

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING of the PARISH COUNCIL

Held at 7.00 pm on

Thursday 29th September 2022

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors:	N Beck	M Fox	J Johns
	S Michaels	J Stafford	W Wernick

In Attendance: Parish Clerk
County Cllr (N Chapman)
Members of Public - Two

COU/081/22-23

Chairman's Welcome

The Chairman (Vice) welcomed all to the meeting.

COU/082/22-23

To receive apologies for absence

Apologies for absence were received from Cllrs B Atkinson, A Bruen, R Ford, C Frost, and M Riley

COU/083/22-23

To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations

Cllr N Beck declared a pecuniary interest in The Byways, Court Close as a result of her neighbouring property

Interests in relation to Kirby Meadows were questioned.

The Clerk reminded Members with a pecuniary interest that they must not take part, but leave the meeting room at the appropriate time. However, it was advised that they can speak as a member of the public from the public gallery during Electors time.

COU/084/22-23

To confirm the minutes of the meeting held on 28th June, 28th July and 8th September 2022

PROPOSED by Cllr J Stafford and SECONDED by Cllr J Johns

Further to the final sentence under COU/032/22-23(i) reflecting 'It was noted that the library can be used as a safe warm environment for those concerned by the proposed rise in energy prices' it was **RESOLVED** that the minutes of the meeting held on 28th June 2022 are a true and accurate record.

PROPOSED by Cllr J Stafford and SECONDED by Cllr J Johns

Chairman's Initials C. J. F.

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It was **RESOLVED** that the minutes of the meeting held on 28th July 2022 are a true and accurate record.

The Clerk noted that due to ongoing matters (previously advised), the minutes of the meeting held on 8th September are not yet available.

It was **AGREED** that the outstanding draft minutes be prioritised next week.

COU/085/22-23

To receive a Report from Leicestershire County Council

Cllr N Chapman hoped the request made through the Highways Fund would be confirmed at meeting next week and furthermore noted that the roadworks on Ratby Lane/Desford Road had concluded.

COU/086/22-23

To receive a Report from Blaby District Council

There was no Report.

(Apologies were received from District Councillor C Frost)

COU/087/22-23

To receive a Newsletter from Leicestershire Police

It was noted that the newsletter had been circulated upon receipt.

However, as some members weren't in receipt of this, it was requested this be recirculated.

COU/088/22-23

Public Participation

(15 minutes are set aside for members of the public to raise issues and ask questions)

A member of the public questioned why the minutes had not been approved since the end of June.

It was noted that these minutes were not approved at the previous two meetings due to Freedom of Information requests from a resident within the village taking a considerable amount of the Clerks time.

An article for inclusion in The Lantern and Your Local regarding the Rededication Service of the Remembrance Gates was requested. The Clerk noted that she would liaise with the Press Officer.

An overflowing bin was also noted, as was an overhanging bush. While these concerns had been reported by Council, members of the public were reminded that they can also report such concerns directly to the District or County Council.

A member of the public also raised concern over the debris in the brook and was advised that this is cleared every six months and was imminent.

COU/089/22-23

Clerks Report

- i. **To verify all payments made since the previous meeting**
It was noted that since the previous meeting, net payments totalling £4775.04 have been made, which were verified by members.
- ii. **To verify and authorise the Payments Schedule**
PROPOSED by Cllr M Fox and SECONDED by Cllr J Stafford

It was **RESOLVED** that the Payments Schedule detailing net payments of £7965.88 be APPROVED.
- iii. **To verify Bank Reconciliations**
The Bank Reconciliations as at 28th August 2022 were presented and verified.
- iv. **To verify Income and Expenditure to date**
The Income and Expenditure Report as at 16th September was verified by Members

COU/093/22-23

To provide an update on/note

- i. **Kirby Meadows Development**
Members were advised that Blaby District Council consider the Wildlife Site Open Space Area has been laid out in accordance with the approved plans and completed to reasonable satisfaction, resulting in the requirements of s106 Legal Agreement being met.

It was further noted that the Developer will be advised of the 12-month maintenance period.

A maintenance plan is to be produced by Council (within the next five years.)
- ii. **The Byways, 11 Court Close, Kirby Muxloe**
An inspection of The Byways is to be undertaken by the Letting Agent and findings forwarded to Council.
- iii. **The Local Plan**
There was no further update
 - i. **Barry Drive 'Rat Run'**
As there is often no further update, it was suggested that this item be removed from future agenda's

COU/094/22-23

To receive a report from Representatives to Outside Bodies:

- i. **Kirby Muxloe Village Hall**

Chairman's Initials *P.J.F.*

There was no Report.
(Apologies were received from Cllr A Bruen)

- ii. **Kirby Muxloe Library and Community Hub**
It was noted that while there had been meetings, there was no further update.
- iii. **Lubbesthorpe Impact Group**
Cllr N Beck confirmed this Group had not met since the previous Council meeting.

COU/095/22-23 **To receive a presentation from the Football Club and to consider any matters arising from a recent meeting**
Council requested that this item be referred to the Leisure, Parks and Cemetery Committee on 10th November 2022 and the Recreation Ground Charity Meeting on 17th November 2022.

COU/096/22-23 **To discuss and consider**
(Permission to be gained from Kirby Muxloe Recreation Ground Charity, where required)

- i. **Ongoing concerns with a grave**
Members noted the correspondence received.

PROPOSED by Cllr J Stafford and SECONDED by Cllr M Fox

After much discussion, it was **RESOLVED** that in accordance with Cemetery Rules and Regulations, a garden could not be permitted within the memorial stone area and instead **RECOMMENDED** the planting of spring bulbs beneath the turf.

The grave concerned is to be reinstated.

- ii. **A request to undertake tree maintenance**
A resident neighbouring the Recreation Ground requested permission for two trees at the rear of the property to be reduced in height and advised they were willing to pay a reputable Tree Surgeon to undertake these maintenance works.

PROPOSED by Cllr J Stafford and SECONDED by Cllr N Beck

It was **RESOLVED** that the two trees causing concern may be reduced in height, but the works are to be undertaken/payment made to the Contractor approved by Council.

- iii. **Accepting the transfer of Kirby Meadows and to instigate proceedings**

Due to the update at 10.i, this matter was not discussed further.

- iv. **The Conservation Area and funding a visual display**
A member noted that a neighbouring Parish submitted a professional Appraisal when addressing their Conservation Area and confirmed that funding wasn't required at this stage.
- v. **Funding restoration of the War Monument**
Due to not being able to secure funding for the War Monument previously, members considered a quotation for this to be restored:

Company A - £1190

It was questioned whether further quotations should be gained, but members AGREED that Council previously found it difficult to find Specialists for the required restorative works and furthermore were happy with the work of this Company.

PROPOSED by Cllr J Stafford and SECONDED by Cllr N Beck

It was **RESOLVED** to proceed with the restorative works for the Great War Monument at a cost of £1190.

- vi. **The Rededication service of the War Memorial Gates and unveiling of the plaque in recognition of Mr Henry Swain Bennett**
After some discussion, it was AGREED that the Rededication of the War Memorial Gates takes places after the Armistice Service on Friday 11th November 2022 and the unveiling of the plaque be undertaken after the Remembrance Service on Sunday 13th November 2022.

It was AGREED that a stonemason be contacted in terms of placing the plaque.
- vii. **Improving access and upkeep of the Tennis courts**
It was noted that the public are to be consulted on this matter.
- viii. **Utility Plans and Contracts**
It was AGREED this item be deferred.

COU/097/22-23

To consider quotations for:

- i. **Planting Winter 2022 and Summer 2023 flower containers**
A quotation for planting Winter 2022 flower containers was presented.

Company A - £1130

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It was further noted that the concrete planters struggle to retain water.

PROPOSED by Cllr N Beck and SECONDED by Cllr J Stafford

It was **RESOLVED** to proceed with planting Winter 2022 flower containers at a cost of £1130, but for plastic flower containers to be budgeted for in 2023/24

A quotation for planting Summer 2023 flower quotations was also presented.

It was **AGREED** that this Company be requested to requote based on replacement plastic flower containers.

ii. **Supplying Summer 2023 hanging baskets**

A quotation for supplying Summer 2023 hanging baskets was presented.

Company A - £4180.50

It was questioned whether further quotations should be gained, but it was **AGREED** that Council have previously found it difficult to find Companies who also offer a watering service and furthermore were delighted with these.

PROPOSED by Cllr J Stafford and SECONDED by Cllr J Johns

It was **RESOLVED** to proceed with Company A

iii. **Drainage issue at Sports Pavilion (Station Road)**

It was noted that a quotation is awaited.

iv. **To replace faulty LED lantern/s opposite the MUGA**

Member were advised that the cost to replace a lantern is £120 and it was suggested that both lanterns be replaced.

PROPOSED by Cllr J Stafford and SECONDED by Cllr W Wernick

It was **RESOLVED** to replace both lanterns.

v. **Additional brook clearance**

It was reiterated that this was not required, due to this forming part of the contract and scheduled to take place in November.

vi. **PAT testing**

It was noted that a quotation is awaited.

COU/098/22-23

To provide an update on engaging with LRALC (as per recommendation 8)

It was noted that Council have contacted LRALC advising that they wish to engage with them.

COU/099/22-23

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

It was reiterated that consideration is to be given to the Budget (2023/24)

Members were advised that as a result of a resident's objections, the External Auditor was once again unable to certify the Accounts until these have been considered.

COU/100/22-23

To confirm the date and time of next meeting

The next meeting will be held on Thursday 27th October at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr M Fox and SECONDED by Cllr J Stafford

It was **RESOLVED** to move into closed session.

COU/101/22-23

To receive an update on Freedom of Information Requests and to discuss and consider associated matters

The FOIA Request Log was noted.

An update was provided on the situation regarding the two residents and it was noted that no further legal advice had been received to date.

It was noted that a complaint has been submitted to the ICO regarding one of their Case Officers.


The Clerk highlighted that she is attempting to locate a letter noted within a Freedom of Information request.

COU/102/22-23 To receive an update on Staffing and to discuss and consider associated matters
There were no staffing matters raised.

There being no further business, the Chairman declared the meeting closed at 9:30 p.m.

Chairman's

Signature



A handwritten signature in black ink, appearing to be 'C. J. F.', written over a horizontal line.

Date

1-7/10/2022

Chairman's Initials C. J. F.

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