

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING of the PARISH COUNCIL

Held at 7.00 pm on

Thursday 6th November 2025

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors:	N Bruen	D Everley	M Fox
	C Frost	J John	S Parkes
	F Quilliam	W Wernick	

In Attendance: Parish Clerk
Members of the Public – Two
County Cllr N Chapman
District Cllr R Stead

- COU/078/25-26 To receive apologies for absence**
Apologies for absence were received from Cllr M Mulholland, along with County Cllr K Crook and District Cllr T Deakin
- COU/079/25-26 To receive disclosures of interest to any matter pertaining to the agenda and to receive and consider dispensations**
A dispensation granted to Cllrs C Frost, J John and W Wernick to participate and vote on Kirby Meadows for a period of four years was noted.
- COU/080/25-26 To confirm the minutes of the meeting held on 9th October 2025**
PROPOSED by Cllr F Quilliam and SECONDED by Cllr N Bruen

It was **RESOLVED** that the minutes of the meeting held on 9th October 2025 are a true and accurate record.
- COU/081/25-26 To receive a Report from Leicestershire County Council**
(15 minutes are set aside)

It was reported that the new CEO will not in post until after the current CEO has left.

County Cllr N Chapman noted that he was meeting with a cabinet member regarding the excess water running off the golf course.

It was advised that all Local Government Reorganisation (LGR)

Chairman's Initials C.J.F.

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proposals have been presented. County Cllr N Chapman stated that he does not support any extension of the city boundary and requested that a copy of the Parish Council's letter in response to the Local Government Reorganisation (LGR) be forwarded.

Further to attending the Barratt Redrow Consultation, County Cllr N Chapman questioned where all the traffic is supposed to go, and it was suggested that Highways be requested to undertake modelling to address the ongoing motorway issues.

Members emphasised that the accumulation of all the developments needs to be taken into consideration. Flooding at Bloods Hill, which slopes towards the railway, was also raised. While a flooding lagoon is proposed as part of the development, it was highlighted that when this overflows this will flow towards the housing on the right-hand side and it was therefore felt that more water studies must be undertaken. The fact that there is no public footpath by the bridge and that two lorries are unable to pass was also raised. The A47 not being a dual carriageway was also emphasised.

COU/082/25-26

To receive a Report from Blaby District Council

District Cllr R Stead reiterated that the Local Government Reorganisation bid is to be submitted by the end of November and also noted the Bloods Hill development. It was further advised that the Local Plan has been delayed in view of the uncertainty over the governments' plans.

A member questioned whether BDC could consider planning in wider terms, due to a lack of facilities such as schools, roads, etc. Community Infrastructure Levy (CIL) was also raised.

COU/083/25-26

To receive a Newsletter from Leicestershire Police

The November issue was noted.

COU/084/25-26

Public Participation

(15 minutes are set aside for members of the public to raise issues and ask questions)

A member of the public highlighted that he was present in relation to agenda item 9i, which the Chairman AGREED to bring forward.

A light by the first bridge off Station Road was reported as being unlit.

COU/085/25-26

To discuss and consider

(permission to be gained from Muxloe Recreation Ground Charity, where required)

Transfer of land – LT158410

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

After some discussion, it was **RESOLVED** that as the land registered in 1984 was inadvertently not conveyed to LFE Parish Council, this is to be conveyed at their expense.

COU/086/25-26

Clerks Report

- i. **To verify all payments made since the previous meeting**
Payments made since the previous meeting were verified by members
- ii. **To verify and authorise the Payments Schedule**
The Payments for Authorisation were presented.

The clerk noted that part of the s106 project has now been undertaken, for which payment is due.

Reference was also made to the requested Byways maintenance and the Tax and NI query. ~~CONCERNS REGARDING OVERCROWDING~~ **WERE RAISED BY MEMBERS.**

PROPOSED by Cllr C Frost and SECONDED by Cllr N Bruen

It was **RESOLVED** to authorise the Payments Schedule detailing net payments of £17,197.19, but to gain a further quotation for the required Byways maintenance and to proceed with the one which presents the best value.

- iii. **To verify Bank Reconciliations**
Bank Reconciliations were presented and verified by members.
- iv. **To verify Income and Expenditure to date**
The report verified by members, reflected Income of 93.6% and Expenditure of 47.9%.

COU/087/25-26

To discuss and consider:

(permission to be gained from Muxloe Recreation Ground Charity, where required)

- i. **Transfer of land – LT158410**
This matter was addressed at COU/085/25-26
- ii. **The draft budget for 2026-27**
Budget consideration commenced and is to be resumed at the next meeting
- iii. **The Terms of Reference for ‘Improving Kirby Muxloe Working Party’**
The draft Terms of Reference were presented

PROPOSED by Cllr C Frost and SECONDED by Cllr N Bruen

After some discussion, it was **RESOLVED** that one of the functions should read 'To combine *the views of* residents, community groups and local authorities to ensure a wide range of voices and needs are considered in decision-making processes.

iv. **Kirby Meadows**

There was no further update in relation to the hedge in question, but it was noted that the boundary line may need to be changed at Land Registry.

v. **Proposals for the Cricket Pavilion footprint**

The Clerk noted that the Football Club have confirmed that they only have a requirement for toilets and a preferably an outdoor covered storage area.

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

After some discussion, it was **RESOLVED** to gain an estimate for a new build to be placed on the same footprint consisting of female, male, and inclusive toilets, together with a storage facility.

vi. **Internal Audit appointment**

PROPOSED by Cllr C Frost and SECONDED by Cllr W Wernick

It was **RESOLVED** to continue with the existing Internal Audit provider for 2026-27.

vii. **Signing a Letter of Authority to enable an audit/information to be gathered from providers to enable energy options**

Members were advised that there is no charge for gaining the initial quotes and furthermore there is no obligation to proceed.

PROPOSED by Cllr C Frost and SECONDED by Cllr S Parkes

It was **RESOLVED** to sign the Letter of Authority to enable quotations to be gained.

COU/088/25-26

To receive and consider quotations for

(permission to be gained from Muxloe Recreation Ground Charity, where required)

i. **To create a ramp off the new bridge**

Due to the nature of the banks either side of the brook, members were aware the bridge could not be positioned flush on both sides.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** to proceed with the quotation of £960.00 to ensure that a ramp is created, to enable the new bridge to be inclusive.

The clerk questioned whether Council wished to claim this sum from s106 monies. Members AGREED that this should be the case, but to proceed regardless.

ii. **For a replacement CCTV camera**

Due to a recent camera failure, a quotation to replace this was presented at a cost of £639.41

PROPOSED by Cllr F Quilliam and SECONDED by Cllr M Fox

It was **RESOLVED** to proceed with the quotation to replace the failed camera.

iii. **To replace two posts by the MUGA**

It was noted that there are currently forty-six posts in total and highlighted that further MUGA posts have since decayed since the initial quotation was received.

A quotation for all to be replaced with composite posts was presented (£2650)

PROPOSED by Cllr S Parkes and SECONDED by Cllr N Bruen

After much discussion, it was **RESOLVED** that all posts be replaced with the composite option at a cost of £2650.

iv. **To undertake additional tasks highlighted in the Annual Safety Inspection Report**

It was highlighted that a contractor is yet to be located to undertake the specified works.

COU/089/25-26

To note any other business

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

Permission to place a mirror on a lighting column on Gullet Lane was highlighted.

Signage on Station Road to indicating that the Library, Village Hall, etc are located here was raised.

Use of the Council Chamber on the evening of 22nd - 31st January was noted.

COU/090/25-26

To confirm the date and time of next meeting

The next meeting will be held on Thursday ~~6th November~~ 2025 at 7 p.m.

11th DECEMBER

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business.

PROPOSED by Cllr F Quilliam and SECONDED by Cllr M Mulholland

It was **RESOLVED** to move into closed session.

COU/091/25-26

To receive an update on requests concerning Audit of Accounts, Freedom of Information and Data Protection and to discuss and consider associated matters

An update was provided to members, who considered requesting an itemised invoice.

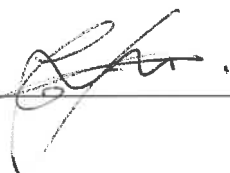
COU/092/25-26

To receive an update on Staffing and to discuss and consider associated matters

One day's sick leave taken by a member of staff was noted.

There being no further business, the Chairman declared the meeting closed at 9.20 p.m.

Chairman's Signature



Date

10/12/2025

Chairman's Initials

C. J. Frost