



To Members of Kirby Muxloe Parish Council

You are summoned to attend a meeting of **Kirby Muxloe Parish Council** to be held at the **Parish Council, Station Road, Kirby Muxloe, Leicester, LE9 2EN** on **Thursday 19th September 2024** commencing at **7 p.m.** for the transaction of the below business.

A handwritten signature in blue ink, appearing to read 'R. Atkinson', is positioned above the printed name.

R. Atkinson
Parish Clerk

Dated: 6th September 2024

Parishioners and Press are most welcome to attend.

AGENDA

1. **To receive apologies for absence**
2. **To receive disclosures of interest to any matter pertaining to the agenda and to receive and consider dispensations**
3. **To confirm the minutes of the meeting held on 15th August 2024**
4. **To receive a report from Leicestershire County Council**
(15 minutes are set aside)
5. **To receive a report from Blaby District Council**
(15 minutes are set aside)
6. **To receive a newsletter from Leicestershire Police**
7. **Public Participation**
(15 minutes are set aside for members of the public to raise issues and ask questions)

8. **To receive a report from the representative to Kirby Muxloe Village Hall**
9. **Clerks Report**
 - i. To verify all payments made since the previous meeting
 - ii. To verify and authorise the Payments Schedule
 - iii. To verify Bank Reconciliations
 - iv. To verify Income and Expenditure to date
10. **To discuss and consider:**

(Permission to be gained from Kirby Muxloe Recreation Ground Charity where required)

 - i. Financial Regulations
 - ii. Publication Scheme
 - iii. The Structural Inspection Report for the Pavilion
 - iv. Kirby Meadows transfer
 - v. The tenancy agreement at The Byways, 11 Court Close, Kirby Muxloe
 - vi. S106 (Off Site) Open Space Contribution
 - vii. Improving drainage on council owned land
 - viii. Blaby District Council Parish Charter
 - ix. Removal of a holly bush and tree maintenance near The Keep in the Cemetery
 - x. A proposal to cultivate a small area next to the composting bays in the allotment garden
11. **To consider quotations for**
 - i. The next phase of the Cemetery works
 - ii. Replacing two trees on the Avenue leading to the Cemetery
 - iii. Installing a bench at the tennis courts
 - iv. Further RoSPA repairs
 - v. New Christmas lights
 - vi. Installing Christmas lights in the memorial garden trees
12. **To note any other business**

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)
13. **To confirm the date and time of next meeting**

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

14. **To receive an update on requests concerning Audit of Accounts, Freedom of Information and Data Protection and to discuss and consider associated matters**
15. **To receive an update on Staffing and to discuss and consider associated matters**