

KIRBY MUXLOE PARISH COUNCIL

MINUTES of the MEETING

Held at 7pm on

Thursday 14th December 2017

At Kirby Muxloe Parish Council Office, Station Road, Kirby Muxloe

MEMBERS PRESENT:

Councillors: N Beck	R Buckingham
M Fox	C Frost
P Lewis	F Quilliam

In Attendance: Parish Clerk
Assistant Clerk
Members of public - 4

Cou/166/17-18

Chairman's Welcome

The Chairman welcomed all to the meeting and noted the resignation of Cllr K Thomson. Staff and members of the Events working party were thanked for an excellent Carols around the Tree.

Cou/167/17-18

To receive apologies for absence

Apologies were received from Cllrs C Ball and M Mulholland

Cou/168/17-18

To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations

Non pecuniary interests were declared by Cllr C Frost as a Blaby District Councillor and Cllr N Beck in relation to The Byways, Court Close.

There were no requests for dispensations.

Cou/169/17-18

To confirm the minutes of the meeting held on 16th November 2017 are a true and accurate record

PROPOSED by Cllr C Frost and SECONDED by Cllr R Buckingham

It was **RESOLVED** that the minutes of the meeting held on 16th November 2017 be confirmed and signed as a true and accurate record.

Cou/170/17-18

To receive a Report from the Police Beat Officer

A Police Report was not received.

Cou/171/17-18

To receive a Report from Leicestershire County Council

Leicestershire County Council's Report was not received.

Chairman's Initials

RL

Cou/172/17-18

To receive a Report from Blaby District Council

A Report from Blaby District Council was received and detailed:

Refuse Collections

- Changing to fortnightly from 2018

Barry Drive 'Rat Run' Petition

- Presented to Blaby District Council calling for a Consultation to be held to ensure measures are put in place to prevent the estate from the continuous rat run.

Public footpaths

- Right and custom

Cou/173/17-18

Public Participation

There were no issues raised.

Cou/174/17-18

Clerks Report

- To verify all payments and receipts made since the previous meeting**
Net payments totalling £8,488.87 made since the previous meeting were verified by members.
- To verify and authorise the Payments Schedule**
The Payment Schedule detailing net payments of £2,057.35 was verified by members.

The Clerk also noted that she was in receipt of a further invoice for £749.50 for processing of twelve Freedom of Information files.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **RESOLVED** that the Payments Schedule detailing net payments of £2806.85 be **APPROVED**

- To verify Bank Reconciliations**
A Bank Reconciliation was presented which was verified by members

Cou/175/17-18

To provide an update on the Skate Park designs and to agree next steps

Four proposals designed by a resident Skateboarder, who the Chairman thanked for his tremendous effort, were presented.

After some discussion, it was **AGREED** to:

- Seek permission for a Skate Park from Little Meadow Trust
- Allocate an area of land available for a Skate Park
- Re-design the Skate Park based on the land available
- Obtain costings
- Agree funding

Chairman's Initials

PC

Cou/176/17-18

To receive and consider Grant requests

Grant requests from Kirby Muxloe Local History Group and Kirby Muxloe 88 Junior Football Club were received.

A Representative from Kirby Muxloe Local History Group was present to provide further clarification in relation to the grant request submitted for consideration at the previous meeting.

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was RESOLVED that a grant of £504 be awarded to Kirby Muxloe Local History Group.

A proposal to award £1008 to Kirby Muxloe Local History Group was initially made but failed to be seconded.

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was RESOLVED that £247.50 be awarded to Kirby Muxloe 88 Junior Football Club.

Cou/177/17-18

To provide authorisation to allow one off rear access to a property on Castle Road for garden maintenance works

A request for one off rear access to a property on Castle Road via Castle Road Car Park to enable garden maintenance to be undertaken was considered.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was AGREED that rear access to the property on Castle Road via Castle Road Car Park be authorised provided that

- no residue remains in the Car Park
- the residents of the property concerned take full responsible for any damage caused
- any disruption and inconvenience to other Car Park users is kept to a minimum
- Barriers are closed immediately after vehicles depart

Cou/178/17-18

To consider quotations for the website

Three quotations for providing a new Parish Council Website were received.

Company A - Year 1 Costs £1050 Year 2 Costs £ 425

Company B - Year 1 Costs £ 749 Year 2 Costs £ 250

Company C - Year 1 Costs £ 938 Year 2 Costs £ 150

PROPOSED by Cllr C Frost and SECONDED by Cllr N Beck

It was RESOLVED that Company C provides the new Parish Council Website

Cou/179/17-18 **To gain authorisation to obtain quotations to upgrade the office computer system and equip the office**
Issues regarding the office computer system and office equipment were noted.

PROPOSED by Cllr C Frost and SECONDED by Cllr F Quilliam

It was **RESOLVED** that quotations to improve the office computer system and equip the office be obtained and presented at a future meeting.

Cou/180/17-18 **To agree Kirby Muxloe Parish Council meets with other local Councils to agree to prepare a joint response to the Local Plan extension proposals**
The proposal to meet with other Parish Councils to prepare a joint response to the Local Plan extension proposals was discussed.

PROPOSED by Cllr C Frost and SECONDED by Cllr M Fox

It was **AGREED** that members of the Planning Committee meet with Braunstone, Glenfield and Leicester Forest East Parish Councils to prepare a joint response.

Cou/181/17-18 **To consider any issues raised relating to The Byways, Court Close and to advise upon sub-division of the Title**
Issues relating to The Byways, Court Close were noted and it was **AGREED** that clarification be gained prior to proceeding.

The Clerk noted that the bungalow and tennis courts are currently on the same title but a sub division of the title could be considered.

Members were advised that documentation suggests that the associated covenants are contained within a Conveyance dated 12th November 1951 which the Parish Council are not in possession of.

PROPOSED by Cllr M Fox and SECONDED by Cllr C Frost

It was **RESOLVED** to contact Blaby District Council to verify whether they hold a copy of the 1951 Conveyance.

Cou/182/17-18 **To consider applying for funding for fruit trees for the Community Garden**
Members were advised that the annual Community Trees Fund is opening soon and it was noted that up to four fruit trees can be applied for.

It was **AGREED** to contact Kirby Muxloe Primary School to verify whether they are willing to be actively involved in the planting process prior to submitting an application.

