

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the LEISURE, PARKS AND CEMETERY MEETING

Held at 7 p.m. on

Thursday 10th November 2022

MEMBERS PRESENT:

Councillors	N Beck	R Ford	C Frost
	M Mulholland	F Quilliam	J Stafford

IN ATTENDANCE: Members of the Public - Two

LPC/028/22-23

Chairman's Welcome

The Chairman welcomed all to the meeting

LPC/029/22-23

To receive apologies for absence

There were no apologies. Cllr M Fox was absent.

LPC/030/22-23

To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations

Non-pecuniary interests were declared by Cllr C Frost as a Blaby District Councillor, Cllr N Beck due to a family member being an allotment tenant and Cllr R Ford as a result of her neighbouring property to the Cemetery.

LPC/031/22-23

To confirm the minutes of the meeting held on 11th August 2022 are a true and accurate record

PROPOSED by Cllr N Beck and SECONDED by Cllr J Stafford

It was **RESOLVED** that the minutes of the meeting held on 11th August 2022 be confirmed as a true and accurate record.

LPC/032/22-23

Public Participation

(15 minutes are set aside for members of the public to raise issues and ask questions)

No issues were raised

It was AGREED to bring agenda item 8, 7 and 6 (in that order) forward.

LPC/033/22-23

To receive a presentation from the Tree Warden/s and to consider planting additional trees

The Tree Warden noted that free trees are available from the Woodland Trust and proposed that an application for 150 trees, including oak, birch and hazel saplings, 20-60 centimetres in height, be made. It was suggested that the planting, to be undertaken by volunteers, takes place by the Millennium stone extending towards the school playing field.

After some discussion, it was **AGREED** that this project be supported, in principle, and a recommendation made to the Recreation Ground Charity Trust.

LPC/034/22-23

To receive a presentation from the Football Club and to consider any matters highlighted at a recent meeting

Representatives of the Football Club spoke about drainage (Verti-Drain) improvements, which would be beneficial to all Park users and noted that further to an in depth assessment, has the potential to obtain grant funding

After much discussion, this was deemed to cause a major issue to the Ground Care Contractor and further discussions are to take place.

It was also noted that the Football Club are prepared to pay a storage rent of £50 per annum at the Cricket Pavilion.

It was further requested that the Cricket Pavilion be cleared of equipment left behind by previous users, which the Football Club offered to undertake, providing a skip could be sited within the car park of the Recreation Ground

PROPOSED by Cllr N Beck and SECONDED by Cllr J Stafford

It was **RESOLVED** that clearance of the Cricket Pavilion proceeds, pending approval from the Recreation Ground Charity.

A grant to renovate the Cricket pavilion was also mentioned, which members may consider in the future.

It was further requested for the Vice Chair of the Football Club to accompany the Ground Care Contractor when undertaking pitch inspections.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** that this be APPROVED, but for the ultimate decision to be made by the Ground care contractor.

LPC/035/22-23

To receive an update from the Ground Care Contractor

An update was provided by the Ground Care Contractor.

It was AGREED to bring agenda item 10. viii, 9. ii, 10. iv, 10.iii and 10.vi (in that order) forward

i. Quotation/s to improve the Rose Garden

Following ongoing concerns from those visiting the Rose Garden, a proposal (£1520) was relayed to members.

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the proposal be accepted, in principle, but a RECOMMENDATION for inclusion in the 2023/24 budget be made to Council.

ii. Quotations to secure the boundary of the Play Area

Chairman's Initials C. J. F.

It was **RESOLVED** to proceed with replacing three lanterns and to gain further details on the floodlight by the exit to the car park and the lantern towards the end of the V82 footpath, which was not deemed Councils responsibility. Further details of the Service Level Agreement are also to be obtained

ii. Quotations to secure the boundary of the Play Area

This item was addressed at LPC/035/22-23 (ii)

iii. Quotations to replace a vandalised bollard

Two quotations were presented

Company A – £870.31

Company B - £500.00 – (2 bollards)

PROPOSED by Cllr J Stafford and SECONDED by Cllr R Ford

It was **RESOLVED** to proceed with Company B, which also took account of the bollard on entry to the Park, which had since developed a locking issue.

iv. The specification for tendering the Ground Care contract (commencing 1st April 2023)

Further to the inclusion of additional tasks, it was AGREED that the Ground Care contract/s for 2023-26 reflect:

Tender 1 - Village

Tender 2 - Other Areas (to include Glenfield Lane Wildlife Verge)

Tender 3 - Cemetery and Grave digging

LPC/040/22-23

Cemetery Matters

To discuss and consider

i. The specification for tendering the Ground Care contract (commencing 1st April 2023)

This matter was addressed at LPC/039/22-23 (iv)

ii. Purchasing Cemetery section markers and reserved plaques

A quotation was presented for a further time.

Company A - £1200

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** to proceed.

iii. A request for a memorial bench

This item was addressed at LPC/035/22-23 (iv)

iv. An interment request

Three fencing quotations were presented

Company A – £10,306.23

Company B - £8,814.15

Company C – £7,180.00

PROPOSED by Cllr C Frost and SECONDED by Cllr R Ford

It was **RESOLVED** not to proceed with fencing, but to obtain quotations for appropriate shrubbery.

iii. An interment request

A request for cremated remains of a pet (separate casket) to be interred with their owner was received.

PROPOSED by Cllr C Frost and SECONDED by Cllr J Stafford

After some discussion, it was **RESOLVED** to permit this, but for two charges to be made.

iv. A request for a memorial bench

After much consideration, it was **AGREED** that a bench could not be positioned in the requested location, but an alternative location along the hedge is to be advised.

v. Concerns regarding flowers/items being removed

Correspondence received regarding this matter was noted.

LPC/036/22-23 To receive an update from the Ground Care Contractor
This matter was addressed at LPC/035/22-23

LPC/037/22-23 To receive a presentation from the Football Club and to consider any matters highlighted at a recent meeting
This matter was addressed at LPC/034/22-23

LPC/038/22-23 To receive a presentation from the Tree Warden/s and to consider planting additional trees
This matter was addressed at LPC/033/22-23

LPC/039/22-23 Parks and Open Space Matters
Permission to be gained from Kirby Muxloe Recreation Ground Charity, where required

To discuss and consider

i. A quotation to resolve the lighting issues in the Recreation Ground

Members were advised that five replacement lanterns at an approximate cost of £150 each have been noted by LCC.

PROPOSED by Cllr J Stafford and SECONDED by Cllr N Beck

This item was addressed at LPC/035/22-23 (iii)

- v. **A request regarding reurfing**
This item was deferred to a future meeting
- vi. **Concerns regarding flowers/items being removed**
This item was noted at LPC/035/22-23 (v)
- vii. **Proposed Cemetery Rules and Regulations**
This item was deferred to a future meeting
- viii. **Quotation/s to improve the Rose Garden**
This item was addressed at LPC/035/22-23 (i)
- ix. **A request by Kirby Muxloe Local History Group to access Cemetery data PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland**

It was **RESOLVED** that further clarification be gained on the data required.

LPC/041/22-23

Allotment Matters

To provide an update and consider

- i. **Plots where tenants are not adhering to the Allotment Garden Agreement**

In accordance with 6.i and ii of the Allotment Garden Agreement, it was **AGREED** that the tenant of the plot concerned, be contacted.

LPC/042/22-23

To consider a draft budget for 2023/24

The draft budget for 2023/24 was considered by members. Revisions made are to be taken into account and presented at the next meeting.

LPC/043/22-23

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

It was noted that the hedge at Forest Drive/Station Road needs trimming and the water at the Cemetery is to be switched off to avoid burst pipes.

LPC/044/22-23

To confirm the date and time of next meeting

The next meeting will be held on Thursday 15th December 2022 at 7 p.m.

There being no other business the Chairman declared the meeting closed at 9:30 p.m.

Chairman's Signature



Date

15/12/2022

Chairman's Initials

C.T.F.