

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING

Held at 7.00 pm on

Thursday 10th December 2020

Due to the Covid-19 situation and in line with Government Guidelines (Coronavirus Act 2020) the meeting was held virtually using Zoom video-conferencing

MEMBERS PRESENT:

Councillors:	N Beck	A Deakin	M Fox
	R Ford	C Frost	J John
	S Michaels	M Mulholland	J Stafford
	W Wernick		

In Attendance: Parish Clerk
Members of public – 0

COU/122/20-21

Chairman's Welcome

The Chairman welcomed all to the meeting.

COU/123/20-21

To receive apologies for absence

Apologies were received from Cllrs C Ball and F Quilliam.

COU/124/20-21

To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations

Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor.

Cllr N Beck declared a pecuniary interest in The Byways, Court Close as a result of her neighbouring property.

Cllr M Fox declared a non-pecuniary interest, as a former member of Kirby Muxloe Local History Group.

Cllr T Deakin joins the meeting

COU/125/20-21

To confirm the minutes of the meeting held on 19th November 2020 are a true and accurate record

PROPOSED by Cllr J Stafford and SECONDED by Cllr S Michaels

Chairman's Initials C. J. K.

It was **RESOLVED** that the minutes of the meeting held on 19th November 2020 be confirmed as a true and accurate record.

COU/126/20-21 **To receive a Report from the Police Beat Officer**
There was no report from the Police Beat Officer.

COU/127/20-21 **To receive a Report from Leicestershire County Council**
There was no report from Leicestershire County Council

COU/128/20-21 **To receive a Report from Blaby District Council**
A Report from Blaby District Council was received which detailed receipt of £500,000 from Central Government to support the Walk and Ride Scheme, additional funding for pollution detection and for local businesses, as a result of being placed in Tier Three.

It was stated that foodbanks are located within the Leisure Centres in Huncote and Hinckley, and six out of seven homeless people have now been placed in permanent accommodation. It was further noted that green spaces continue to be a priority, along with the Local Plan.

COU/129/20-21 **Public Participation**
(15 minutes are set aside for members of the public to raise issues and ask questions)

There were no members of the public present.

COU/130/20-21 **To discuss and consider a grant application**
PROPOSED by Cllr R Ford and SECONDED by N Beck

Further to considering the application, it was **RESOLVED** that a grant of £424.43 be awarded to Kirby Muxloe Local History Group.

COU/131/20-21 **Clerks Report**

- i. To verify all payments made since the previous meeting**
Net payments totalling £18,479.48 made since the previous meeting were verified by members.
- ii. To verify and authorise the Payments Schedule**
Payments for Authorisation were circulated previously.

PROPOSED by Cllr N Beck and SECONDED by Cllr R Ford

It was **RESOLVED** that further clarification be sought on the invoice totalling £175.50 prior to payment being made, but the remaining net payments of £657.79 be APPROVED.

iii. To verify Bank Reconciliations

A Bank Reconciliation was presented, which was verified by members.

iv. To verify Income and Expenditure to date

The Clerk noted that Council have currently spent 66% of their budget.

COU/132/20-21

To revise the Planning Committee's Terms of Reference and to appoint a member

It was noted that the Planning Committee's Terms of Reference include the Chairman as ex officio but due to a conflict of interest in this instance, the Chairman is unable sit on this Committee, resulting in the Terms of Reference needing to be amended.

PROPOSED by Cllr N Beck and SECONDED by Cllr M Fox

After some discussion, it was **RESOLVED** to include 'provided there is not a conflict of interest' in the Planning Committees' Terms of Reference.

A further member was not appointed at this time.

COU/133/20-21

To appoint a member to the '10 Big Idea's Working Party

Members were advised that the '10 Big Idea's Working Party' had been unable to meet due to not being quorate and therefore consideration should be given to appointing a further member.

A further member was not appointed at this time

COU/134/20-21

To provide any update on

i. 10 Big Idea's

There was no update, due to the '10 Big Idea's Working Party not having met.

ii. The Byways, 11 Court Close, Kirby Muxloe

Members were advised that the Energy Provider are unable to assist with the meter cupboard issue, but a Contractor has been contacted to resolve this matter.

The Letting Agent is to be contacted with a view to undertaking an inspection of the property.

iii. The Local Plan

A member advised this would be starting next year.

iv. Barry Drive 'Rat Run'

As a result of a further letter from the Parish Council, this matter is currently being addressed by Leicestershire County Council and Blaby District Council.

COU/135/20-21

To discuss and consider

i. Participating in the Planning Appeal Hearing for Planning Application Ref: 19/00253/CONDIT

After much discussion, it was AGREED that Cllr M Fox would present Council's statement in relation to Planning Application Ref:19/00253/CONDIT at the Planning Appeal Hearing.

ii. Service and maintenance for the Closed-Circuit Television System (CCTV)

It was noted that quotations are being received and will be presented at the next meeting.

iii. Maintenance and Management of Kirby Meadows

Upon receipt of a certificate of completion, Kirby Meadows will be offered to Kirby Muxloe Parish Council/Blaby District Council, but further clarification is to be sought.

iv. A member undertaking online Councillor training on 20th January 2021

PROPOSED by Cllr J Stafford and SECONDED by Cllr S Michaels

It was **RESOLVED** that a member undertakes Councillor training at a cost of £40.

v. The National Association of Local Councils (NALC) events

Further to an enquiry, it was noted that the only event available through NALC at present is Building Back Communities, which is scheduled for March 2021 at a cost of £30 per member.

This event is to be considered by members nearer the time.

vi. Using Microsoft Teams

As per Council's request, Microsoft Teams is currently being researched.

COU/136/20-21

To receive the Leisure, Parks and Cemetery recommended budget and to discuss and consider Council's budget for 2021-22

The Clerk noted that the spreadsheet containing approximately four years of data was found to be corrupt and furthermore an IT Specialist had been unable to restore this.

PROPOSED by Cllr R Ford and SECONDED by Cllr W Wernick

It was **RESOLVED** that the spreadsheet be reconstructed in readiness for an extraordinary meeting on 14th January 2021.

COU/137/20-21

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

It was noted that an inspection of the Football Pavilion should be arranged.

The 'white van' issue, together with a sighting of a dead fox on Ellis Drive were raised.

Members reported issues with receiving emails, planning applications and also noted the festive lights in the trees on Maytree Drive were unlit.

Feedback from the Emergency Action training is to be provided at the next meeting.

COU/138/20-21

To confirm the date and time of next meeting

An Extraordinary meeting is to be scheduled for 14th January 2021 at 7 p.m.

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

PROPOSED by Cllr J Stafford and SECONDED by Cllr M Mullholland

It was **RESOLVED** to move into Closed Session

COU/139/20-21

To discuss and consider Freedom of Information Requests and associated matters

An update was provided, which detailed the ongoing Freedom of Information requests.

Cllr J Stafford leaves the meeting

COU/140/20-21

To receive an update on Staffing and to discuss and consider current matters

It was noted that the office will close for the Christmas period on 23rd December 2020 and re-open on 4th January 2021.

There being no further business the Chairman declared the meeting closed at 8:45 p.m.

Chairman's Signature



Date

14/1/2021

Chairman's Initials

C.J.S.