



A **Meeting of Kirby Muxloe Parish Council** will be held on **Thursday 27th June 2019** at **Kirby Muxloe Parish Council Office**, Station Road, Kirby Muxloe commencing at **7 pm** for the transaction of the below business.

All members of the Council are required to attend.

A handwritten signature in blue ink, appearing to read 'R. Atkinson', is positioned above the printed name.

R. Atkinson
Parish Clerk

Dated: 20th June 2019

Parishioners and Press are most welcome to attend.

AGENDA

- 1 Chairman's Welcome**
- 2 To receive apologies for absence**
- 3 To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**
- 4 To confirm the minutes of the meeting held on of 16th May 2019 are a true and accurate record**

- 5 To receive a Report from the Police Beat Officer**
(15 minutes are set aside)
- 6 To receive a Report from Leicestershire County Council**
(15 minutes are set aside)
- 7 To receive a Report from Blaby District Council**
(15 minutes are set aside)
- 8 Public Participation**
(15 minutes are set aside for members of the public to raise issues and ask questions)
- 9 To consider applications from persons wishing to be co-opted to Kirby Muxloe Parish Council**
- 10 To note Kirby Muxloe's HGV Action Group's letter and to consider the proposed action**
- 11 To note and consider Vicarage Close and Glenfield Lane Kirby Muxloe Action Group's letter**
- 12 Clerks Report**
 - i. To verify all payments made since the previous meeting
 - ii. To verify and authorise the Payments Schedule
 - iii. To verify Income and Expenditure to date
 - iv. To verify Bank Reconciliations
 - v. To note s.106 monies
 - vi. To note Bungalow Renovations/associated costs to date
- 13 To note the Annual Internal Audit Report 2018/19**
- 14 To approve the Annual Governance Statement**
(Section 1 of the Annual Governance and Accountability Return 2018/19)
- 15 To approve Accounting Statements**
(Section 2 of the Annual Governance and Accountability Return 2018/19)
- 16 To discuss and consider:**
 - i. Evaluating the tender offers for refurbishment and modernisation to The Byways, 11 Court Close, Kirby Muxloe
 - ii. Approving Data Protection Audit Guidance and to consider a presentation

- iii. Formally applying to Blaby District Council to reduce the number of Parish Council seats
- iv. Going live with the new website
- v. Gaining building valuations for insurance purposes
- vi. Undertaking hedge maintenance at Castle Road car park
- vii. A memorial request
- viii. Damage caused to two memorial stones
- ix. The Equal Opportunities Statement and Community Grant Policy
- x. Renewing the gas contract for the Parish Council office
- xi. Renewing membership of Leicestershire and Rutland Playing Fields Association
- xii. Agenda items for inclusion at the Parish Seminar

17 To note and consider planning applications and to consider a presentation

18 To receive any recommendations from the Events Working Party

19 To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

20 To confirm the date and time of next meeting

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

21 To receive an update on Freedom of Information Requests and discuss and consider current matters

22 To receive an update on Staffing Matters and to discuss and consider current matters