

# KIRBY MUXLOE PARISH COUNCIL

## *MINUTES of the MEETING of the PARISH COUNCIL*

Held at 7.00 pm on

**Thursday 24<sup>th</sup> March 2022**

At Kirby Muxloe Parish Council, Station Road, Kirby Muxloe

### **MEMBERS PRESENT:**

Councillors:	B Atkinson	N Beck	C Frost
	R Ford	M Fox	J Johns
	M Mulholland	S Michaels	J Stafford
	W Wernick		

In Attendance: Parish Clerk  
County Councillor – N Chapman  
Members of Public - Eight

**COU/191/21-22**

### **Chairman's Welcome**

The Chairman welcomed all to the meeting

**COU/192/21-22**

### **To receive apologies for absence**

Apologies for absence were received from Cllrs. C Ball and F Quilliam

**COU/193/21-22**

### **To receive any declarations of pecuniary and non-pecuniary interests to any matter pertaining to the agenda and to consider dispensations**

Cllr C Frost declared a non-pecuniary interest as a Blaby District Councillor

Cllr N Beck declared a pecuniary interest in The Byways, Court Close as a result of her neighbouring property

**COU/194/21-22**

### **To confirm the minutes of the meeting held on 10<sup>th</sup> February 2022 are a true and accurate record.**

PROPOSED by Cllr N Beck and SECONDED by Cllr S Michaels

It was **RESOLVED** that the minutes of the meeting held on 10<sup>th</sup> February 2022 are a true and accurate record.

### **To confirm the closed session minutes of the meeting held on 10<sup>th</sup> February 2022 are a true and accurate record.**

PROPOSED by Cllr M Fox and SECONDED by Cllr M Mulholland

It was **RESOLVED** that the closed session minutes of the meeting held on 10<sup>th</sup> February 2022 are a true and accurate record.

- COU/195/21-22**      **To receive a Report from Leicestershire County Council**  
County Cllr N Chapman reported on:
- i. The Highways Fund not yet being signed off
  - ii. The 7.5 tonne weight restriction only be enforceable by the Police
  - iii. Barry Drive
- COU/196/21-22**      **To receive a Report from Blaby District Council**  
District Cllr C Frost reported on:
- i. Huncote Leisure Centre remaining closed due to the methane issue not yet being under control
  - ii. Notification of monies received, possibly being made available for refugees.
- COU/197/21-22**      **To receive a Newsletter from Leicestershire Police**  
A Newsletter was received.
- COU/198/21-22**      **Public Participation**  
(15 minutes are set aside for members of the public to raise issues and ask questions)
- A member of the public briefly spoke about Pickleball and was advised that this would be placed on the next agenda for the Leisure, Parks and Cemetery Committee, scheduled for 31<sup>st</sup> March 2022.
- A further member advised that they were interested in being a Tree Warden - Items 9 and 14iii, which the Chairman AGREED to bring forward.
- COU/199/21-22**      **To receive a presentation from proposed Tree Warden**  
A presentation was provided.
- COU/200/21-22**      **To discuss and consider appointing tree wardens and task/s to be undertaken**  
PROPOSED by Cllr B Atkinson and SECONDED by Cllr N Beck
- It was **RESOLVED** that Tree Wardens be appointed and Leicestershire County Council be made aware of this. Tasks/s to be undertaken are to be discussed further.
- A further member noted that she was from Kirby Muxloe Local History Group in connection with item 14ii, which the Chairman AGREED to bring forward.
- COU/201/21-22**      **To discuss and consider a proposed Conservation Area in accordance with draft heritage information and to agree next steps**

The draft version of the Heritage Survey, prepared by Kirby Muxloe Local History Group, and the required motion were considered.

PROPOSED by Cllr N Beck and SECONDED by Cllr M Mulholland

It was **RESOLVED** that the content be APPROVED, with a view to forwarding to Blaby District Council.

On behalf of Kirby Muxloe Parish Council, KMLHG were thanked for all their hard work in compiling an excellent piece of work.

Another member spoke of the proposed Scarecrow Festival/Fun Day, she wished to organise (item 11v), which the Chairman AGREED to bring forward.

**COU/202/21-22**

**To provide an update on/note a proposed Scarecrow Festival/Fun Day**  
Further to noting the report provided from a recent meeting, the member confirmed that a committee has since been formed and also communicated their idea of planting sunflowers.

While permission to use the Recreation Ground Charity is initially required, it was AGREED that a Grant Request form be issued.

The same member also advised that she was interested in item 14xii, which the Chairman AGREED to bring forward.

**COU/203/21-22**

**To discuss and consider a request on behalf of Kirby Wombles**  
Further to noting the request, it was AGREED that an image of the preferred litter picking trolley be forwarded to the Clerk, to enable further discussion at the next meeting. Storage space is also to be addressed.

**COU/204/21-22**

**To receive a presentation from proposed Tree Warden**  
This item was addressed at COU/199/21-22

**COU/205/21-22**

**Clerks Report**

- i. **To verify all payments made since the previous meeting**  
It was noted that since the previous ordinary meeting, net payments totalling £15,100.33 have been made, which were verified by members.

- ii. **To verify and authorise the Payments Schedule**  
PROPOSED by Cllr R Ford and SECONDED by Cllr C Frost

Further to discussion, it was **RESOLVED** that due to the software error associated with the photocopier, payment is to be made over six monthly instalments and the Council no longer subscribe to

Zoom, resulting in the Payments Schedule detailing net payments of £5076.85 being APPROVED

Members also noted that the Football Club are to be contacted again regarding storage costs.

- iii. **To verify Bank Reconciliations**  
The bank reconciliation for the Community Bank Account (£230,756.23) as at 28<sup>th</sup> February 2022 was presented and verified.
- iv. **To verify Income and Expenditure to date**  
The Report was verified by members.

**COU/206/21-22**

**To provide an update on**

- i. **Kirby Meadows Development**  
An update was provided to members in relation s.106 monies (on-site maintenance contributions and proposed improvements of the V82 footpath.)
- ii. **The Byways, 11 Court Close, Kirby Muxloe**  
Members were advised that Gas and EICR Reports are scheduled to be undertaken.
- iii. **The Local Plan**  
There was no further update provided
- iii. **Barry Drive 'Rat Run'**  
This item was addressed at item COU/195/21-22
- iv. **A proposed Scarecrow Festival/Fun Day (to be organised by Outside Body)**  
This item was addressed at COU/202/21-22

**COU/207/21-22**

**To receive a report from Representatives to Outside Bodies:**

- i. **Kirby Muxloe Village Hall**  
No Report was provided, due to apologies being received from Cllr C Ball
- ii. **Kirby Muxloe Library and Community Hub**  
Cllr M Fox noted that there had been no further meeting.
- iii. **Progress with Lubbesthorpe**  
Cllr N Beck provided an update on the meeting held on 25<sup>th</sup> February and noted the next meeting is to be held on 30<sup>th</sup> March

**COU/208/21-22**

**To appoint a Press Officer**

Nominations were called for a Press Officer.

PROPOSED by Cllr N Beck and SECONDED by Cllr R Ford

It was **RESOLVED** that Cllr B Atkinson be appointed Press Officer

COU/209/21-22

**To discuss and consider**

*(Permission to be gained from Kirby Muxloe Recreation Ground Charity, where required)*

- i. Relocation of two Memorial bench/es in Desford Road Cemetery  
PROPOSED by Cllr J Stafford and SECONDED by C Frost

It was **RESOLVED** that the cost of £280 to re-locate the two memorial benches be APPROVED

- ii. A proposed Conservation Area in accordance with draft heritage information and to agree next steps  
This item was addressed at COU/201/21-22

- iii. Appointing Tree Wardens and task/s to be undertaken  
This item was addressed at COU/200/21-22

- iv. The HGV situation and time restriction signage  
This item is to be addressed at the next meeting.

- v. New Boundary Proposals  
This item is to be addressed at the next meeting.

- vi. Desford Road Cemetery extension  
This item is to be addressed at a future meeting.

- vii. Next steps for Glenfield Lane Wildlife Verge  
A member noted that she had placed a blue heart at Glenfield Lane, which has since been removed and requested that this be queried with LCC.

A further member suggested that due to timing, feedback be given to the five neighbouring properties

- viii. Authorising the Events Working Party to spend the approved budget for The Queen's Platinum Jubilee event and to agree event support

PROPOSED by Cllr C Frost and SECONDED by Cllr J Johns

It was **RESOLVED** that authorisation to spend the allocated budget be granted.

- ix. Outstanding invoices for photocopying and water charge  
This item was addressed at COU/205/21-22 (ii)

- x. Upgrading the photocopier and/or reducing service costs  
Members AGREED that they didn't wish to pursue this matter.



- iii. A dipped area on exiting the Car Park (Recreation Ground Charity)  
Three quotations were presented.

Company A - £1350  
Company B - £1500  
Company C - £460

PROPOSED by Cllr M Mulholland and SECONDED by Cllr J Stafford

It was **RESOLVED** to proceed with Company C

- iv. Removal of a tree by the commemorative World War bench  
(Station Road)  
This item is to be addressed at the next meeting
- v. Providing laptops for Members  
This item, which is to provide laptops for Council meetings, is to be addressed at the next meeting.

**COU/212/21-22**

**To note and accept**

- i. The price increase for the current Ground Care Contract/s  
This item is to be noted and accepted at the next meeting
- ii. The reinstatement value for The Byways and Sports Pavilion  
This item is to be noted and accepted at the next meeting

**COU/213/21-22**

**To note any other business**

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

A member of the public requested that the two carved village signs be restored.

A letter dated 27<sup>th</sup> November 2020, received on 21<sup>st</sup> March 2022 from a resident (age 9) in relation to the 'pond' was brought to Council's attention.

Metal detecting the Recreation Ground for metal spikes (used in sport) was suggested.

**COU/214/21-22**

**To confirm the date and time of next meeting**

The next meeting will be held on Thursday 14<sup>th</sup> April at 7 p.m.

Chairman's Signature \_\_\_\_\_

Date 11/4/2022

Chairman's Initials C. J. F.

