

# KIRBY MUXLOE PARISH COUNCIL

## *MINUTES of the MEETING of the PARISH COUNCIL*

Held at 7.30 pm on  
**Thursday 11<sup>th</sup> December 2025**  
At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

### **MEMBERS PRESENT:**

Councillors:	N Bruen	D Everley	M Fox
	C Frost	J John	S Parkes
	F Quilliam	W Wernick	

In Attendance: Parish Clerk  
District Cllr R Stead  
Members of the Public – Three

**COU/100/25-26** **To receive apologies for absence**  
Apologies for absence were received from Cllr M Mulholland, along with County Cllr K Crook

**COU/101/25-26** **To receive disclosures of interest to any matter pertaining to the agenda and to receive and consider dispensations**  
A dispensation granted to Cllrs C Frost, J John and W Wernick to participate and vote on Kirby Meadows for a period of four years was noted.

**COU/102/25-26** **To confirm the minutes of the meeting held on 20<sup>th</sup> November 2025**  
PROPOSED by Cllr W Wernick and SECONDED by Cllr N Bruen  
  
It was RESOLVED that the minutes of the meeting held on 20<sup>th</sup> November 2025 are a true and accurate record.  
  
The Chairman AGREED to bring forward item 7 - Public Participation

**COU/103/25-26** **Public Participation**  
A resident raised concern over some of the footpaths being slippery and questioned whether these could be maintained.  
  
Furthermore, the ‘pond area’ and the surrounding path was also raised, whereby it was noted that this area no longer appears to be maintained properly.

Chairman's Initials C. J. F.

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The lighting issue at Forest Rise and at the MUGA was also highlighted by a resident.

**COU/104/25-26** **To receive a Report from Leicestershire County Council**  
(15 minutes are set aside)  
A written report from County Cllr K Crook was noted.

**COU/105/25-26** **To receive a Report from Blaby District Council**  
District Cllr R Stead advised that BDC have submitted their Local Government Re-organisation proposal and noted that the Local Plan is likely to be publicised for consultation in the new year.

**COU/106/25-26** **To receive a Newsletter from Leicestershire Police**  
A further Newsletter from Leicestershire Police has not been received since the previous meeting.

**COU/107/25-26** **Public Participation**  
(15 minutes are set aside for members of the public to raise issues and ask questions)  
Addressed at COU/103/25-26.

**COU/108/25-26** **Clerks Report**

- i. **To verify all payments made since the previous meeting**  
Payments made since the previous meeting were verified by members
- ii. **To verify and authorise the Payments Schedule**  
The Payments for Authorisation were presented.

PROPOSED by Cllr C Frost and SECONDED by Cllr J John

It was **RESOLVED** to authorise the Payments Schedule detailing net payments of £36.

- iii. **To verify Bank Reconciliations**  
A Bank Reconciliation was presented and verified by members.
- iv. **To verify Income and Expenditure to date**  
Income and Expenditure to date was verified by members.

**COU/109/25-26** **To discuss and consider:**  
(permission to be gained from Muxloe Recreation Ground Charity, where required)

- i. **The Schedule for the Grounds Maintenance Tender**  
The draft Schedule was considered.

PROPOSED by Cllr C Frost and SECONDED by Cllr S Parkes

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It was **RESOLVED** that Grounds Maintenance and Grave Digging form separate schedules. The fixed price contracts are to commence on 1<sup>st</sup> April 2026 and conclude on 31<sup>st</sup> March 2029. A clause regarding the right to cancel, should the works not meet the required standard after one year, is to be included.

ii. **Kirby Meadows**

It was **AGREED** that the legal correspondence be simplified to enable a full understanding.

iii. **The Byways**

It was **AGREED** legal advice be sought from the District Council, should Council wish to consider selling the property in the future.

iv. **Savings Accounts**

Members considered the options provided

PROPOSED by Cllr J John and SECONDED by Cllr S Parkes

It was **RESOLVED** that £120k be placed in a 32 Day Notice Account with Unity Trust Bank

v. **Water and Energy quotations**

Members considered the price comparisons provided

PROPOSED by Cllr N Bruen and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the gas supply at the council office remains with EDF Energy, but to switch to a 24-month term

PROPOSED by Cllr C Frost and SECONDED by Cllr S Parkes

It was **RESOLVED** that the electricity supply at the cricket pavilion switches to British Gas

PROPOSED by Cllr D Everley and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the water supply at the Cricket and Sports Pavilions switches to Everflow Ltd.

vi. **Lighting column 12 on Gullet Lane**

It was noted that a quote is awaited from LCC

vii. **Granting permission for a convex safety mirror to be placed on a lighting column on Links Road (near the greenkeepers entrance to Kirby Muxloe Golf Club)**

PROPOSED by Cllr C Frost and SECONDED by Cllr N Bruen

It was **RESOLVED** that permission be granted.

viii. **Fitting an exterior double electric power point at the Parish Council office**  
PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** to gain quotes for a lockable outdoor power point

ix. **Installing two flag poles within the War Memorial Gardens**  
PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

Against – 3  
Abstained – 1

It was **RESOLVED** that a flagpole be located within the War Memorial Gardens to enable a Union Jack to be flown on special occasions.

x. **Signage to indicate the location of the facilities within the Village Hall car park**  
A signage request from KML&CH was considered

After consideration, it was AGREED that the signage at the entrance to the Village Hall car park, together with that on the opposite side of the road, was sufficient.

xi. **Correspondence received regarding traffic issues on Main Street and water quality testing**  
Correspondence from a local business struggling with parking issues for customers and deliveries was considered

It was AGREED that a 20 mph speed limit, together with a restricted parking limit of 30 - 60 minutes (outside all businesses/shops on Main Street) be raised with LCC and Villages Together.

Additional correspondence from a resident regarding the water quality of the brook was considered.

It was AGREED that the Water Authority be requested to test this.

**COU/110/25-26**

**To update upon, note and/or consider:**

**i. The lighting column at Forest Rise**

Members were advised that the Motor Insurers' Bureau have confirmed that they will reimburse the cost of £2232.68 to replace the streetlight on Forest Rise, which was hit by an untraced driver.

**ii. The Definitive Map Modification Order (Portland Road)**

Members were advised that a local resident had kindly distributed over a hundred of the evidence forms, which clearly evidence that this route has been walked for the past forty years.

**iii. A Report from the Parish Remuneration Panel**

The Recommendations of the Parish Remuneration Panel were noted.

**COU/111/25-26**

**To note any other business**

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

Castle Farm and the path by Millenium Wood was noted.

**COU/112/25-26**

**To confirm the date and time of next meeting**

The next meeting will be held on Thursday 15<sup>th</sup> January 2026 at 7 p.m.

**PROPOSED FOR CLOSED SESSION**

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business.

PROPOSED by Cllr C Frost and SECONDED by Cllr N Bruen

It was **RESOLVED** to move into closed session.

**COU/113/25-26**

**To receive an update on requests concerning Audit of Accounts, Freedom of Information and Data Protection and to discuss and consider associated matters**

An update was provided to members.

**COU/114/25-26**

**To receive an update on Staffing and to discuss and consider associated matters**

An update was provided to members and Occupational Health was highlighted.

There being no further business, the Chairman declared the meeting closed at 9.45 p.m.

Chairman's Signature



Date



Chairman's Initials



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