

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING

Held at 7.00 pm on

Thursday 21st November 2019

At Kirby Muxloe Parish Council Office, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors: C Ball N Beck M Fox C Frost
 J John F Quilliam W Wernick

In Attendance: Parish Clerk
 Assistant Clerk
 Members of public – 4

- Cou/117/19-20** **Chairman's Welcome**
The Chairman welcomed all to the meeting.
- Cou/118/19-20** **To receive apologies for absence**
Apologies for absence were received from Cllrs. R Ford, S Michaels, M Mulholland and J Stafford.
- Cou/119/19-20** **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**
Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor
- Cou/120/19-20** **To confirm the minutes of the meeting held on 17th October 2019 are a true and accurate record**
PROPOSED by Cllr C Ball and SECONDED by Cllr C Frost

It was **RESOLVED** that the minutes of the meeting held on 17th October 2019 be confirmed as a true and accurate record.

Councillor M Fox joined the meeting at 7.15pm.

- Cou/121/19-20** **To receive a Report from the Police Beat Officer**
(15 minutes are set aside)
There was no Report from the Police Beat Officer.

Cou/122/19-20 **To receive a Report from Leicestershire County Council**
(15 minutes are set aside)
There was no Report from Leicestershire County Council.

Cou/123/19-20 **To receive a Report from Blaby District Council**
(15 minutes are set aside)
A report from Blaby District Council was received, which detailed:

- Setting of the budget
- Purchase of a new refuse vehicle
- Development of a new Local plan and the impact of this on any existing Neighbourhood plans

Cou/124/19-20 **Public Participation**
(15 minutes are set aside for members of the public to raise issues and ask questions)

A member of the public raised concern over the proposed new traffic restrictions on Main Street, which impacts on the on-street parking for residents. Council advised that parking was available at Castle Road car park.

Members of the public also raised concern over a time-based weight restriction traffic regulation order for Desford Road and Ratby Lane.

The Chairman advised that he wished to bring forward item 13.i - To discuss and consider the final response in relation to a timed based Traffic Regulation Order for Desford Road and Ratby Lane.

It was noted that a previously approved letter to Leicestershire County Council, in relation to a timed Traffic Regulation Order for Desford Road and Ratby Lane had not been sent to date, as requested.

A further letter was presented.

PROPOSED by Cllr M Fox and SECONDED by Cllr C Ball

It was **RESOLVED** that both letters regarding this matter be forwarded to Leicestershire County Council.

Cou/125/19-20 **Clerks Report**

- i. **To verify all payments made since the previous meeting**
Net payments totalling £18,239.30 made since the previous meeting were verified by members.
- ii. **To verify and authorise the Payments Schedule**
A Payment Schedule detailing net payments of £12,764.03 was circulated to all members.

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** that the Payments Schedule detailing net payments of £12,764.03 be **APPROVED**

- iii. **To verify Income and Expenditure to date and budget revisions**
Income and Expenditure to date and budget revisions were verified by members.
- iv. **To verify Bank Reconciliations**
A bank reconciliation was presented and verified by members.
- v. **To note Bungalow Renovations / associated costs to date**
Bungalow renovations / associated costs to date of £12,342.06 were presented and verified by members.

Cou/126/19-20 **To note and consider planning applications**
Planning applications were noted.

Cou/127/19-20 **To note and support a letter from St Bartholomew's in relation to HTWMT/4504**
A letter in relation to HTWMT/4504 (The Leicestershire County Council (Blaby District) Consolidation Order 2017 (Main Street, Ratby Lane and Desford Road, Kirby Muxloe) (Amendment 18) Order 201) was received from St Bartholomew's Church.

After much discussion, it was **AGREED** that the Parish Council write to Leicestershire County Council expressing their full support of St Bartholomew's letter.

Cou/128/19-20 **To provide an update on:**
i. **The Byways, 11 Court Close, Kirby Muxloe**
Members were advised that renovation works on The Byways are progressing well and are on-schedule.

It was noted that the heated towel rail provided insufficient heat in the bathroom and has since been replaced by a doubler radiator. The fire surround has also been removed, but is to be replaced by the Contractor.

ii. **The Local Plan**
It was noted that a response from Blaby District Council has been received and furthermore that the Local Plan overrides Neighbourhood Plans.

iii. **Barry Drive 'Rat Run'**
It was confirmed that there has been no update received from Leicestershire County Council.

Cou/129/19-20 **To discuss and consider:**
i. **The final response in relation to a timed based Traffic Regulation Order for Desford Road and Ratby Lane**
This matter was addressed after public participation.

ii. Recommendations from the Leisure, Parks and Cemetery Committee meeting held on 20th November 2019

A recommendation to remove two large cracked willow tree trunks in the brook at a cost of £1138 and pollarding of the cracked willows behind the Village Hall at a cost of £280 was made by the Leisure, Parks and Cemetery Committee

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

It was **RESOLVED** that £1138 for the removal of two cracked willows tree trunks in the brook and £280 for the pollarding of cracked willows behind the Village Hall be APPROVED.

A recommendation was also received for under 18's to pay £10 per annum per team and over 18's to pay £30 per annum per team for football pitches on Council owned land.

PROPOSED by Cllr W Wernick and SECONDED by Cllr N Beck

It was **RESOLVED** that under 18's pay £10 per annum per team and over 18's pay £30 per annum per team for football pitches on Council owned land.

iii. Removal, storage and / or disposal of the rocking horse (pending approval from the Trustee)

Further to gaining approval from the Trustee for the rocking horse to be removed, a PROPOSAL was made by Cllr C Frost and SECONDED by Cllr W Wernick

It was **RESOLVED** that the rocking horse be stored initially. Residents who have expressed an interest in this piece of equipment are to be advised of the removal costs, which they would be responsible for.

iv. Tendering of the Ground Care contract/s

It was noted that the current Ground Care contracts end on 31st March 2020.

After some discussion, it was AGREED that the three-year ground care contracts commencing on 1st April 2020 be tendered as three separate contracts, namely Community, Recreation Ground Charity and the Cemetery and that a minimum of 3 tenders be obtained.

v. Items noted by the Solicitor in relation to the transfer of Castle Road Car Park prior to executing the Deed.

Items noted by the Solicitor in relation to the transfer of Castle Road Car Park were discussed

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

After much discussion, it was **RESOLVED** that the Solicitor seeks further information regarding entry 2 of the Property Register, together with gaining boundary ownership/maintenance.

- vi. **Applying for wild flowers on the grass verge by the entrance to the Cemetery**
The creation of wildflower verges under Leicestershire County Council Scheme was considered.

After much discussion, it was AGREED to contact Leicestershire County Council to verify whether verges on Towers Drive, Desford Road (by the Cemetery entrance) and Bloods Hill (by the bus stop) meet the criteria.

- vii. **Upgrading the office photocopier**

This item was deferred pending receipt of further quotations.

- viii. **A Parish Map or alternative proposals (Main Street noticeboard)**

After much discussion and in view of notices being placed on both sides of the notice board in Main Street, it was AGREED not to pursue a new Parish map.

- ix. **A member attending Charitable Trusts training on 16th January 2020**

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** that a member attends the Charitable Trusts training on 16th January 2020.

- x. **A member joining 'The Byways' Committee**

PROPOSED by Cllr M Fox and SECONDED by Cllr C Ball

It was **RESOLVED** that Cllr S Michaels joins 'The Byways' Committee

- xi. **A member's request for travel expenses**

PROPOSED by Cllr M Fox and SECONDED by Cllr C Ball

It was **RESOLVED** that a member's request for travel expenses be APPROVED.

- xii. **Council's budget for 2020-21**

The draft budget was presented to members for their consideration.

After much discussion, it was AGREED that further costings be obtained and the final draft budget be considered at the next meeting.

Cou/130/19-20

To receive any recommendations from the Events Working Party

An update on the 'Christmas Lights Switch On' Event was provided and a request to utilise the remaining Christmas budget was made.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** for the Events Working Party to use the remaining Christmas budget.

Cou/131/19-20 **To note any other business**
(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

The cost of providing photocopies to members of the public was raised.

Cou/132/19-20 **To confirm the date and time of next meeting**
The date of the next meeting will be held on 19th December 2019 at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

Cou/133/19-20 **To receive an update on Freedom of Information Requests and discuss and consider associated matters**
An update was provided and associated matters considered.

Cou/134/19-20 **To receive an update on Staffing and to discuss and consider current matters**
Current staffing matters were discussed and addressed.

It was noted that the Assistant Clerk's appraisal had been undertaken on 12th November 2019 and that all matters are to be directed to the Clerk.

There being no further business the Chairman declared the meeting closed at 9.25 p.m.

Chairman's signature _____



Date _____

19/12/2019