

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING

Held at 7.00 pm on

Thursday 18th April 2019

At Kirby Muxloe Parish Council Office, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors: C Ball N Beck M Fox
 C Frost P Lewis M Mulholland
 F Quilliam

In Attendance: Parish Clerk
 Members of public – 1

- Cou/165/18-19** **Chairman's Welcome**
The Chairman welcomed all to the meeting.
- Cou/166/18-19** **To receive apologies for absence**
There were no apologies for absence
- Cou/167/18-19** **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**
Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor.
- Cou/168/18-19** **To confirm the minutes of the meeting held on 21st March 2019 are a true and accurate record**
PROPOSED by Cllr C Frost and SECONDED by Cllr M Mulholland

It was **RESOLVED** that the minutes of the meeting held on 21st March 2019 be confirmed as a true and accurate record.
- Cou/169/18-19** **To receive a Report from the Police Beat Officer**
(15 minutes are set aside)
A Police Beat Officer was not present, but circulation of the recent update was noted.
- Cou/170/18-19** **To receive a Report from Leicestershire County Council**
(15 minutes are set aside)
There was no Report from Leicestershire County Council
- Cou/171/18-19** **To receive a Report from Blaby District Council**
(15 minutes are set aside)
There was nothing further to report from Blaby District Council



Cou/172/18-19

Public Participation

(15 minutes are set aside for members of the public to raise issues and ask questions)
There were no issues raised.

Cou/173/18-19

Clerks Report

i. To verify all payments made since the previous meeting

Net payments totalling £12,683.25 made since the previous meeting were verified by members.

ii. To verify and authorise the Payments Schedule

A Payment Schedule detailing net payments of £5597 was circulated to all members.

The invoice regarding the Cricket Pavilion water leak was highlighted. It was noted that Council did not accept liability for this, but under the circumstances felt it necessary to authorise the payment.

PROPOSED by Cllr M Fox and SECONDED by Cllr C Ball

It was **RESOLVED** that the Payments Schedule detailing net payments of £5597 be APPROVED

iii. To verify Income and Expenditure to date

Income and Expenditure to date was verified by members.

iv. To verify Bank Reconciliations

Bank Reconciliations were presented and verified by members

v. To note s.106 monies and to provide an update on current s.106 projects

Members were updated on Blaby District Council's further request regarding release of s.106 for the replacement path.

It was AGREED that guidance obtained from an Arboriculture professional be relayed.

vi. To note Bungalow Renovations / associated costs to date

Bungalow renovations / associated costs to date (£18,390) were presented and verified by members.

Cou/174/18-19

To discuss and consider:

i. Supporting a weight restriction for Desford Road

PROPOSED by Cllr P Lewis and SECONDED by Cllr C Ball

After some discussion, it was **RESOLVED** to support a 7.5 tonne weight restriction from Ratby Lane to the parish boundary.



- ii. **Reviewing the Grievance Policy and Disciplinary Policy**
PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

Further to including the Statement of intent, it was **RESOLVED** that the Grievance and Disciplinary Policies be APPROVED.

- iii. **Evaluating the tender offers for refurbishment and modernisation to The Byways, 11 Court Close, Kirby Muxloe**
PROPOSED by Cllr C Frost and SECONDED by Cllr Norma Beck

It was **RESOLVED** that assistance be gained from the appointed Surveyor in evaluating the tender offers to ensure terms of procurement are met.

- iv. **Acceptance of the replacement costs of a street light following a Road Traffic Accident (if required)**
PROPOSED by Cllr P Lewis and SECONDED by Cllr C Frost

Further to noting the possible replacement costs (circa £1500) of a street light at a previous meeting, it was **RESOLVED** to accept these costs if unrecoverable via an insurance claim.

- v. **Additional items purchased by Kirby Muxloe Library and Community Hub and to note the return of the unspent grant**
PROPOSED by Cllr C Ball and SECONDED by Cllr N Beck

In accordance with Kirby Muxloe Parish Council's Grant Policy, it was **RESOLVED** that Kirby Muxloe Library and Community Hub be asked to refund £370.44 for items which were not included in their initial grant application.

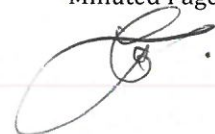
- vi. **Gaining professional tree care advice to ensure trees in the vicinity of the new path will not be affected.**
This item was addressed under item 9v

- vii. **Removal of all unfixed power supply units in the office and replacing with a wall mounted supply unit**
A quotation (£355.82) for a wall mounted supply unit was presented

PROPOSED by Cllr N Beck and SECONDED by Cllr M Mulholland

It was **RESOLVED** that the unfixed power supply units in the office be replaced with a wall mounted supply unit at a cost of £355.82.

- viii. **Surveying the pond for wildlife**
Members AGREED that the pond be surveyed for wildlife in preparation for a possible future project.



ix. Offering a Councillor Surgery

After much discussion, members AGREED that offering a Councillor Surgery was not viable at this time.

Cou/175/18-19

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

It was confirmed that the recycling bins behind the Village Hall were relocated as a result of footballers cutting their feet on broken glass, together with an unsightly outlook for those hiring the Hall. It was further noted that quotations for fencing have been requested by the Village Hall Committee.

Cou/176/18-19

To confirm the date and time of next meeting

The date of the next meeting will be held on 16th May 2019 at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

Cou/177/18-19

To receive an update on Freedom of Information Requests and discuss and consider ongoing matters

An update was provided.

Cou/178/18-19

To discuss and consider Staffing Matters

- After some discussion, members AGREED that the post of Temporary Administration Assistant be re-advertised.
- Members were presented with a staff members' request for payment of remaining holiday for 2018-19

PROPOSED by Cllr C Ball and SECONDED by Cllr M Fox

It was RESOLVED that payment would not be made for holiday not taken in this instance.

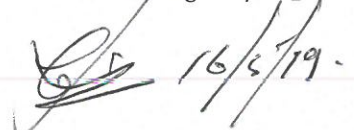
There being no further business the Chairman declared the meeting closed at 9:05 p.m.

Chairman's signature _____

Date _____

Chairman's Initials _____

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Handwritten signature and date 16/5/19.