

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING of the PARISH COUNCIL

Held at 7 pm on

Thursday 12th March 2026

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

MEMBERS PRESENT:

| | | |
|------------------------|----------------------|------------|
| Councillors: D Everley | M Fox | C Frost |
| J.E John | S Parkes | F Quilliam |
| W Wernick | <i>m. Mulholland</i> | |

In Attendance: Parish Clerk

County Cllr K Crook

District Cllrs T Deakin and R Stead

Members of the Public – Two

COU/151/25-26

To receive apologies for absence

Apologies for absence were received from Cllrs N Bruen and M Mulholland.

Apologies were also received from County Cllr N Chapman

COU/152/25-26

To receive disclosures of interest to any matter pertaining to the agenda and to receive and consider dispensations

Dispensation granted to Cllrs C Frost, J. E John and W Wernick to participate and vote on Kirby Meadows for a period of four years was noted.

COU/153/25-26

To confirm the minutes of the meeting held on 12th February 2026 PROPOSED by Cllr J E John and SECONDED by Cllr M Fox

It was **RESOLVED** that the minutes of the meeting held on 12th February 2026 are a true and accurate record.

COU/154/25-26

To receive a Report from Leicestershire County Council (15 minutes are set aside)

It was reported that LCC's budget for 2026-27 has increased by 2.99% and noted that there is no further update regarding Local Government Reorganisation.

Chairman's Initials *C. J. F.*

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The flooding on Desford Road, was the result of a collapsed drain, which has since been replaced.

LCC staff currently working from home are to commence returning to the workplace.

Members raised concerns regarding the numerous potholes and were advised to submit photographs highlighting the locations.

Cllr M Mulholland joins the meeting

COU/155/25-26

To receive a Report from Blaby District Council

It was reported that the Local Plan public consultation will commence on 27th April and will run for six weeks and will be available at the Library, Parish Council, BDC, etc. Additionally, a drop in at St Andrews is provisionally arranged for week commencing 25th May, where Planning Officers will be available, along with display boards.

It was noted that the Local Government Reorganisation consultation closes late March.

A member questioned a proposed housing development (390 properties) by Next Head office, which the District Cllrs are to question further

COU/156/25-26

To receive a Newsletter from Leicestershire Police

A newsletter from Leicestershire Police was circulated prior to the meeting.

Further to the PCSO attending a recent meeting, it was suggested that an information leaflet be produced containing the helpful advice provided.

COU/157/25-26

Public Participation

(15 minutes are set aside for members of the public to raise issues and ask questions)

Flooding from the Golf Club, as a result of no drains, was raised, which is causing ongoing issues on Station Road.

Love Clean Streets app was also highlighted.

The Chairman AGREED to bring agenda item 9.ii and 9.iii forward

COU/158/25-26

To consider

i. A Resilience Plan

A resident spoke at depth in relation to a Community Resilience Plan and is to forward a draft for further consideration.

Chairman's Initials C. J. F.

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- ii. **Voluntary assistance with scanning of Cemetery Records**
Due to the volunteer recommending that the records be scanned offsite rather than onsite, Council AGREED that this needs further deliberation.

COU/159/25-26

Clerks Report

- i. **To verify all payments made since the previous meeting**
Payments made since the previous meeting were reflected on the Bank Statement.

- ii. **To verify and authorise the Payments Schedule**
Net payments of £1,418.64 were presented for authorisation.

PROPOSED by Cllr J E John and SECONDED by Cllr C Frost

Further to verifying the Payment Schedule, it was **RESOLVED** that this be authorised.

- iii. **To verify Bank Reconciliations**
Bank Reconciliations were presented and verified by members,

- iv. **To verify Income and Expenditure to date**
The Income and Expenditure to date was presented and the Clerk advised that she needs to speak with the software company in relation to the reporting of Reserves.

The Income and Expenditure to date was verified by members

COU/160/25-26

To consider

- i. **A grant application**
The grant application from Kirby Muxloe Bowls Club was considered by members

PROPOSED by Cllr C Frost and SECONDED by Cllr J E John

It was **RESOLVED** that the remaining sum of £330 from this financial year be awarded, but due to the scale of the project a further application can be submitted for consideration the following financial year.

- ii. **A Resilience Plan**
This item was addressed at COU/158/25-26.i

- iii. **Voluntary assistance with scanning of Cemetery Records**
This item was addressed at COU/158/25-26.ii

iv. Council's response to future Local Government Reorganisation

After much consideration, it was AGREED that the original response be forwarded.

v. Fees for 2026-27

Members noted the revised gravedigging charges for 2026-27, which were taken into account when establishing the Cemetery charges for the financial year.

PROPOSED by Cllr F Quilliam and SECONDED by Cllr M Mulholland

It was **RESOLVED** that the recommended charges be APPROVED.

Members considered the recommended allotment rent for 2026-27

PROPOSED by Cllr M Mulholland and SECONDED by Cllr C Frost

In view of the recommendation, it was **RESOLVED** that the allotment rent be APPROVED.

Further to a recent meeting with the Lawn Tennis Association (LTA), the suggested charges for 2026-27 were presented for consideration.

PROPOSED by Cllr C Frost and SECONDED by Cllr W Wernick

It was **RESOLVED** that residents be charged annual membership of £10, non-residents be charged £40 and play and pay be charged at £5 per game

It was suggested that KMJFC88 be charged £20 per team for the 2026-27 season.

PROPOSED by Cllr C Frost and SECONDED By D Everley

It was **RESOLVED** that £20 per team be APPROVED

vi. 20 mph scheme

Members considered LCC's recommendations regarding a 20-mph speed limit on Main Street , Oakcroft Avenue, Armson Avenue, Garfit Road, The Keep, Barwell Road, Church Road and Castle Road.

PROPOSED by Cllr S Parkes and SECONDED by Cllr W Wernick

It was **RESOLVED** that clarification be sought on the benefit of reducing this area to 20 mph and to also seek advice regarding a pedestrian crossing ^{across} from Main Street to The Keep. Support throughout the process and guidance is also to be requested. *(opposite the Royal Oak)*

vii. Suggestions made at a recent tennis meeting

It was noted that coaching from 1 – 3 p.m. on Saturday's is causing certain age groups having to merge into larger groups and therefore ideally needs to be separated, which would result in use of the courts from 12 p.m. – 4 p.m.

PROPOSED by Cllr C Frost and SECONDED by D Everley

It was **RESOLVED** that the tennis courts be used for coaching from 12 – 4 p.m. on Saturday's, but is to be reviewed periodically.

viii. A quotation for annual maintenance at the tennis courts

Two quotations were gained.

Company A - £900
Company B - £3,427.20

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

It was **RESOLVED** to proceed with Company A at a cost of £900

ix. Electricity supply at the office

PROPOSED by Cllr C frost and SECONDED by Cllr M Fox

Further to reviewing the costs gained, it was **RESOLVED** to enter a 12-month contract with the supplier able to achieve the most reasonable annual cost.

x. Disposing of a shelving unit

PROPOSED by Cllr C frost and SECONDED by Cllr M Mulholland

Due to lack of space in the office and the shelving unit no longer being beneficial, it was **RESOLVED** to dispose of this.

xi. Submitting a request to the formal External Auditor

Two drafts were presented.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** that the two drafts be merged and circulated to all members prior to sending the letter of complaint to the External Auditor

COU/161/25-26

To receive an update and consider:

(permission to be gained from Muxloe Recreation Ground Charity, where required)

i. **Kirby Meadows**

Members were advised that searches are to be commissioned, following which a legal report will be submitted to Council.

ii. **The Byways**

After some discussion, it was **AGREED** that Estate Agency fees be gained.

iii. **Portland Road footpath**

The Clerk noted that the completed evidence forms have been forwarded to LCC in support of a Modification Order being made.

iv. **Millenium Way path**

There was no further update

v. **New website**

It was noted that the new website is currently being built.

COU/162/25-26

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

It was noted that consideration be given to the tennis courts/council office.

COU/163/25-26

To confirm the date and time of next meeting

The next meeting will be held on Thursday 9th April 2026 at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business.

PROPOSED by Cllr C Frost and **SECONDED** by Cllr M Fox

Due to Council needing to consider sensitive, confidential and/or legal matters to ensure individuals and organisations are protected, it was **RESOLVED** to move into closed session.

COU/164/25-26

To receive an update on Staffing and to discuss and consider associated matters

It was noted that a Clerk of a Parish Council within Leicestershire is able to provide temporary part time assistance as from 25th March 2026

PROPOSED by Cllr M Fox and SECONDED by Cllr C Frost

It was **RESOLVED** that part time assistance be gained in accordance with the agreed hours/SCP

It was noted that two members of staff, who are already carrying five days forward, also have 1/2.5 days holiday remaining.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** that due to the circumstances, both members of staff be paid for their remaining holidays.

An update on a member of staff was provided.

There being no further business, the Chairman declared the meeting closed at 9.50 p.m.

Chairman's Signature



Date

9/4/2026

Chairman's Initials C.J.F.

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