

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING of the PARISH COUNCIL

Held at 7.00 pm on
Tuesday 22nd July 2021
At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors:	B Atkinson	C Ball	C Frost
	N Beck	R For	M Fox
	J Johns	S Michaels	M Mulholland
	F Quilliam	W Wernick	

In Attendance: Parish Clerk
Members of public - None

- COU/040/21-22** **Chairman's Welcome**
The Chairman welcomed all to the meeting.
- COU/041/21-22** **To receive apologies for absence**
Apologies for absence were received from Cllr J Stafford. Cllr A Deakin was absent
- COU/042/21-22** **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**
Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor.

Cllr N Beck declared a pecuniary interest in The Byways, Court Close as a result of her neighbouring property.
- COU/043/21-22** **To confirm the minutes of the meeting held on 29th June 2021 are a true and accurate record.**
PROPOSED by Cllr C Frost and SECONDED by Cllr J Johns

It was **RESOLVED** that the minutes of the meeting held on 29th June 2021 are a true and accurate record.
- COU/044/21-22** **To receive a Report from the Police Beat Officer**
There was no report, but it was noted that a Newsletter had been circulated recently.

- COU/045/21-22** **To receive a Report from Leicestershire County Council**
There was no report.
- COU/046/21-22** **To receive a Report from Blaby District Council**
A report was provided by Blaby District Council, which noted the Chief Executive of Blaby District Council was leaving and the refusal of the Roundhill application.
- COU/047/21-22** **Public Participation**
(15 minutes are set aside for members of the public to raise issues and ask questions)

There were no issues raised or questions asked.
- COU/048/21-22** **Clerks Report**
- i. **To verify all payments made since the previous meeting**
It was noted that since the previous meeting held on 29th June 2021, net payments totalling £12,071.70 have been made, which were verified by members.
 - ii. **To verify and authorise the Payments Schedule**
PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

It was **RESOLVED** that the Payments Schedule detailing net payments of £148.38 be APPROVED
 - iii. **To verify the bank reconciliation**
The bank reconciliation for the Community Bank Account (£240,773.05) as at 28th June 2021 was presented and verified.
 - iv. **To verify Income and Expenditure to date**
The Report was verified by members.
- COU/049/21-22** **To provide an update on**
- i. **The Byways, 11 Court Close, Kirby Muxloe**
It was noted that the Letting Agent has confirmed that the drainage issue has now been rectified.
 - ii. **The Local Plan**
There was no update.
 - iii. **Barry Drive ‘Rat Run’**
There was no update.

COU/050/21-22

To receive a report from Representatives to Outside Bodies:

i. Kirby Muxloe Village Hall

Further to the Internal Auditor having noted the accounts had not been submitted, it was reported that this was due to an extension having been granted as a result of Covid-19.

The refreshment trailer located on the Community Centre Charity car park was also noted.

It was further requested that the artificial Christmas Tree, which belongs to Council, is to be stored elsewhere if this is not being used.

ii. Kirby Muxloe Library and Community Hub

An update was provided on the recent informal Teams meeting with Leicestershire County Council and Kirby Muxloe Library and Community Hub.

iii. Progress with Lubbesthorpe

It was noted that a Blaby District Council representative is to attend the next Lubbesthorpe meeting on 4th August.

COU/051/21-22

To review and consider (as agreed at the Annual Meeting of the Parish Council)

i. Standing Orders

PROPOSED by Cllr F Quilliam and SECONDED by Cllr M Mulholland

It was **RESOLVED** that the Standing Orders reflect the amendments noted.

ii. Financial Regulations

Further to reviewing the Financial Regulations, it was **AGREED** that no amendments were required.

Cllr's M Fox and C Ball meet with the Clerk in relation to sections 5 and 6 of the Financial Regulations

iii. Code of Conduct

Further to reviewing the Code of Conduct, it was **AGREED** that no amendments were required.

iv. Press and Media Policy

PROPOSED by Cllr M Fox and SECONDED by Cllr C Frost

It was **RESOLVED** that the Press and Media Policy be **ADOPTED**.

COU/052/21-22 **To discuss and consider a call-in process for responses to planning consultations under delegated authority, prior to reviewing the Terms of Reference for the Planning Committee and appointing further members, if required.**
PROPOSED by Cllr C Ball and SECONDED by Cllr M Fox

It was **RESOLVED** that Cllr R Ford be appointed to the Planning Committee and for the Committee to consider the proposed call-in process and Terms of Reference prior to making a recommendation to Council.

COU/053/21-22 **To discuss and consider forming Kirby Meadows Development Working Party and to establish Terms of Reference**
After some discussion, it was **AGREED** not to form a Working Party, but instead to discuss this matter at full Council meetings, as and when required.

COU/054/21-22 **To consider quotations for:**
(Permission to be gained from Kirby Muxloe Recreation Ground Charity, where required)

i. tasks noted in the Annual Safety RoSPA Report

A quotation detailing the tasks was received

PROPOSED by Cllr M Fox and SECONDED by Cllr C Frost

It was **RESOLVED** that the required maintenance works on the zip wire (£340) and the fence (£40) be **APPROVED**.

ii. bollard maintenance (leading to Castle Playgroup)

A quotation of £180 was received

PROPOSED by Cllr M Fox and SECONDED by Cllr C Frost

It was **RESOLVED** that the bollard maintenance be undertaken.

iii. bridge maintenance (by the Village Hall)

A quotation of £880 was received

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was **RESOLVED** to proceed, but to ascertain the reasoning for the substantial increase on the initial cost provided.

COU/055/21-22

To discuss and consider

(Permission to be gained from Kirby Muxloe Recreation Ground Charity, where required)

- i. **A grant offer from NatureSpot**
PROPOSED by Cllr S Michaels and SECONDED by Cllr R Ford

It was **RESOLVED** to proceed with the grant offer.

- ii. **'Limited hours' signage for HGV's on Desford Road**
PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox
After some discussion, it was **RESOLVED** to contact Leicestershire County Council/County Councillor in relation to the 'deliveries' traffic condition, issued by the Planning Inspectorate, not being enforced.

- iii. **Tennis taster session for 7-11 year olds**
PROPOSED by Cllr N Beck and SECONDED by Cllr M Fox

After some discussion, it was **RESOLVED** to offer tennis taster sessions (Local Government Miscellaneous Provisions Act 1976) for children between the ages of 7 – 11, for an hour a day for one week in August at a cost of £125, plus administration fee, which is to be taken from contingency.

- iv. **Annual subscription to SLCC**
PROPOSED by Cllr R Ford and SECONDED by Cllr C Frost

After some discussion, it was **RESOLVED** to gain full membership for the Clerk

- v. **Festive tree lights maintenance**
As a result of ongoing problems with the tree lights throughout the festive season, it was **AGREED** to gain quotations to enable this issue to be resolved.

- vi. **Barns Close (Hinckley and Bosworth Borough Council)**
It was **AGREED** that the boundary in which Barns Close is located, be addressed.

- vii. **Bus shelter on Desford Lane**
It was **AGREED** that clarification be sought as to ownership of the bus shelter on Desford Lane.

COU/056/21-22

To note and consider the 2023 Boundary review

The 2023 Boundary review was noted, which members felt didn't give Kirby Muxloe infinity.

PROPOSED by Cllr M Fox and SECONDED by Cllr N Beck

It was **RESOLVED** that a response be drafted noting the awkward shape of the constituency, which requires more cohesion to which people can relate.

COU/057/21-22

To provide an update on the grant application for the War Memorial and Gate Piers

Members were advised that the grant application deadline is 31st July and that it will be a further two months before it is known whether this application has been successful.

COU/058/21-22

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

The Ratby Lane works were noted, as was the Bus Shelter Consultation.

COU/059/21-22

To confirm the date and time of next meeting

The next meeting is to be held on Thursday 12th August at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

COU/060/21-22

To discuss and consider Freedom of Information Requests and associated matters

Members were updated on Freedom of Information Requests and associated matters

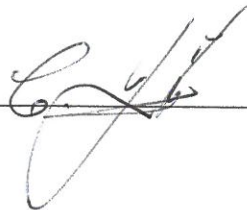
COU/061/21-22

To receive an update on Staffing and to discuss and consider current matters

Staffing matters are to be addressed at a future meeting.

There being no further business the Chairman declared the meeting closed at 9:30 p.m.

Chairman's Signature



Date 12/8/2021

Chairman's Initials C.T.F.

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