blaby District Council have acknowledged Council's comments regarding the Local Plan.

iii. Barry Drive 'Rat Run'

It was confirmed that there has been no update received from Leicestershire County Council.

Cou/111/19-20

To discuss and consider:

i. Parking issues at The Keep

It was noted that residents of The Keep are concerned by the parking issues, created largely by parent/carers attending the Primary School, resulting in emergency vehicles struggling to gain access.

It was AGREED that Leicestershire County Council should take this into consideration when addressing the issues on Main Street.

ii. Recommendations from the Leisure, Parks and Cemetery Committee meeting held on 9th October 2019

A recommendation to purchase a new basket swing seat (circa £1000) was made by the Leisure, Parks and Cemetery Committee

PROPOSED by Cllr M Fox and SECONDED by Cllr R Ford

It was **RESOLVED** that £1000 for a new basket swing seat be APPROVED

iii. Council's budget for 2020-21

Council reviewed the working document presented and AGREED that proposed expenditure for 2020-21, be addressed at the next meeting.

iv. Cutting back the overgrown areas around the pond (to ascertain if wildlife is present) and future maintenance costs

Members were advised that further to cutting back the pond, bi-annual maintenance would be required resulting in an annual cost of £370.

PROPOSED by Cllr J John and SECONDED by Cllr S Michaels

It was **RESOLVED** to proceed with cutting back the pond and for bi-annual maintenance to be undertaken.

v. Purchasing additional lamppost poppies

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

It was **RESOLVED** to purchase an additional thirty lamp post poppies at a cost of £60.

vi. **Producing a Welcome pack for new residents**

Members reviewed information included in the Welcome Pack to date and **AGREED** further inclusion of the:

- Allotments
- Parks/Facilities
- Refuse collections
- Bus services
- Public Houses
- Leicester Forest East's Dental Practice and Opticians
- Enderby's Walk in Centre

vii. **Gas pricing contract for January 2020**

Gas prices from a number of suppliers was presented.

After much discussion, a PROPOSAL was made by Cllr C Frost, which was **SECONDED** by Cllr Norma Beck

It was **RESOLVED** to proceed with Opus Energy (NSC Standard-Low User Plan) for a three-year term with a monthly fixed direct debit arrangement.

Cou/112/19-20

To receive any recommendations from the Events Working Party

An update on the 'Christmas Lights Switch On' Event was provided by a member and a request to utilise £836 of the Christmas budget was made.

PROPOSED by Cllr M Fox and **SECONDED** by Cllr C Frost

It was **RESOLVED** to permit the Events Working Party to use £836 of the Christmas budget.

Cou/113/19-20

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

There was no other business raised.

Cou/114/19-20

To confirm the date and time of next meeting

The date of the next meeting will be held on 21st November 2019 at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point

due to the confidential nature of the business

PROPOSED by Cllr M Fox and SECONDED by Cllr C Ball

It was **RESOLVED** to move into closed session.

Cou/115/19-20 **To receive an update on Freedom of Information Requests and discuss and consider associated matters**

An update was provided and associated matters considered.

Members noted and AGREED the revised Consultancy rates, effective from 1st October 2019.

Cou/116/19-20 **To receive an update on Staffing and to discuss and consider current matters**

Current staffing matters were discussed.

PROPOSED by Cllr C Frost and SECONDED by Cllr S Michaels

It was **RESOLVED** that the Clerk be paid for the additional hours worked since April 2019.

After much discussion, members AGREED that going forward the Clerk be given the option of taking time in lieu or receiving payment for additional hours worked.

Payment for additional hours worked by all staff members is to be authorised by Council prior to payment being made.

The Clerk noted that the Temporary Administrative Assistant had been in post for three months.

PROPOSED by Cllr C Frost and SECONDED by Cllr R Ford

It was **RESOLVED** that the Temporary Administrative Assistant continues working six hours per week until the staff member currently on maternity leave returns.

There being no further business the Chairman declared the meeting closed at 8.45 p.m.

Chairman's signature _____

Date

21/11/19

Chairman's Initials _____